VIVEKANAND EDUCATION SOCIETY'S

College of Law

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

Since 1962

Ref. No. : VESCL /   Date : _____

Report of the Training

Date: 17/02/2024

Topic: Tally Prime Upgradation Training.

Staff Present:

1. Mrs. Prerana Bhandari
2. Ms. Shamal Patil
3. Ms. Radha Gupta

The above training was held for Tally Prime Upgradation. The meeting was organized by VES COLLEGE OF LAW and the training was done by Mr. Pravin Shivsharan, a member of the IT Team. The purpose of the training was to familiarize attendees with the new features and functionalities of Tally Prime, a software that facilitates businesses in managing accounting, inventory and payroll transactions with statutory compliance, and view reports anytime, anywhere.

Mr. Pravin Shivsharan guided us about new and upgraded features in Tally Prime, we learned that Tally Prime Release 5.1 has many new features and improvements, Tally Prime 5.1 offers better GST compliance with features like Convert B2B invoices to B2C in bulk, Resolve GST-related conflicts between masters and transactions, Export GSTR-1 for multiple periods, Generate e-Way Bills for Material In and Material Out vouchers, and automatically calculate the distance between origin and destination pin codes, Manage voucher numbering with flexible options and configurable HSN/SAC summaries, Stay updated with the latest FVU changes for the New Tax Regime, Track, forecast, and manage stock movements efficiently Improved display and print quality in Arabic Get step-by-step guidance directly within Tally Prime , Tally Prime offers a 30-day free trial so you can experience the product and see how it suits your business

The session was informative, and easy to follow, the upgrade made the software more intuitive and easier, The training session ended with a Q&A session, where the attendees clarified any doubts with Mr. Pravin Shivsharan.

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Ref. No. : VESCL /

Date : _____

Report of the Training

Date:19/08/2023

Topic: Training Session on Master soft ERP.

Staff Present:
1. Mrs. Prerana Bhandari
2. Mr. Prasad Chile
3. Mr. Prashant Jagdale
4. Ms. Shamal Patil
5. Ms. Radha Gupta
6. Ms. Diksha Khadtale

The above training was held for a training session for the software Master soft ERP. The meeting was organized by VES COLLEGE OF LAW and the training was done by Mr. Satyawan from the ERP Team. The purpose of the training was to introduce new features in Master Soft ERP, a cloud-based software solution that assists educational institutions in managing both academic and non-academic operations. They have over 22 years of experience and have provided their services to more than 2,000 institutions.

Our college has been using Master Soft ERP since 2022 for various purposes, including admissions, examinations, maintaining records of students and staff, managing attendance, and tracking the academic history of students. The software plays a key role in organizing and simplifying these essential tasks.

In the Training session, Mr. Satyawan, explained the updated features of the ERP. One of the highlights was the ability to feed old data into the system, ensuring that historical records are preserved and easily accessible, Additionally, the new features allow us to create student IDs through the Student Portal which simplifies processes such as hall ticket generation, railway concession applications, and fee payments. The session was very informative and helpful, enhancing our understanding. Overall, the training provided valuable insights and skills, enabling us to make the most of the Master Soft ERP system and its enhanced features.

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Report of the Training

Date: **24/01/2024**

Topic: **Training Session on eTimeTrackLite Server**

Staff Present:

1. Mrs. Prerana Bhandari
2. Mr. Prasad Chile
3. Mr. Prashant Jagdale
4. Ms. Shamal Patil
5. Ms. Radha Gupta
6. Ms. Diksha Khadtale
7. Mr. Uday Khatate
8. Ms. Sopali Kumari
9. Ms. Nikita Navik

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The above meeting was organized by VES COLLEGE OF LAW, held for a training session for ESSL eTimeTrackLite, a cloud-based software that helps companies track and manage employee time and attendance. ESSL is primarily used for tracking employee attendance through biometric systems, as well as offering various features for time management and security.

Mr. Shashank Joshi from the IT Team of Vivekanand Education Society led the session where he guided attendees through the key functionalities of the software. The training covered a demonstration of how to add new employees and their time schedules to the system, learned how to disable punching access for resigned staff to maintain accurate records, Managing and assigning employees to specific shifts for more efficient tracking of work hours, how to apply different types of leave, and verifying whether employees

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have submitted leave requests, The process of generating monthly reports to track and review employee attendance and leave records

The session proved to be extremely helpful and informative, making the work process more accurate and efficient. Attendees gained a better understanding of how to use the software to optimize their time and attendance management.

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Vivekanand Education Society's
College of Law (Department of Library)

Library Activity Report (2023-24)

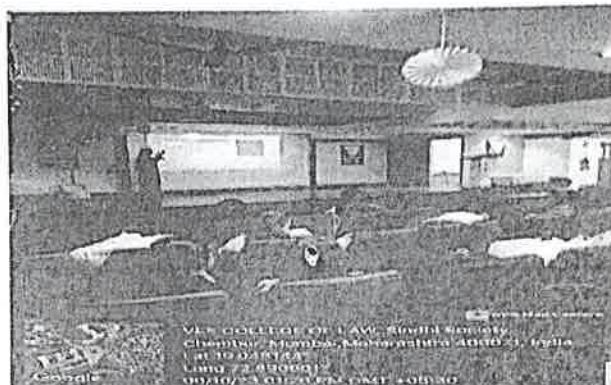**SCC Online Demo Session**
Date: 6th October, 2023
Time: 12.30 P.M.

Resource Person
1. Ms. Sonal Baria
2. Mr. Rajesh Raina

VES College of Law Library prioritizes faculty support through a range of specialized library services.

1. Professors benefit from special lending services, allowing access to books for research projects and NET/SET exam preparation.
2. The institution also conducts demo session for e-resources, ensuring that both students and faculties stay updated on the latest legal developments.
3. Furthermore, remote access through MyLoft enables faculty members to seamlessly tap into diverse E-resources subscribed by all VES institutions.

These initiatives collectively contribute to enhancing the academic resources available to the faculty, reinforcing VES College of Law Library's commitment to academic excellence.

Swati Sutar
6/10/2023

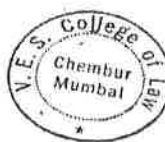**Swati Sutar**
Librarian, VES College of Law
swati.sutar@ves.ac.in

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V.E.S. College of Law
Sindhi Society, Chembur, Mumbai

SCC Online and Myloft Registration Session

Conducted By: Swati Sutar (Librarian) 6th October, 2023

Sr. No.	Name	Sign
1	Dr. Mohini Gupte (Principal)	M.Gupte
2	Dr. Varsha Athavale (Vice-Principal)	VAthavale
3	Ms. Archana Khandwe	Akhandwe
4	Dr. Swapnil Choudhary	
5	Dr. Jayshree R. Kanchanpurkar	
6	Mrs. Harshada D. Rajput	
7	Mr. Bhushan M. Shinde	
8	Mrs. Deepali M. Babar	DeB
9	Ms. Bhagyashree Patil	Patil
10	Ms. Reshma Yadav	Reshma 9/10/23
11	Ms. Prajnee Samedhini Sahoo	PSahoo
12	Mr. Rajwant Rao	Rajwant Rao
13	Ms. Krupa Naik	Ak

vAthavale
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