

VES COLLEGE OF ARTS, SCIENCE AND COMMERCE  
**Department of Banking and Insurance**

**8<sup>th</sup> August,2022**

A meeting of the Board of Studies of the Department of Banking and Insurance was held on 08.08.2022 at 11:30AM on online G-meet platform.

The following members were present:

1. Mrs. Minal Gandhi: Chairperson (HOD)
2. The entire faculty of each specialization: Mrs. Sneha Birje, Dr. Bharti Valechha
3. i) External Subject Expert Member: Mr. Prathmesh Tawde  
ii) External Subject Expert Member: Dr. Seema Shah
4. University Nominee: Dr. Hemant Bhatti
5. Subject Expert (R&D/ Industry): Mr. Kirtan Shah
6. PG Alumnus : Ms. Merlyn Panjikaren

At the beginning the chairman welcomed the members to the second meeting of BOS and began with the agenda for discussion and consideration. The following deliberations were made as per items of the circulated agenda:

**1. To discuss and approve the Syllabus:**

Changes proposed in the syllabus of Financial Markets, Mutual Fund Management, Information Technology I, Direct Tax, Financial Management- I , Foundations Course-III approved by BOS members.

The Board made the following suggestions -

- In the subject of Mutual Fund Management “Quant fund” also can be included. And changes in mutual funds on regular basis should be updated to students.
- In the subject of Information Technology-I Time Value of Money can be taught by Using Excel

**2. To approve the Scheme of Course Evaluation:** The current existing scheme of evaluation of External paper of 75 marks and Internal paper of 25 marks (20 marks Internal Assessment and

5 Marks active students participation) was proposed to continue and it was approved by BOS members.

**3. To discuss and approve suggested techniques for Continuous Internal Evaluation:**

Alternative techniques such as PowerPoint presentations, Debates, Continuous Class tests, quiz was proposed as a technique of internal evaluation. It was resolved internal assessment can take form of either-or combination of the suggested methods.

**4. To discuss and approve Question Paper Pattern (For Theory & Practical)**

The proposed change in the existing question paper pattern was Question 1 to be in theoretical pattern instead of existing objective pattern. The proposed change was approved by BOS members.

**5. To discuss methodologies for innovative teaching and evaluation techniques**

Earlier innovative teaching methods of class activities such as Football tournament, Fancy carnival, innovative idea presentations, Jig saw, maze of words were discussed, and BOS suggested such methods can be continued in future too.

**6. Any other matter with the permission of the chair**

- Mrs. Minal Gandhi, a Head of Department of BBI suggested to be organize a certificate course on Mutual Funds in collaboration with Ambition Learning Solution to bridge the gap between theoretical knowledge and practical applicability of recent changes In mutual fund industry and same was considered by BOS.