



# Vivekanand Education Society's College of Arts, Science & Commerce

(AUTONOMOUS COLLEGE)

"Re-Accredited by NAAC 'A' Grade in 3rd Cycle - 2017", Best College Award - Urban Area, University of Mumbai (2012-13)  
\*\*Recipient of FIST Grant (DST)\*\* \*\*Recipient of STAR College Grant (DBT)\*\*

Principal Dr. (Mrs.) Anita Kanwar  
M.Sc. (Physics), Ph.D. (Physics)



## *Vivekanand College of Arts, Science & Commerce AUTONOMOUS*

### **MINUTES OF BOARD OF STUDIES MEETING Of Bachelor of Business Administration (BBA) Programme**

Held on 15/02/2022 at 11 am in Staff  
Room



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M.Sc. (Physics), Ph.D. (Physics)

## AGENDA OF THE MEETING

- 1) Welcome to all the BOS members.
- 2) To discuss and approve the Syllabus.
- 3) To discuss and approve the Scheme of Course Evaluation.
- 4) To discuss and approve suggested techniques for Continuous Internal Evaluation.
- 5) To discuss and approve Question Paper Pattern (For Theory & Practical).
- 6) Any other matter with the permission of the chair.

## MEMBERS PRESENT

- 1) Chairperson (HOD): Mrs. Kanthi Viswanath, Co-Ordinator, BMS department

### *The faculty of the college:*

- 2) Mr. Chirag Pagaria, Faculty, BMS department
- 3) Mr. Chiranjiv Karkera, Faculty, BMS department
- 4) Ms. Avani Pandya, Faculty, BAF Department
- 5) Ms. Sonal Saki, Faculty, BAF Department
- 6) Ms. Mahek Sukhani, Faculty, BMM Department

### *The following points were discussed and recommended to the board of studies for approval:*

- 1) The BBA curriculum and syllabus which was framed collectively by all BOS members was presented by Mrs. Kanthi Viswanath and recommended to the Board of Studies for approval.
- 2) The techniques for Continuous Internal Evaluation and the external evaluation were presented and recommended for approval.
- 3) The Question Paper Pattern (For Theory & Practical) for the external exam was presented and recommended for approval to the Board of Studies.
- 4) Ms. Ankita Singh was given leave of absence for the meeting.

**Resolution:** The syllabus, evaluation patterns for both internal and external and question paper format were thoroughly discussed and unanimously approved by all Board of Studies Members present.

Mr. Chiranjiv Karkera thanked all members for their kind co-operation and the meeting came to conclusion.

*Kanthi*  
Mrs. Kanthi Viswanath  
Chairperson