

**V.E.S. College of Arts, Science and Commerce (Autonomous)**  
**Department of Commerce**  
**Minutes of Ad-hoc Board of Studies Meeting for the Subject of B.Com (E-Commerce)**  
**on 11<sup>th</sup> February 2022**

**Department: B.Com (E-Commerce)**

**Day: Friday**

**Date: 11<sup>th</sup> February 2022**

**Time: 12:30 p.m.**

**Mode: Online (Google Meet)**

**Agenda of the Meeting:**

1. Welcome and Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To discuss and approve the Scheme of Course Evaluation.
4. To discuss and approve suggested techniques for Continuous Internal Evaluation.
5. To discuss and approve Question Paper Pattern (For Theory & Practical).
6. To discuss and approve the list of Examiners and Moderators for the assessment of the Semester End exam.
7. To discuss methodologies for innovative teaching and evaluation techniques.
8. Any other matter with the permission of the chair.

**Minutes of Meeting**

**The Members present in the meeting:**

1. Dr. Varsha Ganatra: Chairperson (Head, Department of Commerce, VESASC)

2. **Other VESASC faculty of each specialization:** Mrs. Shital Patil, Mr. Sachin Bhandarkar, Dr. Sadhana Singh, Mr. Sanjay Premchandani, Ms. Riddhi Bharani, Mrs. Prajisha Jitesh, Mrs. Sangeeta Bhattacharya, Mr. Chirag Pagaria, Mr. Chiranjiv Karkera, Mrs. Divya Shetty, Mrs. Ankita Singh, Mrs. Avani Pandya, Dr. Vilonia Kumar, Ms. Rutuja Kamble, Ms. Darshana Kundhadia, Ms. Shilpa Poojary, Mr. Prashant Swami, Ms. Chaitali Gaonkar, Mr. Ganesh Anandraj

1. All members of the Board of Studies were welcomed by Dr. (Mrs.) Varsha Ganatra, Chairperson-Head of Department of Commerce.

2. Proposed Syllabus of First year, Second Year and Third year was presented semester wise and discussed by the members of the Board of Studies.

3. Approval for the implementation of syllabus was obtained from the members of the Board of Studies.

4. Following scheme of Course evaluation was approved by the Board of Studies.

Internal evaluation: 25 marks

External evaluation: 75 marks

5.Suggested techniques for Continuous Internal Evaluation: Class Test - Objective Questions (MCQs/True or False/Fill in the Blanks/ Match the Columns) -10 marks, Project/Assignments/Presentation/Analysis of Financial Statements/Viva Voce etc. -10 marks and Active participation in routine class activity, overall conduct as a responsible student, with respect to good behavior, leadership qualities, interpersonal skills etc-5 marks was proposed and approved by BOS members.

6.For External evaluation the following Question Paper Pattern (For Theory & Practical) it was suggested that it would be as per subject specialisation.

7.Innovative teaching like case studies, role play, industrial and field visits, career guidance and domain specific expert lectures, opportunities for internship to students, power point presentations, skits were explained to the members and discussed with the members. Suggestions were given regarding conduct of certificate courses for skill development of students.

8.Vote of Thanks was proposed by the Chairperson and Head of Department Dr. (Mrs.) Varsha Ganatra.

Dr. (Mrs.) Varsha Ganatra  
Head of the Department

Approved by the Principal

Day and Date of Approval