

**VIVEKANAND EDUCATION SOCIETY'S COLLEGE OF ARTS, SCIENCE &
COMMERCE (AUTONOMOUS)
BA.MMC DEPARTMENT
MINUTES OF BOS MEMBERS MEETING**

Date of the meeting:- 22nd July, 2022

Time of the meeting:- 01.00 pm to 02.00 pm

Venue: Google Meet- <http://meet.google.com/xzo-dbjy-yca>

ATTENDEES:

1. Mrs. Mahek Sukhani- Chairperson
2. Mr. Pankaj Bathija- Faculty
3. Ms. Shivani Sharma- Faculty
4. Mr. Akash Purswani- Alumnus
5. Mr. Chetan Dubey- Industry Expert
6. Dr. Simran Chawla- University Nominee
7. Ms. Shilpa Hattiangadi - External Subject expert member

Agenda for the Meeting:

1. Welcome and Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To discuss and approve suggested techniques for Continuous Internal Evaluation.
4. To discuss and approve Question Paper Pattern (For Theory & Practical).
5. To discuss methodologies for innovative teaching and evaluation techniques.
6. Any other matter with the permission of the chair.

DISCUSSIONS:

1. Welcome to all BOS members by Chairperson, Mrs. Mahek Sukhani with Introduction and agenda of the meeting.
2. Suggestions of Modifications in Syllabus of Term 1 Semester III was proposed to the committee
 - Electronic Media I : To eliminate topics of Camera and camera set up as the same is included in the Photography subject.
 - Computer and Multimedia I: To replace QuarkXpress software with Indesign as the software is outdated.
 - Media Studies: To include Media Convergence along with New Media topics.
3. All the suggestions were accepted and taken into consideration by BOS members positively.

4. An advice of organizing guest lectures by RJs on Radio subject should be initiated to be aware about the profession and scope was given by Mrs. Shilpa Hattiangadi.
5. Mr. Chetan Dubey agreed to the changes mentioned and appreciated the suggestions of software to me included in the subject.

ACTION TAKEN:

- Modified syllabus for BAMMC Term I Sem III sent to all members via email.

ADJOURNMENT:

Meeting was adjourned by Ms. Mahek Sukhani, Chairperson of VESASC BA.MMC BOS. Next meeting will be held in the month of December.

Sd/-

Chairperson.