

VES COLLEGE OF ARTS, SCIENCE AND COMMERCE

15th February, 2021

Department of Banking and Insurance

A meeting of the Board of Studies of the Department of Banking and Insurance was held on 15.02.2021 at 11:30AM on online platform.

The following members were present:

1. Mrs. Minal Gandhi: Chairperson (HOD)
2. The entire faculty of each specialization: Mrs. Sneha Birje, Mrs. Anusuya Yadav
3. i) External Subject Expert Member: Mr. Prathmesh Tawde
ii) External Subject Expert Member: Dr. Seema Shah
4. University Nominee: Dr. Hemant Bhatti
5. Subject Expert (R&D/ Industry): Mr. Kirtan Shah
6. PG Alumnus : Ms. Merlyn Panjikaren

At the beginning the chairman welcomed the members to the first meeting of BOS and began with the agenda for discussion and consideration. The following deliberations were made as per items of the circulated agenda:

1. To discuss and approve the Syllabus:

Changes proposed in the syllabus of Environment and Management of Financial Services, Financial Accounting, Quantitative Methods I, Principles and Practices of Banking and Insurance and Quantitative Methods II approved by BOS members.

The Board made the following suggestions -

- Reference books mentioned to be specified with the date of publication.
- In the subject of Principles of Management sub contents for unit 3 to be mentioned specifically.
- In the subject of Business communication remove sub topic of “Fax”.
- In the subject of Foundation Course I and Foundation Course II sub topics on current affairs to be included.

- Insolvency and Bankruptcy Code to be included in regulatory part in the subject of Environment and Management of Financial Services.
- Concept on Book Building to be added in the subject of Financial Accounting II

2. To discuss and approve the Scheme of Course Evaluation: The current existing scheme of evaluation of External paper of 75 marks and Internal paper of 25 marks (20 marks Internal Assessment and 5 Marks active students participation) was proposed to continue and it was approved by BOS members.

3. To discuss and approve suggested techniques for Continuous Internal Evaluation: Alternative techniques such as Powerpoint presentations, Debates, Continuous Class tests, quiz was proposed as a technique of internal evaluation. It was resolved internal assessment can take form of either or combination of the suggested methods. The Board made the following suggestions –

- Case Study Analysis to be included as a part of internal assessment to encourage analytical thinking amongst students.
- Newspaper Analysis can be included to keep students updated on current affairs.

4. To discuss and approve Question Paper Pattern (For Theory & Practical)

The proposed change in the existing question paper pattern was Question 1 to be in theoretical pattern instead of existing objective pattern. The proposed change was approved by BOS members.

5. To discuss methodologies for innovative teaching and evaluation techniques

Earlier innovative teaching methods of class activities such as Football tournament, Fancy carnival, innovative idea presentations, Jig saw, maze of words were discussed and BOS suggested such methods can be continued in future too.

6. Any other matter with the permission of the chair

- BOS members suggested the subject of Business communication which is currently a part of First year syllabus can be shifted to third year semester at later time.
- Logic and Quantitative Aptitude questions to be added in relevant subject.