



VIVEKANAND EDUCATION SOCIETY'S

College of Law

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

7.1.7. Supporting documents

Sr no.	Description
1	Geotagged image of ramp for disabled.
2	Geotagged image of disabled friendly washroom
3	Geotagged image of elevators with braille
4	Geotagged image of barrier free walkways
5	Geotagged image of disabled friendly corner
6	Institutional policy for inclusion of persons with disabilities (pwd)
7	Disable Friendly Website and SCC Portal
8	Guidelines for Written Examination for persons with benchmark Disabilities - Ministry of Social Justice and Empowerment - Government of India.



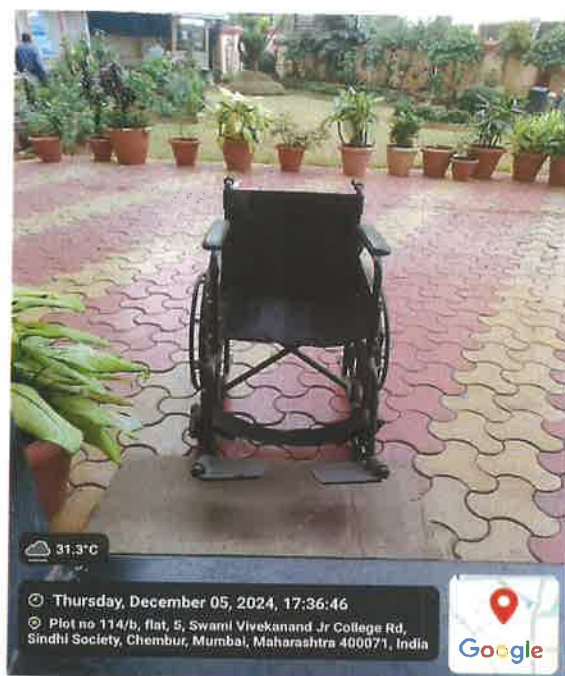
W. Athavale
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai



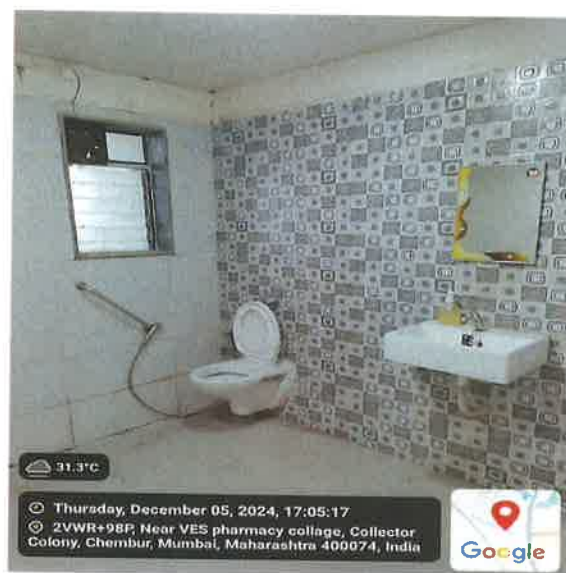
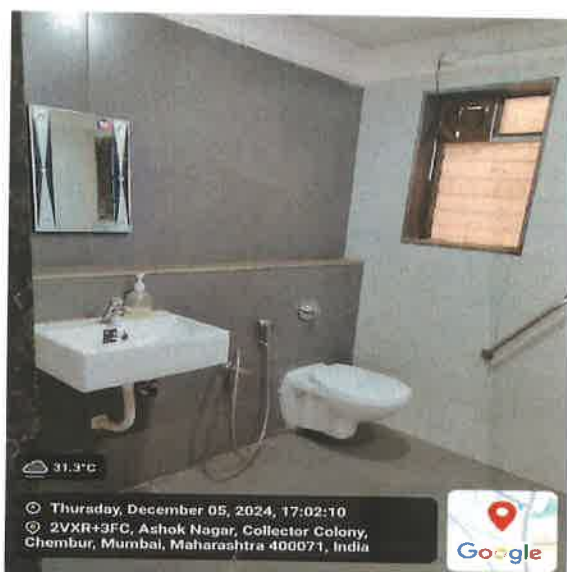
VIVEKANAND EDUCATION SOCIETY'S College of Law

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

RAMP FOR DISABLED



DISABLED FRIENDLY WASHROOM



Sindhi Society, Chembur, Mumbai - 400 071.
Mob. No : 85919 83684. • E-mail / ves.law@ves.ac.in / veslaw09@rediffmail.com



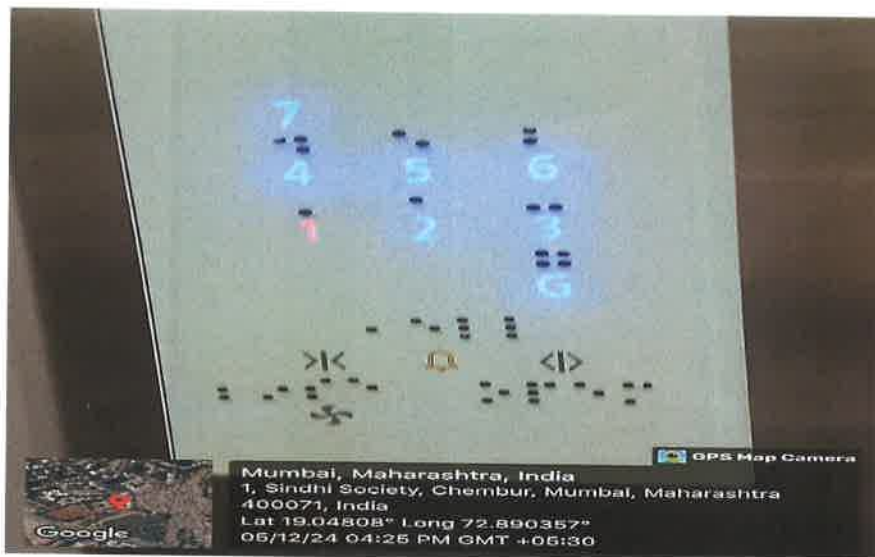
Mathurale
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai



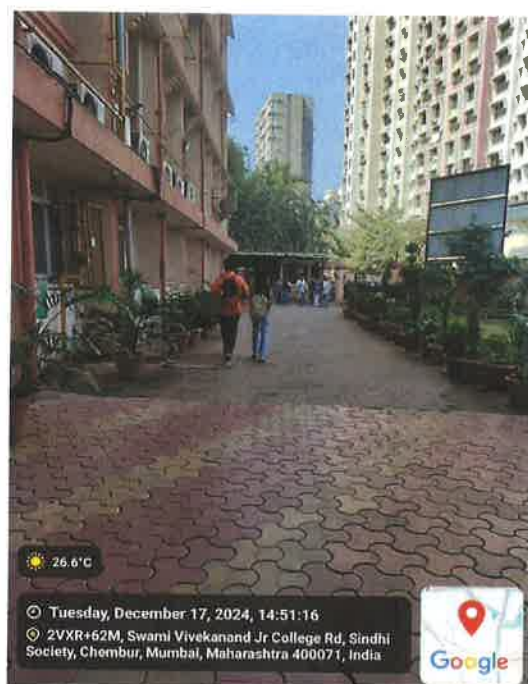
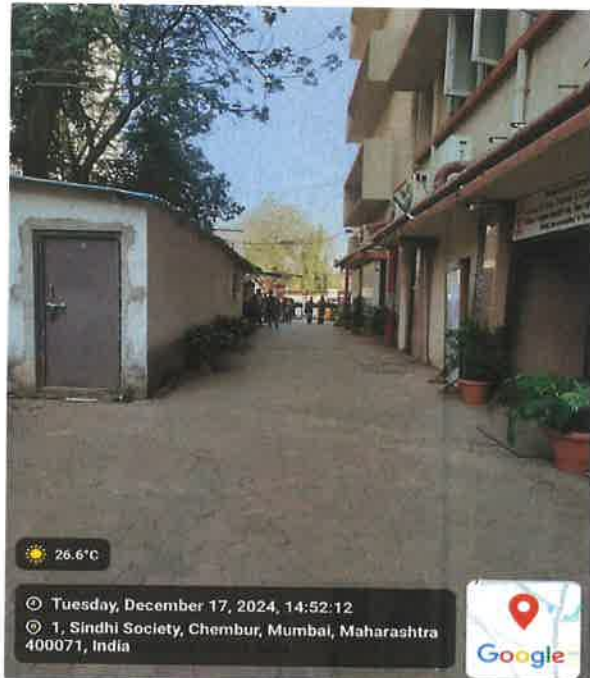
VIVEKANAND EDUCATION SOCIETY'S College of Law

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

ELEVATORS WITH BRAILLE



BARRIER FREE WALKWAYS



Sindhi Society, Chembur, Mumbai - 400 071
Mob. No : 85919 83684 • E-mail : ves.law@ves.ac.in / veslaw09@rediffmail.com

Mathurvale
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai

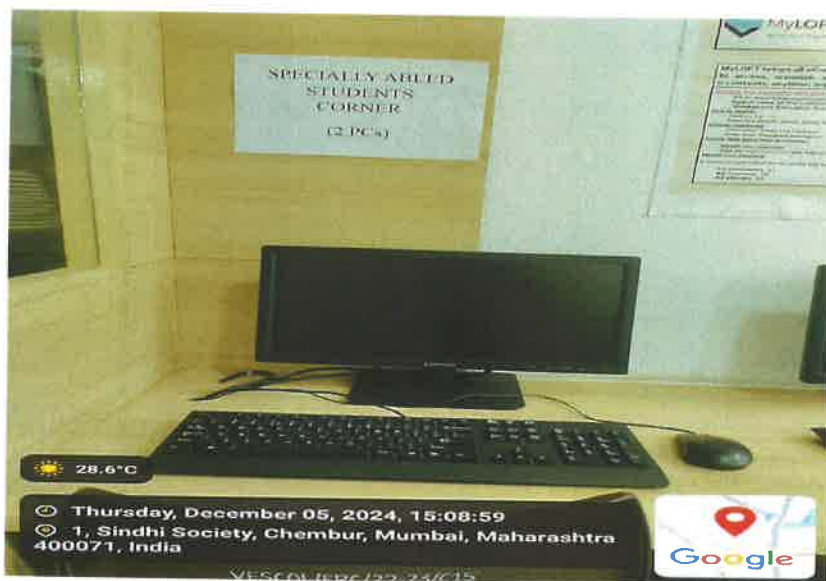


VIVEKANAND EDUCATION SOCIETY'S

College of Law

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

DISABLED FRIENDLY CORNER



DISABLED FRIENDLY SCC INTERFACE (Yearly Subscription taken)



Yashwantrao
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai



VIVEKANAND EDUCATION SOCIETY'S *College of Law*

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

Institutional Policy for Inclusion of Persons with Disabilities (PwD)

Preamble: VES Law College is committed to creating an inclusive and accessible environment for all students, faculty, staff, and visitors, including persons with disabilities. This policy aims to ensure that individuals with disabilities have equal opportunities to participate in academic, social, and extracurricular activities. The college adheres to the principles of equality, dignity, and respect for diversity, in line with the Rights of Persons with Disabilities Act, 2016.

1. Objectives:

- To provide an inclusive, barrier-free environment for persons with disabilities (PwD) in all aspects of academic, administrative, and extracurricular activities.
- To comply with legal standards, including the Rights of Persons with Disabilities Act, 2016, and ensure accessibility, accommodation, and support for PwD.
- To foster awareness and sensitivity among the college community about the needs and rights of PwD.

2. Infrastructure and Accessibility:

- 2.1. Wheelchair Accessibility:
 - a. The college has installed wheelchair-accessible platforms and ramps in key areas, including entrances, corridors, and lecture halls. These platforms allow easy movement within the college for individuals using wheelchairs.
 - a. Classrooms, libraries, and common areas are designed to accommodate wheelchair users with sufficient space for free movement.
- 2.2. Accessible Signage and Communication:



Sindhi Society, Chembur, Mumbai - 400 071.

Mob. No : 85919 83684 • E-mail : ves.law@ves.ac.in / veslaw09@rediffmail.com

[Signature]
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai



VIVEKANAND EDUCATION SOCIETY'S *College of Law*

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

- a. Braille Signage is installed in lifts to assist visually impaired individuals. Lift numbers and floor indicators are provided in Braille to ensure independent navigation.
- a. Visual and Auditory Aids: In addition to Braille signage, audio indicators in elevators provide verbal announcements of floors for the visually impaired. Similarly, visual indicators (lights) signal lift movements for hearing-impaired individuals.
- 2.3. Accessible Washrooms:
 - a. Dedicated, gender-inclusive, and wheelchair-accessible washrooms are provided on every floor of the college building to ensure easy access for individuals with mobility challenges.
 - a. Washrooms are equipped with handrails and low sinks to ensure that persons with disabilities can use the facilities independently.
3. Academic Support and Accommodation:
 - 3.1. Examination Accommodations:
 - a. Reasonable accommodations in the examination process will be provided for students with disabilities. This includes extended time for exams, separate seating arrangements and use of scribes.
4. Counselling and Support Services:
 - 4.1. Disability Counselling:
 - a. The college offers counselling services tailored to students with disabilities. These services are aimed at addressing academic, personal, and psychological needs, helping students cope with challenges, and ensuring their well-being.
 - 4.2. Peer Support Programs:



W. Athavale
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai

Sindhi Society, Chembur, Mumbai - 400 071.

Mob. No : 85919 83684 • E-mail : ves.law@ves.ac.in / veslaw09@rediffmail.com



VIVEKANAND EDUCATION SOCIETY'S *College of Law*

(Affiliated to University of Mumbai, Approved by BCI & Recognised by Govt. of Maharashtra)
Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

- a. Peer support programs will be introduced to encourage students to assist and support their peers with disabilities. This promotes a spirit of inclusivity and teamwork within the student community.

5. Awareness and Sensitization:

● 5.1. Sensitization Programs:

- a. The college will organize regular sensitization programs and workshops for students, faculty, and staff to raise awareness about disability rights, accessibility, and inclusivity.
- a. These workshops will cover topics such as understanding different types of disabilities, addressing biases, and fostering an inclusive mindset.

● 5.2. Community Engagement:

- a. VES Law College will engage with external organizations, NGOs, and advocacy groups focused on disability rights to conduct guest lectures, outreach programs, and awareness campaigns.
- a. The college will also participate in events like World Disability Day to demonstrate its commitment to inclusion and to raise awareness about the rights of persons with disabilities.

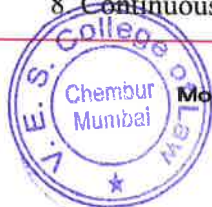
6. Monitoring and Evaluation:

- a. The college will review the implementation of this policy. The committee will assess the effectiveness of infrastructure, accommodations, and support services for PwD.

7. Legal Compliance:

- a. The college will comply with all national and state-level disability legislation, including the Rights of Persons with Disabilities Act, 2016, and follow best practices in ensuring accessibility and inclusion.

8. Continuous Improvement:



Sindhi Society, Chembur, Mumbai - 400 071.

Mob. No : 85919 83684 • E-mail : ves.law@ves.ac.in / veslaw09@rediffmail.com

W. Athavale
JC PRINCIPAL
Vivekanand Education Society's
Sindhi Society, Chembur, Mumbai

**College of Law**

Accredited 'B+' Grade with CGPA 2.72 by NAAC (1st Cycle)

- a. The college is committed to continuous improvement in disability inclusion. Annual reviews of the physical infrastructure, academic accommodations, and policies will be conducted, with feedback from persons with disabilities.
- a. The institution will allocate appropriate resources and budgets for maintaining and enhancing accessibility infrastructure and services.



I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai

F. No. 34-02/2015-DD-III
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of of Persons with Disabilities (Divyangjan)

Pt. Deendayal Antyodaya Bhawan,
C.G.O. Complex, New Delhi -110003
Dated: the 29th August, 2018

Office Memorandum

Subject: Guidelines for conducting written examination for Persons with Benchmark Disabilities

The undersigned is directed to say that this Department had issued the guidelines for conducting written examination for persons with disabilities defined in terms of erstwhile Persons with Disabilities (Equal Opportunities, Protection for Rights and Full Participation) Act, 1995 vide OM No. 16-110/2003-DD.III dated 26/02/2013. The Department had constituted a Committee under the Chairmanship of Secretary, DEPwD in March, 2015 to review the said guidelines based on the issues raised by Union Public Service Commission and others. Meanwhile the Central Government enacted the Rights of Persons with Disabilities Act, 2016 (RPwD Act, 2016) which came into force from 19.04.2017. The Act provides for reservation in Government jobs for persons with benchmark disabilities as defined under section 2 (r) of the said Act.

Based on the findings of the Committee, the Central Government hereby lays down the revised guidelines for conducting written examination for persons with benchmark disabilities in supersession of the earlier guidelines issued vide OM No. 16-110/2003-DD.III dated 26/02/2013 as under:

- I. These guidelines may be called as "Guidelines for conducting written examination for persons with benchmark disabilities 2018".
- II. There should be a uniform and comprehensive policy across the country for persons with benchmark disabilities for written examination taking into account improvement in technology and new avenues opened to the persons with benchmark disabilities providing a level playing field. Policy should also have flexibility to accommodate the specific needs on case-to-case basis.
- III. There is no need for fixing separate criteria for regular and competitive examinations.

Mathurale
I/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai



IV. The facility of Scribe/Reader/Lab Assistant should be allowed to any person with benchmark disability as defined under section 2(r) of the RPwD Act, 2016 and has limitation in writing including that of speed if so desired by him/her.

In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the facility of scribe/reader/lab assistant shall be given, if so desired by the person.

In case of other category of persons with benchmark disabilities, the provision of scribe/reader/lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma at **APPENDIX-I**.

V. The candidate should have the discretion of opting for his own scribe/reader/lab assistant or request the Examination Body for the same. The examining body may also identify the scribe/ reader/lab assistant to make panels at the District/Division/ State level as per the requirements of the examination. In such instances the candidates should be allowed to meet the scribe **two days** before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.

VI. In case the examining body provides the scribe/reader/lab assistant, it shall be ensured that qualification of the scribe should not be more than the minimum qualification criteria of the examination. However, the qualification of the scribe/reader should always be matriculate or above.

In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe/reader should submit details of the own scribe as per proforma at **APPENDIX-II**

VII. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/reader for writing different papers especially for languages. However, there can be only one scribe per subject.

VIII. Persons with benchmark disabilities should be given, as far as possible, the option of choosing the mode for taking the examinations i.e. in Braille or in the computer or in large print or even by recording the answers as the examining bodies

M. H. Kharale
VC PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai



can easily make use of technology to convert question paper in large prints, e-text, or Braille and can also convert Braille text in English or regional languages.

IX. In case, the persons with benchmark disabilities are allowed to take examination on computer system, they should be allowed to check the computer system one day in advance so that the problems, if any in the software/system could be rectified. Use of own computer/laptop should not be allowed for taking examination. However, enabling accessories for the computer based examinations such as keyboard, customized mouse etc should be allowed.

X. The procedure of availing the facility of scribe should be simplified and the necessary details should be recorded at the time of filling up of the forms. Thereafter, the examining body should ensure availability of question papers in the format opted by the candidate as well as suitable seating arrangement for giving examination.

XI. The disability certificate issued by the competent medical authority at any place should be accepted across the country.

XII. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are allowed use of scribe/reader/lab assistant. All the candidates with benchmark disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of 3 hours duration. In case the duration of the examination is less than an hour, then the duration of additional time should be allowed on pro-rata basis. Additional time should not be less than 5 minutes and should be in the multiple of 5.

XIII. The candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor frame, Braille slate, abacus, geometry kit, Braille measuring tape and augmentative communication devices like communication chart and electronic devices.

XIV. Proper seating arrangement (preferably on the ground floor) should be made prior to the commencement of examination to avoid confusion or distraction during the day of the exam. The time of giving the question papers should be marked accurately and timely supply of supplementary papers should be ensured.

XV. As far as possible, the examining body should also provide reading material in Braille or E-Text or on computers having suitable screen reading software for open book examination. Similarly online examination should be in accessible format i.e. websites, question papers and all other study material should be accessible as per the international standards laid down in this regard.

M. A. H. H. H.
I/C PRINCIPAL

V.E.S. College of Law

Sindhi Society, Chembur, Mumbai



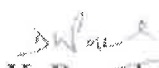
XVI. Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment.

XVII. As far as possible the examination for persons with disabilities should be held at the ground floor. The examination centres should be accessible for persons with disabilities.

2. It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with benchmark disabilities. All the recruitment agencies, Academics/Examination Bodies etc. under the administrative control of each Ministry/Department may be advised appropriately to ensure compliance of implementing these guidelines. Action taken in this regard may be intimated to this office.

3. The above guidelines are issued with the approval of Hon'ble Minister (Social Justice & Empowerment).

Yours faithfully,


(D.K. Panda)

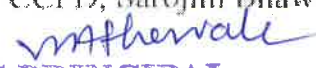
Under Secretary to the Government of India

Tele. No. 24369059

To

1. Secretary of all Ministries/Department.
2. Secretary, UPSC, Shahjahan Road, New Delhi.
3. Chairman, SSC, Block No.12, CGO Complex, Lodhi Road, New Delhi-110003.
4. Chairman, University Grants Commission with a request to issue necessary instructions to all universities including Deemed Universities for compliance.
5. Chairman, Railway Board
6. All National Institutes and RCI under administrative control of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of SJ&E, New Delhi

Copy for information to: CCPD, Sarojini Bhawan, Bhagwan Das Road, New Delhi


V/C PRINCIPAL
V.E.S. College of Law
Sindhi Society, Chembur, Mumbai

