



# VIVEKANAND EDUCATION SOCIETY'S

## College of Law

*(Affiliated to the University of Mumbai)*

(Approved by the Bar Council of India)



## PROSPECTUS PROSPECTUS

**2023-2024**

SINDHI SOCIETY, CHEMBUR, MUMBAI - 400 071. Ph. :  
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Website : [www.ves.ac.in/law](http://www.ves.ac.in/law)

Rs. 300/-





**IN THE SERVICE OF VALUE BASED EDUCATION**

**Founder of Vivekanand Education Society**



**Shri Hashu Advani**

Shri Hashu Advani along with his 10 friends started Vivekanand Education Society (VES) as a small school, in a barrack, which has grown like a banyan tree, with a spread of 26 institutions.

Shri Hashu Advani was the Municipal Corporator, MLA Urban Development Minister and Finance Minister in the Government of Maharashtra.

## **Philosophy of Shri Hashu Advaniji & Values of VES**

**Samarpan** Total dedication and devoted to serving Humanity.

**Samdrishti** Humanitarian feeling, behavior with equality for all.

**Vishalta** Visionary in pursuit of excellence for a value rich education.

**Karam Yogi** A doer, Actions speaking louder than words.

**Siddhant** Valuing humanity and the importance of education and learning, in building a better future.

## **Vision**

- Increase the intellectual wealth of the country by providing quality education and building excellent technical skills.
- Make individuals highly confident, self reliant and truly global citizens.
- Provide for holistic development, in terms of Knowledge, Skill and Wisdom, leading to cultural and spiritual integration.

## **VES Mission -**

### **Value Based Education**

Develop new generation leaders to bring a positive change in the world using modern education system emanating from India's rich cultural heritage blended with western science!

## **Educational Facilities Offered**

- Professional, Technical & Higher Education.
- Junior & Senior Colleges.
- Certificate Level Technical & Vocational Education.
- High School Level Education.
- Primary & Preprimary Level Education.
- Welfare Activities.
- Sports & Fine Arts.



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Sindhi Society, Chembur, Mumbai - 400 071.

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## Managing Committee

Shri Suresh Malkani	President
Shri Rajeshkumar Gehani	Secretary
Shri Sunil Rajani	Treasurer
Shri B.L. Boolani	Member
Shri Bansi Wadhwa	Member
Dr. (Shri) Prakash Lulla	Member
Shri Vishu Lala	Member
Shri. Ladharam Nagwani	Member
Shri. Vijay Talreja	Member
Smt. Sangeeta Shahani	Member

# Vivekanand Education Society's College of Law

## 1.1 About the Society and the College

'There is no short cut to the study of Law'.

Vivekanand Education Society was founded in the year 1962 under the inspired leadership of Late Shri Hashuji Advani.

It is a matter of considerable pride and gratification that the society with its excellent track record has grown from strength to strength and has opened several Institutions offering diverse educational opportunities. It offers a wide range of courses from Play group to Ph.D. Besides general education, several professional courses are offered in areas such as Engineering, Pharmacy, Polytechnic, Architecture & Management studies. It also has a Welfare section and a sports centre under its umbrella.

The society thus has several buildings located at different places, namely Sindhi Society, Collector's Colony at Chembur as well as School & Junior college at the Kurla Campus thus catering to over 25,000 students.

It is the endeavor of the society to offer good education in Law to contribute towards creating a competent workforce with requisite professional skills as it is the need of the hour, due to the declining value system and backlog of pending judicial cases. As Judiciary is the backbone of a strong democratic nation, it will be our Institution's Mission to ensure the development of honest professionals with integrity, diligence and a national spirit.

Besides practicing Law as a profession, the knowledge of Law as a subject is also required for administrative & corporate jobs.

There is a Legal Aid Center established in collaboration with Govt. of Maharashtra to render services to the needy and poor classes of the society. The college has qualified full-time staff to guide the students.

**Office Hours: 10.00 a.m. to 06.00 p.m.**



## **1.2 From Principal's Desk**

Empowerment of students for their all-round development through education is the cherished motto of VES College of Law. At V.E.S. College of Law, we believe that education is an effective medium of social transformation. Today it is thought that Education shall give more than merely the knowledge. It is required to provide opportunity for acquisition of knowledge and skills, building character and improving employability of our young talent- the future leadership. At VES College of Law, the strong foundation to achieve this holistic education was set up by our Visionary Founder Trustee- Shri. Hashuji Advani.

Today with the guidance and support of our Honorable Management members, in retrospect we realize that the journey has been quite a successful one. This has also been a successful because of contribution of our dedicated and resourceful teaching and non teaching staff and the overwhelming and enthusiastic participation of our students.

It is the endeavor of the VES to impart good education in the field of LAW and to contribute towards creating competent Lawyers not only with the requisite professional skills but also a lawyer with a sense of social obligation and service towards the society and the Nation. Law and the legal profession have acquired a central place in the global economy. Our institute believes in a judicious blend of the LAW in books and in action. The classroom teaching is complemented by moot courts, legal aid and legal literacy and legal research. The institute believes in over-all personality development of a student and provides a platform to the students to develop and exhibit his/her talents in fields other than academics.

In 2009, the VES College of Law started with the handful of students Today the institute has developed into one of the leading Law institute. I am proud of being a part of such a wonderful institution which is managed by Vivekanand Education Society, Chembur and which is dedicated to the cause of best education for all.



## V.E.S. College of Law

Sindhi Society, Chembur, Mumbai - 400 071.

### Teaching Staff

Sr. No.	Name	Rank	Qualification
1	Dr. Mohini Gupte	Principal	B.COM, LL.M , SET, Ph. D
2.	Dr. Varsha Athavale	Vice-Principal	B.A LL.M, NET, Ph. D, Dip. in Cyber Law
3.	Dr. Swapnil Choudhary	Asst. Professor	BSL. LL.M. NET, Ph.D
4.	Ms. Sanavi Deshmukh	Asst. Professor	B.L.S.LL.M. NET, Dip. Corporate Law & IPR, Cyber Law
5.	Dr.. Jayshree R. Kanchanpurkar	Asst. Professor	M.A. (Eco.) LL.M. NET,Ph.D
6.	Mrs. Harshada D. Rajput	Asst. Professor	B.L.S.LL.M. NET
7.	Mr. Bhushan M. Shinde	Asst. Professor	B.M.M., M.A. (Political Science) LL.B. NET, Dip.Cyber Law
8.	Mrs. Deepali M. Babar	Asst. Professor	B.Sc. (Bot) LLM. NET. SET
9.	Ms. Reshma Yadav	Asst. Professor	B.COM, LL.M , M.Phil, NET.SET
10.	Ms. Prajnee Samedhini Sahoo	Asst. Professor	B.L.S.LL.M. NET
11	Mr. Rajwant Rao	Asst. Professor	. LL.M. NET
12.	Ms. Archana Khandwe	Lecturer	M.Sc. LL.M. Dip. Cyber Law
13.	Ms. Krupa Naik	Lecturer	B.L.S.LL.M.
14	Ms. Bhagyashree Patil	Lecturer	B.L.S.LL.M
15	Ms. Swati Sutar	Librarian	M.Com. M.L.I.Sc.. NET

17.	Mrs. Jayshree Kuradia	Visiting Faculty	MA (Economics)
18	Ms. Lekha Nambiar	Visiting Faculty	MA (English)
19	Mr. Ninad Shedge	Visiting Faculty	LL.B. LL.M
20	Dr. Nadisha Vazirani	Visiting Faculty	BL.S.,LL.M .Ph.D
21	Mr. Irshad Khan	Visiting Faculty	C.A.,LL.B.
22.	Dr.Sujatha Madhvani	Visiting Faculty	BL.S.LL.B, LL.M.
23	Adv.Sagar Sahani	Visiting Faculty	BL.S.LL.B. LL.M.
24	Adv.Komal Sinha	Visiting Faculty	BL.S.LL.B. LL.M.
25	Ms. Sonal Keniya	Visiting Faculty	M.A. Economics,NET

### Non-Teaching Staff

Sr. No	Name	Rank	Qualification
1	Mrs. Prerana S. Bhandari	Registrar	M.Com., ADCASS, LL.B
2	Mr. Prasad Chile	Head .Clerk	M.Com.,LL.B.
3	Mr. Prashant Jagdale	Sr.Clerk	M. Com., Dip. Cyber Law
4	Mrs. Shamal Y. Patil	Jr.Clerk	B.Com.
5	Ms. Radha Gupta	Jr.Clerk	B.Com
6	Ms. Diksha Khadtale	Jr.Clerk	B.Com.
7	Mr. Uday Khatate	Jr.Clerk	B.Com.
8	Ms. Shobha Shinde	Peon	X Passed
9	Mr. Tejas Mayekar	Peon	F.Y.J.C
10	Mr. Somesh Ghandat	Library Peon	S.Y.B.A
11	Ms.Revati Gund	Sweeper	VIII Passed
12	Mrs. Sanjana Jawle	Sweeper	
13	Mrs. Vijaya Jawle	Sweeper	
14	Mr. Amit Mohite	Peon	F.Y.J.C.

## 2. Courses Offered

### 2.1 LL.B. - Three Year Degree Course of law

(Intake Capacity -180 including 51% Linguistic Minority i.e. 92 seats)

(Timing: 8.00 a.m. to 1.50 p.m.)

The three years LL.B. course comprises of 6 semesters full time course, two semesters per year. On the successful completion of the three - year's course, the student is eligible for the LL.B. Degree awarded by the University of Mumbai.

- For each year, every student shall fill in a fresh admission form and pay the necessary fees on or before the date fixed.
- **0.5086:** A candidate for being eligible for admission to the First Semester of Three Years LL.B. Degree Course must have passed/ completed degree examination (10 + 2 + 3) in any faculty of a recognized University or equivalent qualification with minimum 45% of marks at the qualifying examination. However the above percentage of marks shall be relaxed by 5% for the candidate belonging to SC/ST categories & VJNT/OBC/SBC equivalent qualification with minimum 42% of marks at the qualifying examination.

There is a **common Entrance Test (CET)** for admission in Law courses. The candidate is eligible for admission after passing of the CET for Law and admissions will be as per merit list.

\* Fees to be paid online

\* **Eligibility Fees Rs. 220/320/750 - As the case may be.**

\* **Students seeking admissions in final years of the courses have to deposit Rs. 250/-each towards the convocation fees.**

### 2.2 LL.B. - Five years Degree Course of Law

(Intake Capacity-120 including 51% Linguistic quota i.e. 61 seats)

(Timing: 8.am. to1.50 p.m.)

The Five-Year Law Course leading to the B.L.S /LL.B. is a 10semester full time course. The first four semesters constitute the Pre- Law course in which the students are required to pass the general Humanities Papers, taught as per the requirement of the University of Mumbai. Students of the five-year degree program me are entitled to B.L.S (Bachelor of Legal Science)

Degree at the end of the third year (i.e. 6th Semester). On completion of five years, (10 semester) they will be awarded the LL.B. Degree.

For each year, every student shall fill in a fresh admission form and pay the necessary fees on or before the date fixed.

- **0.5084:** A candidate for being eligible for admission to the First Semester of Five Years LL.B. Degree Course must have passed / completed H.S.C. examination (10 + 2) or equivalent qualification with minimum 45% of marks at the qualifying examination. However, the above percentage of marks shall be relaxed by 5% for the candidates belonging to SC/ST categories VJNT/OBC/SBC equivalent qualification with minimum 42% of marks at the qualifying examination.

For admission to the first semester of five years BLS. LL. B Degree Course & three years LL.B Degree Course the candidate shall have to clear CET (Common Entrance Test) for Law. The admissions will be as per merit list.

### **2.3 Subjects Offered: (5 Years BLS, LL.B & 3 Years LL.B)**

#### **Semester - I (BLS)**

- i) English
- ii) Logic - I
- iii) Economics

#### **Semester - II (BLS)**

- i) History
- ii) Political Science - I
- iii) Legal Language

#### **Semester - III (BLS)**

- i) Political Science - II
- ii) Sociology
- iii) History of Courts

#### **Semester - IV (BLS)**

- i) English
- ii) Logic II
- iii) Political Science - III

#### **Semester - V (BLS) / LL. B Semester - I**

- i) Labour Law
- ii) Contract - 1
- iii) Law of Torts
- iv) Legal Language
- v) Practical Training-I

#### **Semester - VI (BLS) / LL. B Semester - II**

- i) Law of Crimes
- ii) Constitutional Law
- iii) Family Law - I
- iv) Environmental Law
- v) DPC-I

**Semester - VII (BLS) / LL.B Sem. - III**

- i) Administrative Law
- ii) Family Law - II
- iii) Transfer of Property
- iv) Company Law
- v) Practical Training-II

**Semester - VIII (BLS) / LL.B Sem. - IV**

- i) Jurisprudence
- ii) Contract - II
- iii) Land Laws
- iv) Criminology or Taxation
- v) DPC-II

**Semester - IX (BLS) / LL. B Semester - V**

- i) Civil Procedure Code & Limitation Act
- ii) Criminal Procedure Code, Juvenile Justice Act & Probation of offenders Act
- iii) Interpretation of Statutes
- iv) Public International Law & Human Rights
- v) Practical Training-III (Moot Court)

**Semester - X (BLS) / LL. B Semester - VI**

- i) Alternate Dispute Resolution
- ii) Law of Evidence
- iii) Optional Papers (Any two from the following six subjects):-
  - 1) Banking & Negotiable Instruments Act
  - 2) Law of Insurance
  - 3) Intellectual Property Law
  - 4) Conflict of Laws
  - 5) Law Relating to Women & Children
  - 6) Law and Medicine
- IV) Practical Training-DPC-III



## 2:4 Certificate Courses

### Short Term Certificate Courses

#### 1. Certificate Course In Intellectual Property Rights

Duration: 6 Months

Age: No bar

Eligibility: 10 + 2

Medium: English

Intake: 40 students

Fees: 6000/-+ 18%GST

#### 2. Diploma in Cyber Law

(In collaboration with Asian School of Law)

Duration: 6 Months

Age: No bar

Eligibility: H.S.C. Passed

Medium: English

Fees: 6,500/-

\*\*Study material will be provided by Asian School of Law

## 2:5 Fee Structure

Name of the Course	Final fees declared by FRA for Academic year 2023-24	Other Fees * 2023-2024	Total Fees
FYBLS			
FYLLB			

\*Other Fees includes - Caution Money (refundable), Examination fees, University Sports and Cultural Charges, Enrolment fees, Student Welfare, Group Insurance, Vice Chancellor Fund to be paid to the University of Mumbai.

Transcript Fees (5 Copies) Rs. 1000/-

+  
\* Eligibility Fees Rs. 220/320/750 - As the case may be.

\* Students seeking admissions in final years of the courses have to deposit Rs. 250/-each towards the convocation fees.



**Rules for Refund of Fees** (As per DHE Rules)

**3. Documents Required for First Semester Admission for 5 years / 3 years LL.B. degree course**

Student seeking admission in the First Year of LL.B. ( 3 years & 5 Years course) has to submit the following documents.

- A** - 1 Mark sheet of qualifying HSC (10 + 2) examinations (Original + Attested Photocopy) and  
Marksheets of previous semesters Original + Xerox.
- 2 Original T.C / Leaving Certificate (must be produced at the time of admission).
- 3 Two passport size photographs with light background.
- 4 Migration Certificate for students other than Maharashtra Board (may produce after admission).
- 5 Indian Nationality Certificate.
- B**- Domicile Certificate of father / mother indicating that they are domiciled in the State of Maharashtra. In case of Mother's domicile certificate, the candidate shall submit an affidavit on Rs. 10 stamp paper stating that the person in whose name the domicile certificate is issued, is the mother of the candidate. (In addition to the earlier mentioned documents).
- C** - Transfer order stating that father / mother of the candidate is presently posted and working in Maharashtra.
- Copy of joining report after the transfer.
  - Copy of the certificate from the office of the Father / Mother stating that he/she is not transferred outside Maharashtra after the transfer (In addition to the earlier mentioned documents).
- D**- Certificate from the employee stating that Father / Mother of the candidate who is Maharashtra State Govt. / Maharashtra State Govt. Undertaking employee is presently posted and currently working in Maharashtra after completing deputation outside Maharashtra / Posted in the present district after being transferred from another district (In addition to the earlier mentioned documents).
- E** - Sindhi Minority Candidates / Other Linguistic and Religious Community Candidates :
- Affidavit for Minority Status.
  - Domicile Certificate (In addition to the earlier mentioned documents).
  - Students have to submit Affidavit for Sindhi Linguistic Quota on Rs. 100/- stamp paper (Format Annexure - I).

**F** - For SC / ST Candidates.

- Caste Certificate (In addition to the earlier mentioned documents).

**G**- Candidates belonging to VJ / DT NT (A), (B), (C), (D) / OBC / SBC Categories.

- Caste Certificates and Non-Creamy Layer certificates. (In addition to the earlier mentioned documents).

**H**- Issue of Leaving Certificate.

- After completion of their courses, students can apply in writing to the Principal for issue of Leaving Certificate.

**I** - Return of Original Certificates.

All Original Certificates except School / College leaving like Passing Certificates, Caste Certificates, Domicile Certificates etc. submitted at the time of admission, will be returned to the students after all the admission formalities / enrollment etc. are completed.

### **3.1 Enrolment**

As per University Circular No. Enrol/3739/2007 dated 16th May 2007, the students seeking admission for LL. B. First Year should enroll themselves and pay necessary fees.

**3.2 Eligibility:** (For students coming from other than Maharashtra Board and Maharashtra Technical Board).

Eligibility forms will be distributed by the colleges and same will be resubmitted to the college along with the necessary documents and eligibility fees (Rs.220/-, Rs 320/- and Rs 750/- as the case may be). Admission will be provisional till University approves the documents.

- Admission to the student from outside University of Mumbai is subject to the rules of eligibility & confirmation of the verification of documents from Parent University.
- **In case of married female students they should produce attested photocopy of marriage certificate. In case of change of name they should produce an Affidavit copy of Govt. Gazette.**

## **4. Examinations**

### **4.1 Preliminary Examination**

The College conducts Preliminary Examination at the end of every semester. The students have to appear for all the papers and score at least minimum marks prescribed for passing by the university.

**4.2 Practical Training and DPC for the respective semesters of 3 Year LL.B and 5 Years BLS Course-** It is mandatory to attend and pass in the Practical Training Examination. Students who fail in the practical examination are not allowed to appear for written semester examination of Mumbai University.

1. Students with less than 75% attendance will not be allowed to appear for practical Training Examination.
2. All the students are required to attend Court Visits, Written Examination, Viva-Voce etc. and writing the journal, which is a part & parcel of practical training examination. Skipping any category will amount to 'Fail' result.
3. **There will be no re-examination of Practical Training Papers.**

### **4.3 Allowed To Keep Terms (ATKT)**

#### **For 3 Years LL. B Course**

- a) A student shall be allowed to keep term for semester III, if he/she passes in six subjects of semester I & II.
- b) For every year, two K. Ts are allowed.
- c) A student shall be allowed to keep terms for Semester V, if he / she clear all subjects of Semester I & II.

**Note :** If the students have cleared four subjects in semester I & II and has sent papers for revaluation and the results of revaluation is awaited, he/she can seek provisional admission in III semester. After clearing the subjects in revaluation he shall deposit full admission fees and get his/her regular admission. Attendance shall be compulsory.

- d) The same rule applies in case of admission in V Semester.
- e) If the student does not pass in revaluation of papers his/her' provisional admission stands cancelled and no refund of fees.

#### **For 5 years Law Course (B.L.S.)**

- a) **For getting admission in V semester i. e. 3 year Law, student shall clear all the subjects of the previous semesters (i.e. Semester - I & II).**

- b) Student shall be allowed to keep term for semester V, if he / she has cleared four subjects out of six subjects of semester III & IV.

## 5. Rules for Revaluation and Photo Copies

- a) If a student wants photo copies of answer book, He/She shall fill the application in a prescribed form along with non-refundable fee of Rs. 50/- per answer book by examinee. The said fee shall be remitted in Debit /Credit Card.

The prescribed application form for obtaining photo copies of answer book shall have to be filled & signed by the applicant examinee only & shall be submitted to the college within **Ten (10) working days** from the date of the declaration of result of the examination. (No application after the due date will be entertained).

- b) If a student wants to apply for revaluation of his/her answer book in any subject, he/she has to make an application in prescribed form within **Ten (10) working days** from the date of the declaration of result of the examination. Fee for revaluation is Rs 250/- per subject (No application after the due date will be entertained).

## STANDARD OF PASSING THE SEMESTER EXAMINATION & RULES OF EXEMPTION

A Student shall be declared Passed if

- i) He/she has secured minimum of 45% or as prescribed by the authority of the total marks in the respective papers of Practical Training. Practical Training Examination wherever applicable are mandatory as per the University rules. **All the University Examinations attempted by the student would be treated as null and void if they fail to attend the Practical Examination and pass the same.**
- ii) He/she should secure minimum of 45% of the total marks in the subject/papers of the University examination or as prescribed by the authority which is conducted by the University of Mumbai in the respective manner in the respective semester.
- iii) Students shall also be entitled to the Benefit of Allocable Grace Marks as per the University of Mumbai regulations.

## 6. General Rules

### 6.1 College Discipline

The institution attaches utmost importance to discipline and character building. The students are required to strictly abide by the following rules.

- A) Students shall abide by any general or special rules made by the College authorities in regard to the conduct of the students both in and outside the College and the decision of the College Authorities shall be final. Parents and Guardians are also presumed to have agreed to these rules when their wards join the College. (See the instructions on the Admission Forms, the notices put up from time to time etc.
- B) Students should in their own interest read the College notices, including notices containing rules placed on the Notice Boards from time to time. It shall be the duty of each student to scan all the notice-boards daily.

- C) Use of cell phones is strictly prohibited. Students found using cell phones in class are liable to be fined.
- D) Students shall attend all classes, tutorials, seminars, practicals and college examinations. Students remaining absent shall submit leave note signed by their parents/ guardians stating reasons for their absenteeism. Absenteeism on medical grounds should be supported by a medical certificate of candidate only. Medical ground of relatives will not be considered. In all cases, absenteeism over three days should be immediately brought to the notice of the Principal.
- E) In case of loss of I Card, student can obtain special permission for 3 days from the Principal for entering the College premises. Thereafter, student can obtain duplicate I-card on payment of Rs. 200/- by making application to the Principal.

The use of I-Card (Original / Duplicate) without the signature and seal of the principal is invalid and fine will be charged as decided by the authority. Usage of Xerox Copy of I-Card is not allowed. Students, who are not regular students but have taken admission provisionally, can get Ex-Students I-Cards on payment of Rs. 200/- as membership fees and Rs. 200/- for library card in case they desire to take advantage of the Library Facility. Entry of Ex-Students in the library is permitted only after 2 pm on working days.

- F) Students must carry I-cards on their persons or produce/present identity cards for inspection or verification when demanded by any college staff. Refusal to produce I-card for inspection amounts to indiscipline and will be punishable.
- G) Students shall be in classes in time. Late comers may not be allowed to enter the classes.
- H) **Students will not go for job, or work or business or private coaching during the college hours. If anyone misses the lectures/practicals for that reason, his/her admission is liable to be cancelled immediately.**
- I) Students shall not bring with them unauthorized persons into the college premises.
- J) Students shall take proper care of all college property. Any damage done to the property of the college by disfiguring walls, rooms, windows and fittings or breaking the furniture and such things is a breach of discipline and will be punishable. As such damage done to the college property will have to be made good by the concerned class students. The students shall not throw papers or any other material which makes the premises dirty. Students shall take eatables inside the canteen only. Anyone found eating outside the canteen will be liable to punishment.
- K) The Students should come decently dressed to the college. Informal dresses will not be permitted in the college premises.
- L) **Boys - Full Pant / jeans with shirt /T-shirt with sleeves. Boys should cut their hair short. Girls - Salwar Kameez / or jeans / pants / long skirts with tops / T-shirts with sleeves. Shorts & Bermudas are not permitted in the College. Girls shall tie their hair.**
- M) For violation of dress code there will be a fine of Rs. 100/-.
- N) Associations/Organization will be formed only after the prior/ permission of the principal.

- O) Collecting funds for any purpose is strictly prohibited unless scrutinized and permitted by the Principal.
- P) No meeting, demonstration, party or picnic will be permitted without the permission of the Principal.
- Q) For inviting a person to preside/address/participate in association/organization/visits etc. prior permission of the Principal is necessary.
- R) Subjects/topics selected for debates/lectures/seminars etc. must have the previous approval of the Principal.
- S) No information about the college can be communicated to outsider without the permission of the Principal.

## **6.2 Ragging**

According to Maharashtra Prohibition of Ragging Act, 1999 any act of ragging is prohibited and therefore it is a punishable offence. The College may suspend or dismiss the student from the College for such an act. Even for cases regarding Sexual Harassment College will take appropriate action as per rules. At the time of admission, student has to submit online affidavit as per rule. [www.antiragging.in](http://www.antiragging.in) and the print of the affidavit should be attached the admission form. (Format of Affidavit-Annexure - I & by the Parents - Annexure - II).

## **6.3 Attendance**

Normally 100% attendance of the student is expected, but it can be condoned up to a maximum of 25% covering student's sickness and other absence. As per University Rules if the student fails to attend the college for 75% of actual working days, the term will not be granted to them and he / she will not be allowed to appear in the examination.

- Late comers will not be allowed in the classes.
- Bunking classes is not allowed.
- Student has to submit medical certificate if absent for more than two days.

## **6.4 Refund of Caution Money**

On completion of the course, an application for refund of caution money should be made (along with F.Y. fee receipt) within the 3 financial years. Unclaimed caution money will be forfeited. Life membership fee (Rs.500) for alumni will be deducted from the caution money.

## **6.5 Feedback**

Our College has a feedback system in place, wherein at the end of every Semester all the Professors are rated by the students on various parameters and the scope for their improvement is identified. This continuous evaluation helps in improvising their teaching methodologies and in the long term, overall development of the students.

## **7. Features of the College**

VES College of Law endeavours to enhance knowledge of the students by organising various extension activities which compliments the class room teaching. Few such activities are as follows:-

### **7.1 Late Shree Hashuji Advani National Level Moot Court Competition**

To induce an element of practical knowledge in the students, the College has been organizing a National Level Moot Court Competition. Last year more than 20 teams all over the State participated in the competition. Students get hands on training from conducting such a grand competition to managing it throughout, in the presence of eminent Judges and lawyers from the field.

### **7.2 Seminars**

The College organizes Seminars on various legal, political, social issues with the aim of sensitizing students on such topics of societal importance. Experts from the field present their research findings and enrich the students with their knowledge. During the Academic year 2015-16, the College had organized a 'One Day State Level Seminar on GERONTOLOGY & in the Academic year 2017-18 on Issue on Child and Women in India- An Indian Perspective" which saw Academicians, Lawyers, Doctors, representatives from NGOs, Students presenting their expert findings on the topic.

### **7.3 Court Visits/ Police Station Visits**

The College has been organizing academic visits of students, under the able guidance of Professors to various Courts of Law.

Around 100 students were taken to visit the highest Judicial Body in India i.e. The Supreme Court in Delhi to make them understand the delivery of justice in the highest Court of the Land.

Every year students of Third Year L.L.B. and Fifth year B.L.S. are taken for a visit to the High Court of Bombay, while the students from other classes are taken for a visit to a District Court/ Family Court/ Motor Vehicle Accidents Court/ State Human Rights Commission.

Students are also taken to local Police Station to understand practical elements of Police Procedures like Filing a FIR, the types of Crimes and ways to deal with them within the parameters of Law.

### **7.4 Academic Tour**

Once in a year, the College organizes an Academic Tour of Students to Places of Legal Importance along with an element of recreation added to it under the guidance of the Faculties of the college.

### **7.5 Legal Aid Centre**

With the intention to deliver back to the society, the College organizes Free Legal Counselling Camp every Second and Fourth Saturday to offer free legal aid in its Legal Aid Centre. Locals

from the adjoining area visit the Legal Aid Centre and seek opinions from lawyers and our faculties. Students witnessing such sessions, understand the nitty-gritties of laws and the socio-legal problems in the society.

### **7.6 Advocacy Skills, Debate, Elocution and Essay Competition**

To help the students learn drafting and advocating their matters, the College organises a Advocacy Skills Competition for students of all classes.

To enhance the debating skills, oratory skills and the ability to organise and present ideas, the College organises competitions like Debate Competition, Elocution Competition and Essay Competition.

### **7.7 Marathi Vangmay Mandal**

With the idea of preserving the culture and the language of the state, the College has a 'Marathi Vangmay Mandal' in place. This group organises various activities like Lezim performance, Traditional Musical and Dance Performance, Plays etc. Regularly such activities are conducted to popularise the use of the language among Marathi and Non-Marathi Speaking students.

### **7.8 Sports Day**

The College organized its first ever Sports Day in the academic Year 2015-16. Various Outdoor Events like Cricket (Boys and Girls), Badminton, Table Tennis, Carrom, Chess and Tug of War were organized. Students from all classes participated with maximum zeal and competed in true sportsman spirit.

### **7.9 Orientation Program - 'Aarambh'**

At the start of every Academic Year, the College organizes an Orientation Session which introduces Students and their Parents to the Culture of the College and showcases the opportunities that the College will be offering for the overall growth of the student.

### **7.10 Cultural Day and Annual Day Function (LAKSHYA)**

A Cultural Day and Annual Day Function- 'LAKSHYA' at the end of the Academic year is the unique feature where students perform and display their talents through musical performances, dances, personality contests, stand up comedies etc.

On the Annual day, students bid a farewell to the outgoing students in their own special way.

### **7.11 Placement Cell**

The College has a Placement Cell which was formed in the year 2015-16. The objective of the Cell is to make the process of recruitment easier for both- aspiring law officers as well as the recruiters. Forming a link between the two, the Placement Cell aims at inviting the best of the recruiters to the college so that they get the best of the talent of our Institution, as per their requirement.



In its first year itself the College was successful in aiding 16 students bag a job. In the coming years, the Institution aims to make the Cell more robust and be an effective bridge between the two stakeholders- the students and the Employers.

### **7.12 Committees**

The College has a number of committees, with Professors being part of them. These committees put their efforts together in their respective area of work and help in coordinated efforts of the institution.

Below mentioned are the lists of active committees:

- a. National Level Moot Court Committee
- b. Academic Tour Committee
- c. Legal Aid Committee
- d. Cultural Committee
- e. Sports Committee
- f. Anti Ragging Cell
- g. Marathi Wangmay Mandal
- h. Women Grievance Cell
- i. Placement Cell
- j. Alumni Association
- k. Electoral committee
- l. Research committee
- m. Women Development Committee

## **8. Facilities available in the College**

### **8.1 Sports**

The Institute has a well maintained play ground for Outdoor Games like Football, Cricket, Basket Ball, Volley Ball etc. and has maintained 200 mts. track for sports like High Jump and Long Jump.

To use Sports Ground Students have to ensure that:

- A. They adhere to the rules and regulations of maintenance strictly.
- B. Students will not play during lectures / practical hours.

### **8.2 Canteen**

The Canteen is spacious enough to cater to the needs of the students.

### **8.3 Common Playground**

### **8.4 Well furnished A/C Auditorium**

### **8.5 Railway / State Transport Concessions**

- A. Students below the age of 25 years of age are eligible for Railway Concession as per the guidelines / rules issues by the Railway Authorities.
- B. The Students below the age of 25 years are eligible to get the State Transport (ST) Bus concession from their place of residence to College. The Students have to collect ST Bus concession form from the concerned Bus Depot and get the form duly certified by the Principal.

Students can avail any one mode of concession i.e. either Railway / ST Bus Concession.

## **9. Library**

VES Law College library provides students with extensive facilities to maximize their knowledge in the field of law. It is probably the most frequently visited section of the college and most certainly heaven for dedicated law students. Students can avail library facilities from 08.00 a.m. to 06.00 p.m. Timing may be extended at the time of examinations.

The library subscribes several journals and resources which are must for students preparing for moot courts.

### **9.1 RULES**

- 1. Every student must possess his/her Library card while making use of the Library and produce the same to the Library Staff on entering the Library.
- 2. Complete Silence must be maintained in the Library. Any student who is found causing any sort of disturbance (talking, discussing etc.) in the Library is liable to be debarred from the Library facilities by the Librarian.
- 3. Students can get any book i.e. Textbooks, reference books, Reference Sources for reading in the Reading Room against his/ her Library Card. If any book is taken outside without the permission of the Librarian then a non compliance charge of Rs. 20/- will be charged and no book will be issued to him/her in future.

4. Newspapers and Periodicals are issued against Library cards for Reading in the Reading Room. Bound volumes of journals will be issued for current reading only.
5. When books are issued, students should check the pages of the issued books and if pages are found missing, they should report the same to the Library staff before leaving the counter. On returning the books if pages are found missing the last borrower of the book shall be held accountable for the missing pages and penalty will be levied accordingly.
6. Students are required to handle books and reading material very carefully. Marking Library books with pencil or ink, tearing the pages or spoiling the same in any other way will be viewed very seriously. In such case, the last reader will be held responsible unless he shows the Library staff at the time of issue that the book had been previously marked or damaged. In the event of damage of any kind, the last reader will be liable to compensate for damage. Books will have to be replaced and an additional cost of Rs. 50/- will have to be paid as processing charges.
7. It is observed that some of the students do not return the Library Books on or before the due date stamped on the date slip in the book, thus depriving other students using the Library facilities. In order to prevent such students from keeping Library books with them for longer than normal, overdue charges will be as follows :-  

After the due date	Re. 5/- per day
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8. In case a Reader loses a book he/she should replace the book. In case the book cannot be replaced; the current price of the book and an additional charge of Rs. 50/- as processing charges will have to be paid.
9. Membership card is non-transferable. Students must not lend their Readers Ticket to any other student to borrow books from the Library. Library facilities will be suspended for students misusing cards.
10. The College Leaving Certificate or Transfer Certificate will be issued to student only after he/she has returned all the Library books.
11. Students of S. Y. and T. Y. should renew their Reader's Ticket before 30th of July of each Academic Year.
12. Students of F. Y. should get their Reader's Ticket issued before 16th August of each Academic Year. No Reader's Ticket will be issued to any student after this date. However only in special cases or under genuine circumstances the Reader's ticket will be issued to the students after obtaining the Principal's permission, and the Student will have to pay a charge of Rs. 50/-.
13. In case a student loses his/her Reader's Ticket then the student should apply for a Duplicate card on the prescribed form available at the Library Counter. Rs. 50/- will be charged for issuing the Duplicate Reader's Ticket.
14. Students are strictly prohibited to use their Mobile Phones in the Library, yet if caught using Mobile Phone will be confiscated for 1 week & penalty of Rs. 500/- will be levied.

## 10. VES Law Alumni Association

### VIVEKANAND EDUCATION SOCIETY'S LAW ALUMNI ASSOCIATION

#### AIMS AND OBJECTS

- 1) To act as a link between the "Alma Mater" (VIVEKANAND EDUCATION SOCIETY'S LAW ALUMNI ASSOCIATION) and the "Alumni" (the past students).
- 2) To provide a platform for interaction between alumni, present students, faculty of the college and college administration.
- 3) To improve the facilities and infrastructure of the college with the help of active participation of the alumni.
- 4) To make available the expertise and experience of the alumni for the development of research and educational activities of the college.
- 5) To be of the service to the member, to the Alma Mater, the present student and to the society at large.
- 6) To carry out the following
  - a) Help deserving people and charitable causes.
  - b) Function as visiting / guest faculty for the students.
  - c) Help students in their Moot Court, drafting, internship and placements.
  - d) Conduct mock interviews and guidance program for the students before their placement.
  - e) Conduct meeting of educative topical value by inviting eminent personnel to address them.
  - f) Act as a jury member for any cultural / academic events organized by the Alma Mater.
  - g) To conduct competitions, seminars and workshop for the students.
  - h) Help students to work on live case studies and with experienced advocates.
  - i) Guide the students with developing contacts for professional and academic enrichment.
  - j) Conduct film shows of educational relevance for benefit of the students.
  - k) Conduct sports/ Cultural meet for the members and for the students.
  - l) Assist the Alma Mater in conducting examinations.

- m) To arrange for study tours, education tours, delegation for the member, n)  
To develop & maintain a web-site of the alumnus.
- 7) To provide following benefits to its members:-
- a) Opportunity to use the library of the Alma Mater.
  - b) Opportunity to participate in the academic and cultural events organized by the Alma Mater.
  - c) Opportunity to use computer laboratory and Internet facility of the Alma Mater.
  - d) Opportunity to be part of the annual get together and dinner.
  - e) Offer guidance for professional enhancement and career development.
- 8) To grant free-ship Scholarships, Prizes, Monetary assistance, books and/or Stationery to the poor and deserving students, etc.
- 9) To give medical relief to the poor students.
- 10) To celebrate 15th August, 26th January, 2nd October & traditional Occasion.
- 11) To plan and implement Welfare Programs /activities with the object of creating self-reliance among the poor and the needy.
- 12) To educate the community in social Responsibilities and impart the knowledge of various Social Services available so as to enable them to make use of the same.
- 13) To provide career and vocational guidance to youth.
- 14) Guidance enhancement offer for professional and career development.
- 15) To render relief services at the time of natural calamities and emergencies.
- 16) To award scholarships, stipends, medical and other concessions to pupils and deserving men and women and who study in school conducted by the society and also help and give relief to the poor and indignant and other deserting person or persons by providing food, shelter, periodical distribution of cloth, medicine and money.
- 17) To do-all other lawful things incidental or conducive to attainment of any of the objects of the institution and to incur necessary expenditure thereon.
- 18) To provide every type of assistance to the members of Association.

## CREDIT BASED EVALUATION SYSTEM

**Scheme of Examination for Undergraduate 3 Years LL.B. and 5 Years B.L.S., LL.B. programme shall be as mentioned below:**

The performance of the learners shall be evaluated into two components. The learner's performance shall be assessed by Internal Assessment with 40% marks in the first component by conducting the Semester End Examinations with 60% marks in the second component. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below:-

**a) Internal Assessment – 40% (40 Marks)**

1	One periodical class test held in the given semester	10 Marks
2	Subject specific Term Work Module/assessment modes as decided by the department in the beginning of the semester (like Extension/(field or experimental work, Short Quiz; Objective test, open book etc and written assignments, Case study, Judgment Analysis, Projects, Papers and exhibits etc as shall be designed by the respective colleges for which the assessment is to be based on class room presentations if so found desirable by the college) to be selflessly assessed by the teacher/s concerned.	20 Marks
3	Active participation in routine class instructional deliveries (and in practical work, tutorial, field work, extra/co-curricular Activities etc as the case may be)	05 Marks
4	Overall conduct as a responsible learner, mannerism and Articulation and exhibit of leadership qualities in organizing related academic activities.	05 Marks

**b) Semester End Examinations – 60% (60 Marks)**

- i. Duration – These examinations shall be of **2 Hours** duration.
- ii. Theory Question Paper Pattern:-
  - 1) There shall be four questions as mentioned herein below.
  - 2) All questions shall be compulsory with internal choice within the questions.
  - 3) Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.

Duration	Questions to be attempted	Number of Sub questions	Marks for Sub questions
120 min	Long Answers	2 out of 4	12 marks each
	Short Notes	2 out of 4	6 marks each
	Situational Problems	2 out of 4	6 marks each
	2 Sentences Answers	6 out of 10	2 marks each
	Total Marks		60 marks

For the Semesters I to IV of the 5 years B.L.S.,LL.B programme, the assessment of 'Part A' i.e. Internal Assessment and Part B i.e. Semester End Examination shall be processed by the Colleges / Institutions of their learners on behalf of the University and declare their results as per the procedure laid down by the university. The Colleges / Institutions shall accordingly issue the grade cards to them after conversion of marks into grade as per the procedure mentioned in this manual. The format of the grade card is given hereinbelow to maintain the uniformity across the all colleges for the examinations conducted by the colleges on behalf of the University.

For the Semesters I to IV of the 3 years LL.B. programme and Semesters V to VIII of the 5 years B.L.S.,LL.B programmes, the assessment of 'Part A' i.e. Internal Assessment and Part B i.e. Semester End Examination shall be processed by the Colleges / Institutions of their learners on behalf of the University and declare their results as per the procedure laid down by the University. The Colleges / Institutions shall accordingly issue the grade cards to them after conversion of marks into grade as per the procedure mentioned in this manual. The format of the grade card is given here in below to maintain the uniformity across the all colleges for the examinations conducted by the colleges on behalf of the University.

For the Semesters V & VI of the 3 years LL.B. programme and Semesters IX and X of the 5 years B.L.S.,LL.B programmes, the assessment of 'Part A' i.e. Internal Assessment shall be processed by the Colleges / Institutions on behalf of the University of the learners admitted for the programme while the University shall conduct the assessment of 'Part B' i.e. Semester End Examination.

The Internal Assessment marks of learners appearing for these Semesters shall be submitted to the University by the respective colleges/Institutions before commencement of respective Semester End Examinations. The Semester End Examinations for Semesters V & VI of the 3 years LL.B. programme and Semesters IX and X of the 5 years B.L.S.,LL.B programmes shall be conducted by the University and the results shall be declared after processing the internal assessment and the marks awarded to the learners. The grade cards shall be issued by the University after converting the marks into grades.

**c) Conducting Applied Component Courses' Examinations:**

The examinations for the Applied Component Group Courses/Papers of the of the 3 years LL.B. programme and of the 5 years B.L.S.,LL.B. programme respectively shall be conducted by the respective college / institutions of their learners on behalf of the University and finalise their results as per the rules and regulations laid down by the University from time to time. The marks of the Applied Component Courses o learners appearing shall be submitted to the University by the respective colleges/Institutions before commencement of the next ensuing Even Semester's semester and examinations.

**Passing Standard (for Undergraduate Law Programmes)**

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate of Internal Assessment & Semester End Examinations taken together; however the learners shall have to obtain minimum of 30% marks in the Internal Assessment (i.e. 12 out of 40) and 30% marks in Semester End Examinations (i.e. 18 out of 60) separately, to pass the course and minimum of Grade E in each course, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examinations.

**Carry Forward of The Marks in Case if The Learner Gets 'F' Grade in One or More Subjects:**

- 1) A learner who PASSES in the Internal Examination but FAILS in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However his/her marks of the Internal Examinations shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- 2) A learner who PASSES in the Semester End Examinations but FAILS in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However his/her marks of the Semester End Examinations shall be carried over and he/she shall be entitled for grade obtained by him/her on passing.
- 3) No learner shall be allowed to appear at the End Semester Examinations of Semester 2,4 and 6 of three years LL.B. programme and Semesters 6, 8 and 10 of the five years B.L.S.,LL.B. programme unless he/she has passed in the Applied Component Courses/Papers of the respective academic years (corresponding semesters) of the 3 years LL.B. programme or the 5 years B.L.S.,LL.B. programme as the case may be; and the colleges shall be at liberty to conduct re-examinations of the Applied component Courses either in the same semesters and/or in the next semesters of the both the programmes. In case of the learner's failure to pass in the abovementioned respective Applied Component Courses/Papers the marks and the credits obtained by such learner in Internal Assessment shall be carried forward.
- 4) A learner who, before coming into force of these CBGS pattern rules, is **already admitted to the first or second year** of the three years or the first to fourth years of the five years B.L.S.,LL.B. programmes **under the presently prevailing examination system**, shall have shall be evaluated for his higher classes/semester (i.e. to the class/semesters to which he will be admitted hereinafter) **under the evaluation pattern as per the provisions of rules under 5.3** hereinabove for his higher classes ; i.e. the said learner in his higher classes has to undertake Internal Assessment and End Semester Examinations and to pass in both Internal Assessment of 40 marks and End Semester Examination by obtaining a minimum of 40% marks in aggregate of Internal Assessment & Semester End Examinations taken together with minimum of 30% of the marks each in the Internal Assessment an in Semester End Examination separately, to pass the course and minimum of Grade E in such course/courses, to pass a particular semester. However such learner shall not be granted any grades or credit as envisaged herein.
- 5) A learner who, before coming into force of the CBGS pattern, is already admitted to the first or second year of the three years or first to fourth of the five years B.L.S.,LL.B. programme under the present examination system and **who has not passed in any or either of the subjects/courses shall be evaluated under the evaluation pattern as per the provision contained hereinabove** this revised evaluation pattern for the courses/subjects he has not passed; and in the subject/course in which he is not passed has to pass in both Internal Assessment and End semester Examination by obtaining a minimum of 40% marks in aggregate of internal Assessment & Semester End Examination taken together; with minimum 30% of marks each in the Internal Assessment and in Semester End Examination separately, to pass the course to pass a particular previous semester. However, for such learner, who is reappearing for the examination in the remaining (failed) course/courses, the Internal Examination will consist of one project of 40 marks which will be divide

into 20 marks for the documentation of the project, 10 marks for the presentation and 10 marks for the viva. And in his final marksheet of the said semester total of the Internal Assessment and End Semester Examination shall be shown in aggregate (without showing split of Internal Assessment Component and Semester End Examination Components) as the marks obtained by the learner in such course/courses (i.e. subject/ subjects) for which he reappeared. However such learner shall not be granted any grades or credit as envisaged herein.

- 6) When a learner does not pass in all the courses/subjects of the semester in one and the same attempt/examination held, and passes in all the courses/subjects of any semester by passing in the remaining subjects in the subsequent attempt or examinations held subsequently, the last marksheet be issued to the learner by incorporating the passing marks obtained by the learner in the courses he passed in the previous attempts/examinations held by carrying forward the passing marks obtained by the learner in all the courses at the previous examinations/attempts.

#### **ALLOWED TO KEEP TERMS (ATKT)**

- a) A learner shall be allowed to keep term for Semester 2, 4 and 6 of the 3 years LL.B. programme and Semesters 2, 4, 6, 8 and 10 of the 5 years B.L.S.,LL.B. programme irrespective of number of heads of failure in the Semester 1, 3 and 5 of the three years LL.B. programme and Semesters 1, 3, 5, 7 and 9 of the five years B.L.S.,LL.B. programmes respectively.
- b) A learner shall be allowed to keep terms of both the semesters of the higher semesters of the law programmes if he has not failed in more than 2 subjects/courses out of the subjects/courses of both the semesters of the respective law programmes taken together of the immediately preceding year and has passed in all the subjects/courses of all the semesters of the respective law programmes preceding to the immediately preceding semesters of the year he is seeking admission. (e.g. a learner seeking admission to the third year (semesters V and VI) of either of the LL.B. programmes shall have to pass in all the courses of the semesters I and II and shall also have to pass in any six courses of semesters III and IV taken together)
- c) The result of Semester VI of the three years LL.B. programme or of Semester X of the five years B.L.S.,LL.B. programme shall be kept in abeyance until the learner passes in each and all of the subjects/courses of all the courses in all the semesters of the respective law programme.

#### **Applied Component group:**

##### **A) For Sem-I (3 years LL.B.) and Sem-V (5 years B. L. S. LL.B.) program**

###### **1) Practical Training-I**

- Advocate Act, 1961
- Contempt & court
- Bar & Bench Relations

##### **B) For Sem-II (3 years LL.B.) and Sem-VI (5 years B. L. S. LL.B.) programme**

###### **D.P.C.-I**

1. Letter for obtaining permission from a statutory authority;
2. Letter of Attornment;
3. Accountable receipt;
4. Promissory note;
5. Affidavit for change of name;
6. Declaration;
7. Adjournment Application in criminal matters;
8. Vakalatnama for High Court;
9. Vakalatnama for city Civil Court / District court
10. Schedule of property – plot of land with structure thereon;
11. RTI Application,
12. Will;
13. Codicil;
14. General Power of Attorney;
15. Special Power of Attorney;



**C) For Sem-III (3 years LL.B.) and Sem-VII (5 years B. L. S. LL.B.) programme**

**1) Practical Training-II**

- Legal service Authority Act, 1986
- LokAdalat
- Pata legal system

**D) For Sem-IV (3 years LL.B.) and Sem-VIII (5 years B. L S. LL.B.) program**

**D.P.C.-II**

1. Public Notice;
2. Agreement for Sale;
3. Sale Deed;
4. Simple Mortgage;
5. English Mortgage;
6. Lease Deed;
7. Exchange Deed;
8. Gift Deed;
9. Leave and License Agreement;
10. Partnership Deed;
11. Franchise Agreement;
12. Indemnity Bond;
13. Board Resolution;
14. Memorandum of Understanding;
15. Confidentiality Agreement;
16. Registration of Documents;

**E) For Sem-V (3 years LL.B.) and Sem-IX (5 years B. L. S. LL.B.) programme**

**1) Practical Training-III**

- moot court – 100 marks

**MOOT COURT, PRE TRIAL, PREPARATION AND PARTICIPATION TRIAL PROCEDURES**

This paper will have three components of 30 marks each and a viva of 10 marks.

**a) Moot Court (30 marks)**

Every student will do at least three moot court in a year with 10 marks for each the moot court work will be on assigned problems and it will be evaluable for 5 marks for written submission and 5 marks for oral advocacy.

**b) Observance of Trial in two cases, one civil and one criminal (30 marks)**

Students will attend two trials. They will maintain a record and enter in various steps observed during their attendance on different days in the court assignment. This scheme will carry 30 marks.

**c) Interviewing techniques and Pre trial preparations (30 marks)**

Each student will observe two interviewing sessions of clients at the Lawyers office/Legal Aid office and record the Proceedings in a diary which will carry 15 marks. Each student will further observe the preparation of documents and court papers by the advocate and procedure for the filing of the suit/petition. This will be recorded in the diary which will carry 15 marks.

**d) The fourth component of this paper will be “viva voce examination” on all the above three aspects. This will carry 10 marks.**

**(10 marks)**

**F) For Sem-VI (3 years LL.B.) and Sem-X (5 years B. L. S. LL.B.) programme**

**D.P.C.-III**

1. Caveat;
2. Legal Notice – recovery of money for goods supplied;
3. Legal Notice – winding up under Companies Act, 1956;
4. Legal Notice – Section 138 of Negotiable Instruments Act;
5. Legal Notice for defective goods;
6. Plaint;
7. Notice of Motion & Affidavit in support thereof;
8. Chamber Summons & Affidavit in support thereof;
9. Written Statement;
10. Appeal;
11. Writ Petition – Article 226;
12. Winding up Petition;
13. Summary Suit;
14. Testamentary Petition for Succession Certificate;
15. Complaint for dishonor of cheque;
16. Consumer Complaint;
17. Bail Application;
18. Anticipatory Bail Application;
19. Petition for Divorce by Mutual Consent.

## 11. Undertaking

(To be submitted on Rs. 100/- Stamp Paper by the Student at the time of Admission)

I hereby agree that during my study tenure in this Institute, to abide by all the Rules & Regulations mentioned in prospectus. I assure that my behavior and attitude will add to name and fame of this Institution.

If I am found as defaulter w.r.t. above or otherwise, I will be liable for punishment given to me by the authorities.

I have taken admission in this Institution in FIRST / SECOND Year Law in the Course, on my own, in consultation with my parents. I assure you that I will abide by all rules and regulations laid down by the Management of this Institution, University of Mumbai, Directorate of Higher Education and Bar Council of India, issued from time to time. In the event of failure of these, I shall render myself for disciplinary action including expulsion.

I shall not claim for any kind of financial assistance and help from this Institution for my education. I shall not damage any furniture, equipment, other properties; and if damaged, I undertake to make good the loss on this account, as decided by the Management of this Institution.

The information given by me in the application is true to the best of my knowledge and belief.

I have not been debarred from appearing at any examination held by any Government constituted or Statutory Examination Authority in India.

I fully understand that the offer of a seat will be made to me depending on inter-se merit and availability of a seat at the time of scrutiny of my application, when I report to the admission authority according to the schedule of admission.

I understand that no other document, other than those attached to the application form before the last date of admission will be entertained for the purpose of claims/concessions etc. in connection with my admission.

I understand that no refund of fees shall be made if I cancel the admission after commencement of the classes and if the seat due to cancellation is not filled.

I hereby agree to confirm to any rules, acts and laws enforced by Government including Anti-Ragging Act and I hereby undertake that so long as I am a student of the institute, I will do nothing either inside or outside the institute, which may result in disciplinary action against me under the rules, acts and laws.

I fully understand that the Principal of the institute where I would be admitted, will have right to expel/rusticate me from the institute for any infringement of the Rules of conduct and discipline prescribed by the institute/university (if any).

Condition of minimum attendance: I am fully aware that, I will not be allowed to keep term and appear for the examination if I do not attend minimum 75% classes of theory, practical, tutorials etc. I am also aware that I will not be allowed to appear for the examination, if I fail to submit

satisfactory all the assignment, jobs, journals, reports, etc. as specified by the university within stipulated time.

I am aware that defaulters' list will be put up on the notice board during each semester and it is my responsibility to note this and take corrective action and inform my parents / local guardian / guardian.

Date

Signature of the Student

I have read the above contents carefully, I understand that all the conditions are in the interest of my ward and therefore I agree to abide by all the conditions and will respect any decision taken by the management in case of violation of any rules of the institute or disobedience by my ward.

Date

Signature of the Parent/Local Guardian/Guardian

## 12. Anti Ragging Affidavit

(To be submitted on a Rs.100/- Non Judicial Stamp Paper)

### ANNEXURE - I

#### AFFIDAVIT BY THE STUDENT

I, \_\_\_\_\_ (full name of student with Institute Roll Number)

s/o d/o Mr./Mrs./Ms. \_\_\_\_\_,

having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations, b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that a) I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus, b. I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

Signature of deponent

Name: \_\_\_\_\_

#### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) .

Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note : It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.

ANNEXURE - II

### 13. Affidavit by Parent / Guardian

I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of, (full name of student with University Roll Number), having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that :-
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus, b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

#### VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) on this the (day) of (month), (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

Note: It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.





# Vivekanand Education Society

## Distinctive Essentials

- Admired for Ethics, Values, Discipline and Excellence in education.
- Management board of honorary professionals in different fields. Honorary Associates and Alumni assisting in various activities of the trust.
- 26 Institution from crèche to schools to colleges up to Ph.D. level.
- More than 18,000 students studying every year and over 1200 teaching & non-teaching Staff.
- No capitation or donation from students or parents.
- There are no Management quota seats in all professional Institutions of VES.
- All admissions are purely on merit.
- 12 buildings in 3 complex's with over 395000 sq. ft of area.
- 3 Large Sports grounds and, Hostel & Staff quarters.
- Financial help to poor & needy students.

## Institutions of VES

### Professional, Technical & Higher Education Institutions

- V.E.S. Institute of Management Studies and Research.
- V.E.S. Institute of Technology.
- V.E.S. College of Pharmacy.
- V.E.S. College of **Architecture**
- V.E.S. College of Law.
- V.E.S. College of Science, Arts & Commerce.
- V.E.S. Leadership Academy & Research Centre.
- V.E.S. Polytechnic.

### High Schools & Junior Colleges

- Swami Vivekanand Jr. College, English Medium.
- Swami Vivekanand Kanishtha Mahavidyalaya, Hindi Medium, Kurla.
- Swami Vivekanand High School, English Medium, Chembur.
- Swami Vivekanand Vidyalaya, Hindi Medium, Kurla.
- Swami Vivekanand High School, Marathi Medium, Kurla.

### Certificate Level Technical & Vocational Institutions

- V.E.S. Tulsi Technical Institute, Sindhi Society, Chembur.
- V.E.S. Catering Craft Centre.
- V.E.S. Nari Shala.
- Sports & Fine Arts Institutions.
- V.E.S. Vivekanand Sports Academy.
- V.E.S. Vivekini.

### Other Institutions

- V.E.S. Creche & Day Care Centre.
- V.E.S. Vocational Guidance Bureau.
- V.E.S. Welfare Section.
- V.E.S. Vivek Sindhi Kendra.

### Primary & Preprimary Schools

- Swami Vivekanand Preprimary & Primary School English Medium, Sindhi Society, Chembur.
- Swami Vivekanand DBC Pre-Primary & Primary School English Medium, Collectors Colony, Chembur.
- Swami Vivekanand Prathmik & Purva Prathmik Shala Hindi Medium, Kurla.
- Swami Vivekanand Pre-Primary & Primary School English Medium, Kurla (E).
- Swami Vivekanand Prathmik & Purva Prathamik Shala, Marathi Medium, Kurla.
- Swami Vivekanand Nursery & Play School, Chembur.