

**Vivekanand Education Society's College of Arts, Science and Commerce,  
(Autonomous College under University of Mumbai)**

**Sindhi Society, Chembur**

**Accountancy Department**

**Minutes of the Meeting**

VESASC College Accountancy Department Meeting of BOS members was held on 11<sup>th</sup> February, 2023 in Board Room from 11:30 am to 12:20 pm to transact following agenda of the Meeting:

Agenda for the meeting:-

- 1) Welcome and Introduction of all the BOS members.
- 2) To confirm the minutes of the previous meeting held on 8<sup>th</sup> August, 2022.
- 2) To discuss and approve the syllabus of B.Com and BA.
- 3) To discuss and approve the scheme of Course Evaluation (Internal & External).
- 4) Any other matter with the permission of the chair.

Members Present:

1. Dr. Sunita Sherifani HOD: Chairperson (HOD)
2. The entire faculty of each specialization:Mr. Sanjay Premchandani
3. University Nominee: Dr.Saraswathi Moorthy
4. External Subject Expert Member CA Gunvantrai A Rachchh (attended online)
- 5.External Subject Expert Member: Dr.Pramila S Patil
6. PG Alumnus :Mr.Trilokchand Jajoria

Meeting was convened by Head of the Accountancy Department Dr..Sunita Sherifani.

It was resolved that:

1. Minutes of previous meeting held on 8<sup>th</sup> August, 2022 was approved by BOS after consultation with everyone.
2. Syllabus of SY B.Com and SY BA were approved by BOS of following subjects:

**S.Y.B.Com. (Accountancy & Financial Management-IV)**

**(SEMESTER IV)**

**Credit Points - 3**

<b>Course Code</b>	<b>Module</b>	<b>No. of Lectures</b>	<b>Lectures per Week</b>
<b>VESUCAC401</b>	Module-I Introduction to Company Accounts	15	<b>04</b>
	Module –II Redemption of Preference Shares	15	
	Module –III Redemption of Debentures	15	
	Module-IV Ascertainment and Treatment of Profit Prior to Incorporation	15	
	<b>Total</b>	<b>60</b>	

**S.Y.B.Com. Financial Accounting and Auditing- Auditing-VI**

**(SEMESTER IV)**

**Credits Points-3**

<b>Course Code</b>	<b>Module</b>	<b>No. of Lectures</b>	<b>Lectures per Week</b>
<b>VESUCAC402</b>	Introduction to Auditing	<b>8</b>	<b>3</b>
	Auditing Planning, Procedures and Documentation	<b>8</b>	
	Audit Techniques and Internal Audit	<b>13</b>	
	Auditing Techniques- Vouching & Verification	<b>10</b>	
	Company Auditor & Audit Report	06	
	<b>TOTAL</b>	<b>45</b>	

**S.Y.B.A (Book Keeping and Accountancy)**

**(SEMESTER IV)**

**Credits Points-2.5**

<b>Course Code</b>	<b>Module</b>	<b>No. of Lectures</b>	<b>Lectures per Week</b>
VESUAAC401	<b>Cash Book</b>	<b>15</b>	<b>04</b>
	Bank Reconciliation Statement	<b>15</b>	
	Depreciation, Provision, Reserves	<b>15</b>	
	Financial Statements of Proprietary Concerns	<b>15</b>	
	Total	<b>60</b>	

Maximum Marks:**25**

1) Internal Test (MCQ): 10 Marks

Duration:30 Minutes

All Questions are Compulsory and Carrying 1 Mark Each

2) Project/Assignments/Presentation/Analysis 15 Marks

of Financial Statements/Viva Voce/Reading of Auditors Report and students' Participation and overall conduct in the classroom

3 . SY B.Com Accountancy Question Paper Pattern (External) for Accountancy and Financial Management IV and SY BA Book Keeping and Accountancy-II will be as follows will be as follows:

<b>Questions</b>	<b>Marks</b>
Q.1 Full Length Practical Question <b>OR</b> Full Length Practical Question	15

Q.2 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.3 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.4 Full Length Practical Question <b>OR</b> Full Length Practical Question	15
Q.5 A. Theory Questions	08
B. Theory Questions	07
<b>OR</b>	
Q.5 Answer the following: To be asked 05 (To be answered 03)	15
<b>Note</b> : Full length question of 15 marks may be divided into sub questions of 8 or 7 marks/ 9 or 6 and 10 or 5.	

4. SY B.Com Accountancy Question Paper Pattern (External) for Financial Accounting and Auditing- Auditing will be as follows:

Questions	Marks
Q.1 Theory Questions <b>OR</b> Theory Questions	15
Q.2 Theory Questions <b>OR</b> Theory Questions	15
Q.3 Theory Questions <b>OR</b> Theory Questions	15
Q.4 Theory Questions <b>OR</b> Theory Questions	15

Q.5 Theory Questions Or Theory Questions	15
<b>Note</b> : Full length question of 15 marks may be divided into sub questions of 8 or 7 marks/ 9 or 6 and 10 or 5.	

5. BOS members suggested to emphasis on self study method of teaching. Students should be encouraged to do self study. They also suggested to conduct Bridge Course for slow learners, Slogan Competition, Induction Program, Basics to Research, Modes of Presentation, My Gallery, Video Show, Role Play activities for the students.

5. They also suggested that while setting question papers, questions must be connected with Program Specific Objectives. They also suggested that external review of questions papers should be done before the exam to enhance quality of question papers.

7. They also agreed instead of asking short notes in Question No.5, we can ask short problems in question papers to cover variety of problems and to enhance subject knowledge of the students.

Meeting was concluded with Vote of thanks given by Mr. Sanjay Premchandnai.

Signature of HOD  
Dr. Sunita Sherifani

Place: Chembur

Date: 11<sup>th</sup> February, 2023.