

V.E.S. College of Arts, Science and Commerce (Autonomous)
Department of Commerce

Minutes of Ad-hoc Board of Studies Meeting for B. Com (Finance) Course on 10th February 2022

Department: B.Com (Finance)

Day: Thursday

Date: 10th February 2022

Time: 12:30 p.m.

Mode: Online (Google Meet)

Agenda of the Meeting:

1. Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To finalize the scheme of Course Evaluation.
4. To discuss suggested techniques for Continuous Internal Evaluation.
5. To discuss methodologies for innovative teaching and evaluation techniques.
6. To approve Question Paper Pattern (For Theory & Practical).
7. To suggest names and approve the list of Examiners and Moderators for the assessment of the Semester End exam.
8. Any other matter with the permission of the chair.

The Members present in the meeting:

1. Mrs. Sangeeta Bhattacharya: Chairperson (Co-Ordinator, Department of Financial Markets, VESASC)
2. **Other VESASC faculty of each specialization:** Mrs. Minal Gandhi, Mrs. Sneha Birje,
Mr. Chiranjiv Karkare and Mrs. Divya Shetty.

Minutes of Meeting

1. All members of the Board of Studies were welcomed by Mrs. Sangeeta Bhattacharya, Chairperson, Co-Ordinator of Department of Financial Studies.
2. Proposed Syllabus of First year, Second Year and Third year was presented semester wise and discussed by the members of the Board of Studies.
3. Approval for the implementation of syllabus was obtained from the members of the Board of Studies.

4. Following scheme of Course evaluation was approved by the Board of Studies.

Internal evaluation: 25 marks

External evaluation: 75 marks

5. Suggested techniques for Continuous Internal Evaluation: Class Test - Objective Questions (MCQs/True or False/Fill in the Blanks/ Match the Columns)

Project/Assignments/Presentation/Analysis of Financial Statements/Viva Voce etc. and Active participation in routine class activity, overall conduct as a responsible student, with respect to good behavior, leadership qualities, interpersonal skills were proposed and approved as a component of internal evaluation by BOS members.

6. Members shared their experience with innovative teaching and discussed effective practices

like case studies, role play, industrial and field visits, career guidance and domain specific expert lectures, opportunities for internship to students to remain as a component of internal evaluation. Suggestions were given regarding conduct of certificate courses for skill development of students.

7. Question Paper Pattern (Theory & Practical) for external evaluation was suggested to be as

per subject specialization and requirement.

8. Vote of Thanks was proposed by the Chairperson Mrs. Sangeeta Bhattacharya.

Mrs. Sangeeta Bhattacharya
Chairperson

Approved by the Principal

Day and Date of Approval: