

**Vivekanand Education Society's College of Arts, Science and Commerce,**  
**(Autonomous College under University of Mumbai)**  
**Sindhi Society, Chembur**  
**Accountancy Department**  
**Minutes of the Meeting**

VESASC College Accountancy Department First online Meeting of BOS members was held on 18<sup>th</sup> December, 2021 on Google Meet platform through link <https://meet.google.com/nah-yfcp-pgr> from 12:00 pm to 1:00 pm to transact following agenda of the Meeting:

**Agenda for the Meeting:**

1. Welcome and Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To discuss and approve the Scheme of Course Evaluation.
4. To discuss and approve suggested techniques for Continuous Internal Evaluation.
5. To discuss and approve Question Paper Pattern (For Theory & Practical).
6. To discuss and approve the list of Examiners and Moderators for the assessment of the Semester end Exam.
7. To discuss methodologies for innovative teaching and evaluation techniques.
8. Any other matter with the permission of the chair.

**Members Present:**

1. Ms. Sunita Sherifani HOD : Chairperson (HOD)
2. The entire faculty of each specialization: Mr. Sanjay Premchandani Ms.Chaitali Gaonkar
- 3.i) External Subject Expert Member: CA Gunvantrai A Rachchh  
ii) External Subject Expert Member: Dr. Pramila S Patil
4. University Nominee: Dr.Saraswathi Moorthy
5. Subject Expert (R&D/ Industry) : CA Rahul Gogate
6. PG Alumnus : Mr. Trilokchand Jajoria

Meeting was convened by Head of the Accountancy Department Mrs. Sunita Sherifani.

It was resolved that:

1. FY B.com Accountancy and Financial Management-I & II Syllabus for the Academic Year 2022-23 will be as follows:

Semester I Accountancy & Financial Management -I

Module	Topic	No. of Lectures
1	Accounting standards issued by ICAI and Inventory valuation	15
2	Final Accounts	15
3	Departmental Accounts	15
4	Accounting for Hire Purchase	15
	TOTAL	60

Semester II Accountancy & Financial Management -II

Module	Topic	No. of Lectures
1	Accounting from Incomplete Records	15
2	Consignment Accounts	15
3	Branch Accounts	15
4	Fire Insurance Claims	15
	TOTAL	60

2. FY B.Com Accountancy Question Paper Pattern (Internal) for Accountancy and Financial Management I and II will be as follows

Maximum Marks:25

1) Internal Test (MCQ): 10 Marks

Duration:30 Minutes

All Questions are Compulsory and Carrying 1

Mark Each

2) Project/Assignments/Presentation/Analysis

of Financial Statements/Viva Voce/Reading of

Auditors Report:

10 Marks

3) Students' Participation and overall conduct

in the classroom:

5 Marks

3. FY B.Com Accountancy Question Paper Pattern (External) for Accountancy and Financial Management I and II will be as follows:

Questions	Marks
Q.1 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.2 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.3 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.4 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.5 A. Theory Questions	08
B. Theory Questions	07
<b>OR</b>	
Q.5 Short Notes: To be asked 05 To be answered 03	15
<b>Note</b> : Full length question of 15 marks may be divided into two questions of 08 and 07 Marks	

4. BOS members suggested students should be given assignments on AS-1, AS-2 and AS-9. They also recommended practical training of accounts for the students.

5. BOS members advocated to teach students through PPT, Video's and maximum of use of E- Contents.

6. They also suggested there should be individual minimum passing marks for internal exam 10 marks and external minimum passing marks 30 marks.

Meeting was concluded with Vote of thanks given by HOD Mrs. Sunita Sherifani.

Signature of HOD  
Mrs. Sunita Sherifani

Place: Chembur

Date: 18<sup>th</sup> December, 2021