

**VIVEKANAND EDUCATION SOCIETY'S COLLEGE OF ARTS,  
SCIENCE & COMMERCE (AUTONOMOUS)  
BA.MMC DEPARTMENT  
MINUTES OF BOS MEMBERS MEETING**

Date of the meeting:- 3rd February, 2023

Time of the meeting:- 01.00 pm to 02.00 pm

Venue: V.E.S College of Arts, Science and Commerce (Autonomous)

Hybrid Link: [meet.google.com/wbn-ugnb-nju](https://meet.google.com/wbn-ugnb-nju)

**ATTENDEES:**

1. Mrs. Mahek Sukhani- Chairperson
2. Mr. Pankaj Bathija- Faculty
3. Mr. Akash Purswani- Alumnus
4. Dr. Simran Chawla- University Nominee

**Agenda for the Meeting:**

1. Welcome and Introduction of all the BOS members.
2. To discuss and approve the Syllabus.
3. To discuss and approve suggested techniques for Continuous Internal Evaluation.
4. To discuss methodologies for innovative teaching and evaluation techniques.
5. Any other matter with the permission of the chair.

**DISCUSSIONS:**

1. Welcome to all BOS members by Chairperson, Mrs. Mahek Sukhani with Introduction and agenda of the meeting.
2. Suggestions of Modifications in Syllabus of Term 2 Semester IV was proposed to the committee
  - Computers & Multimedia II : To eliminate topics of Adobe Dreamweaver and is to be replaced with the concept of UI, UX and Figma..
  - Electronic Media II: Addition of topics in Unit 2 of the syllabus.
3. All the suggestions were accepted and taken into consideration by BOS members positively.
4. The calculations of the number of lectures on the basis of the credits of the subjects semester-wise to which it was discussed that
  - 2 credits will have 36 Lectures
  - 3 credits will have 54 Lectures
  - 4 credits will have 72 Lectures.

**ACTION TAKEN:**

- Modified syllabus for BAMMC Term II Sem IV sent to all members via email.

**ADJOURNMENT:**

Meeting was adjourned by Ms. Mahek Sukhani, Chairperson of VESASC BA.MMC BOS.

**Sd/-**

**Chairperson.**