

VIVEKANAND EDUCATION SOCIETY'S POLYTECHNIC COLLEGE

ABOUT THE LIBRARY

The VESP library has a rich collection of more than 22000+ textbooks, technical magazines and journals related to computer engineering, civil engineering, automation & robotics, electronic & telecommunication, mechanical engineering, electrical engineering.

The library is divided in two sections the reference library and the lending library. The reference library includes the reference books, textbooks, technical magazines and journals, digital library. It also includes the reading area where the students visit during the library hours. The lending library includes textbooks that are issued to the students and faculty members.

The library has implemented KOHA Library management software for the purpose of circulation of books. Through the Web-OPAC (Online Public Access Catalogue) the users can search for the books available in the college library.

The link for OPAC (<http://veslibrary.ves.ac.in/>)

LIBRARY HOURS:

| SR.No | Section | Timing |
|--|-------------------|---------------------------------|
| 1. | Lending Section | 11.15 – 11.30 1.30 – 2.00 PM |
| 2. | Reference Section | 9.00 – 4.30 |
| The library remains open from 9.00 to 6.00 during exam period. | | |

LIBRARY SERVICES:

- Lending Facility
- Book Bank Facility
- Current Awareness Service (CAS)
- Computer Facility
- Reference Service

LIBRARY RULES:

- ID card is compulsory for entry in the library.
- Every student must possess his/her library card while making use of resources of the library.
- Complete silence must be maintained in the library.
- Reference books, journals, magazines are not allowed to be issued and can be used for reading within the library premises.
- The borrower will be responsible for any loss or non-return of any books issued against his/her library card.
- Previous year question papers are issued to the students for Xerox against library card.
- Bags/Hand bags should be kept in Baggage counter in the library.
- The library is not responsible for any loss of any personal property brought into the library.
- Any kind of damage of library materials (marking, underlining and clipping of books) is absolutely forbidden. Readers shall be held responsible for any damage done to the book belonging to the library.
- Users are not permitted to consume food in the library and reading room.
- If a book / books or any other reading material borrowed from the Library is lost, the matter must be reported to the Librarian immediately.

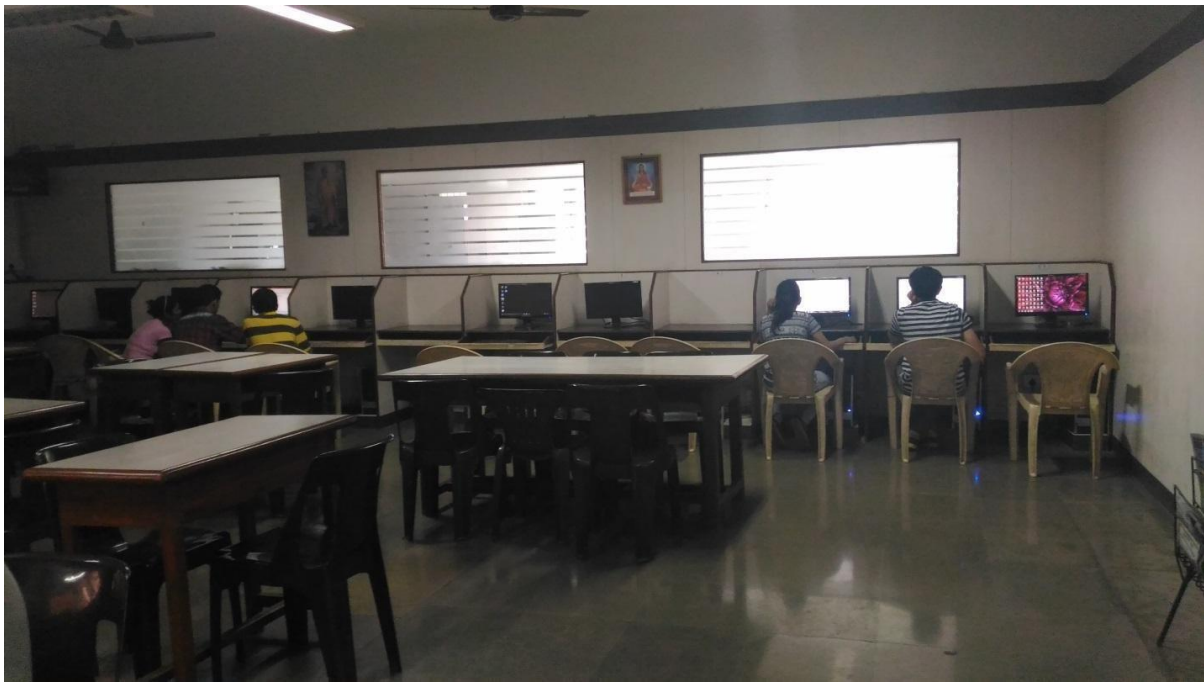
- In case a student loses his/her Reader's Ticket then the student should apply for a Duplicate card on the prescribed form available at the Library Counter. Rs. 25/- will be charged as fine for issuing the Duplicate Reader's Ticket.
- **MOBILE phones and laptop are strictly prohibited in the library.**

LENDING SECTION RULES:

- Students can issue 2 books for 7 days each.
- In case of late return of books, student will have to pay a fine of Rs. 2/- per day including holiday.
- If the books due date falls on a holiday for the library, the next working day will be taken as the due date.
- Library reserves the right to recall any issued books even before the due date.
- Readers should satisfy the physical condition of the books while borrowing and report the same to the library if any at the time of borrowing.
- In case of loss of book the student has to replace the same edition of the same book or pay Double amount of printed price of the book.



REFERENCE SECTION/READING AREA



REFERENCE SECTION/DIGITAL LIBRARY

