

Minutes of Meeting for BOS Chemistry Department held on 4 August 2022

The Second Meeting:

Day: Thursday Date: 4.8.2022 Time: 6:30 P.M.

Google meet link: <http://meet.google.com/fmn-nprn-ygo>

The agenda and details of the meeting are as follows

1. Welcome and Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To discuss and approve the Scheme of Course Evaluation.
4. To discuss and approve suggested techniques for Continuous Internal Evaluation.
5. To discuss and approve Question Paper Pattern (For Theory & Practical).
6. To discuss and approve the list of Examiners and Moderators for the assessment of the End Semester Exam.
7. To discuss methodologies for innovative teaching and evaluation techniques.
8. Any other matter with the permission of the chair.

An Online Meeting for BOS for Chemistry Department held on **Thursday Date: 4.8.2022 Time: 6:30 P.M**

Meeting was chaired by HOD -Mrs. Varsha Ahuja.

It was attended by

1. External Subject Expert Member : Prof. Bhalchandra Mahadeo Bhanage, Dean, Infrastructure and Campus Development, Department of Chemistry, Institute of Chemical Technology, Mumbai
2. University Nominee: Dr. Nandkishor Chandan, Vice Principal and Associate Professor, Siddharth College of Arts, Science and Commerce.
3. External university representative-Dr. Yogita Shinde , Assistant Professor, Kishinchand Chellaram College, HSNC University, Churchgate .
4. (R&D/ Industry):Mr.Vaibhav Rasam, General Manager Supply Chain, Loreal India.
5. Alumnus: Mr.Karun Sodah, Assistant Professor, Kishinchand Chellaram College HSNC University.
6. Faculty members present during the meeting
 - Dr. Ritika Makhijani
 - Dr. Seema Borgave

- Dr. Pooja Jagasia
- Dr. Dinesh Navale
- Dr. Prasanna Ranade
- Mr. Manoj Yadav
- Ms. Sharadha warang

Following points were discussed:

1. Welcome and Introduction of all the BOS members.

HOD, Mrs. Varsha Ahuja welcomed BOS members and also gave brief introduction of their activities.

2. To discuss and approve the Syllabus

The contents of the syllabus were discussed with respect to the earlier syllabus. The entire syllabus was designed in a manner where the different subjects focused on fundamental basics as well as on the applications in chemistry.

- S.Y.BSc

Semester III & Semester IV (Paper-I, Paper-II & paper III) and practical syllabus all the changes were approved unanimously by BOS members.

- MSc part II

Syllabus for analytical & organic chemistry was discussed and approved unanimously by BOS members

3. To discuss and approve the Scheme of Course Evaluation.

- 75 % and 25 % pattern will be followed for the external and internal component as decided by policy by the college for the UG courses.

25 marks will be for internal exam .these marks will be distributed as follows

15 marks MCQ exam

10 marks will be allotted to participation of students in various activities, Powerpoint presentation , group project.

- 60 % and 40 % pattern will be followed for the external and internal component as decided as policy by the college for all the PG courses.

40 marks will be for internal exam .these marks will be distributed as follows

20 marks presentation

20 marks will be allotted to assignment & participation of students in various

activities, quiz competition, group project .

4. To discuss and approve suggested techniques for Continuous Internal Evaluation.

MSc. students will have presentation as well as active participation in various activities of chemistry department for internal components (40%) which will serve as Continuous Internal Evaluation.

5. To discuss and approve Question Paper Pattern (For Theory & Practical)

6. To discuss and approve the list of Examiners and Moderators for the assessment of the End Semester Exam

Paper pattern was discussed in detail and was approved by all BOS members For Practical examination in S.Y.BSc. all the examiners will be internal. For MSc it was suggested that at least 50 % examiners should be internal and 50 % examiners should be external. If the external examiner is not available then an internal teacher can be appointed as an examiner.

7. To discuss methodologies for innovative teaching and evaluation techniques.

It was advised by Mr. Vaibhav Rasam that students should be motivated to take up group projects He also added that it is necessary for students with respect to develop a skill set for jobs, it will increase chemistry flavour as well as boost soft skills of the students. All the members unanimously agreed to this.

8. Any other matter with the permission of the chair follows

Credit course “*Chemistry Enrichment Series*” was designed. This course will have 30 Lecture (hour) duration(online as well as offline) in which fundamentals of chemistry topics will be discussed with the enrolled students. It will have an online MCQ exam pattern. This course will help the students to clear JAM & other MSc – PhD integrated entrance examination, Net Set Gate exam . The above credit course students can be taken either in UG or PG students & it was approved unanimously by BOS members.

The meeting was adjourned after expressing thanks to the chair since there was no other business to be discussed.