

**VIVEKANAND EDUCATION SOCIETY'S COLLEGE OF ARTS, SCIENCE &  
COMMERCE (AUTONOMOUS)  
BA.MMC DEPARTMENT  
MINUTES OF BOS MEMBERS MEETING**

Date of the meeting:- 11th December, 2021

Time of the meeting:- 04.00pm to 05.00pm

Venue: Google Meet- <https://meet.google.com/cdq-kmvi-nkk>

**ATTENDEES:**

1. Mrs. Mahek Sukhani- Chairperson
2. Mr. Pankaj Bathija- Faculty
3. Ms. Shivani Sharma- Faculty
4. Mr. Akash Purswani- Alumnus
5. Mr. Chetan Dubey- Industry Expert
6. Dr. Simran Chawla- University Nominee
7. Ms. Shilpa Hattiangadi - External Subject expert member

**Agenda for the Meeting:**

1. Welcome and Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To discuss and approve the Scheme of Course Evaluation.
4. To discuss and approve suggested techniques for Continuous Internal Evaluation.
5. To discuss and approve Question Paper Pattern (For Theory & Practical).
6. To discuss and approve the list of Examiners and Moderators for the assessment of the Semester end Exam.
7. To discuss methodologies for innovative teaching and evaluation techniques.
8. Any other matter with the permission of the chair.

**DISCUSSIONS:**

1. Welcome to all BOS members by Mrs. Mahek Sukhani with Introduction and agenda of the meeting.
2. New course to be introduced after one year of autonomy.
3. Proposal for marking scheme 60/40 pattern to be introduced in BAMMC course as suggested by the members.
4. Teaching learning methods to be modified in practical way with regards to industry demands.

5. Marking of internals to be based on case studies, rewards based projects, paper pattern (external exam) to be optional from practical and theory example: 15 marks case studies or 7 & 8 marks questions and answers i.e. theory based.
6. Modification in Syllabus for Approval to be taken by formal email to all members.

**ACTION TAKEN:**

- Modified copy of syllabus for BAMMC Sem I & II sent to all members via email.

**ADJOURNMENT:**

Meeting was adjourned by Ms. Mahek Sukhani, Chairperson of VESASC BA.MMC BOS. Next meeting will be held in the month of June.

**Sd/-**

**Chairperson.**