

**Vivekanand Education Society's College of Arts, Science and Commerce, (Autonomous)**  
**Sindhi Society, Chembur**

**Banking & Insurance Department**  
**Minutes of Board of Studies Meeting for B. Com (Banking & Insurance) Course**

**Day: Thursday**

**Date: 30<sup>th</sup> June 2023.**

**Time: 9:00 a.m.**

**Mode: Online (Google Meet)**

VESASC College, BBI Department Online Meeting of BOS members was held on 30th , 2023 on Google Meet platform from 09:00 am to 09:45 am to transact following agenda of the Meeting:

**Agenda for the Meeting:** .

1. To discuss and approve the Three-Year Structure and Syllabus according to NEP 2020.
2. To discuss and approve the detailed syllabus of FYBBI - Semester I and II as per NEP 2020.
3. To discuss the changes in subject distribution for the Second and Third years aligned with NEP 2020.
4. To finalize the scheme of Course Evaluation.
5. Any other matter with the permission of the chair.

**Members Present:**

1. Mrs. Minal Gandhi: Chairperson (HOD)
2. The entire faculty of each specialization: Mrs. Sneha Birje, Dr. Bharti Valechha
3. I) External Subject Expert Member: Mr. Prathmesh Tawde  
II) External Subject Expert Member: Dr. Seema Shah
4. University Nominee: Dr. Hemant Bhatti
5. PG Alumnus : Ms. Merlyn Panjikaren

**Minutes of the Meeting**

1. All members of the Board of Studies were welcomed by Mrs. Minal Gandhi, Chairperson, Co-Ordinator of the Department of Banking & Insurance.
2. A sheet showing all the subjects for all the 6 semester as per NEP 2020 guidelines was presented to the BOS members along with the credit distribution assigned to the subject, which was approved by the members.
3. **The syllabus of SEM -I and SEM -II discussed and approved is as follows:**

Detailed syllabus of semester I and II was then presented to the members to invite suggestion for improvement and then approve it for implementation from the academic year 2023-24.

The structure discussed was as follows:

	<b>SEM I (CREDIT)</b>	<b>SEM II (CREDIT)</b>
MAJOR	Environment & Management of Financial Services (04)	Principles & Practices of Banking & Insurance (04)
	Financial Accounting - I (02)	Financial Accounting – II (02)
MINOR	NA	Macro Economics (02)
OPEN ELECTIVES <b>(SELECT ANY TWO) (SUBJECTS CHOSEN IN ONE SEMESTER SHOULD NOT BE REPEATED IN ANY OTHER SEMESTER)</b>	1. Lifestyle related disorders 2. Digital Marketing 3. Travel & Tourism 4. Commercial Law 5. Introduction to Photography 6. Introduction to Networking 7. Quantitative Aptitude Development 8. Advertising	1. Lifestyle related disorders 2. Digital Marketing 3. Travel & Tourism 4. Commercial Law 5. Introduction to Photography 6. Introduction to Networking 7. Quantitative Aptitude Development 8. Advertising
VOCATIONAL/SKILL ENHANCEMENT COURSE	Principles of Management (04)	Organisational Behaviour (04)
ABILITY ENHANCEMENT COURSE	Business Communication (02)	Business Communication (02)
IKS	Indian Philosophy and Ethics in Banking & Insurance (02)	NA
VALUE ADDED COURSE	EVS (02)	Indian Constitution (02)
NSS/NCC/SPORTS/CULTURAL/INTERNSHIP/FIELD PROJECT	CC:2	CC:2
<b>Total Number of Lectures</b>	<b>20+2=22 CREDITS</b>	<b>20+2=22 CREDITS</b>

4. The BOS members suggested the following changes and updation in few of the major subjects:

a. **Course Title: Environment & Management of Financial Services:**

The proposed subject's syllabus was presented and the same was discussed and

approved by all BOS Members. Mr. Prathmesh Tawde suggested to shift laws related to banking and insurance, in module no-2, to semester 2 in the subject of Principles & Practices of Banking & insurance and instead of that he suggested to include basic banking operations covering banking documents like cheques, pay-in-slip, drafts, NEFT, ECS etc. It was resolved that the updated syllabus will be adapted with suggested changes.

**b. Course Title: Principles & Practices of Banking & Insurance:**

As discussed before, Mr. Prathmesh Tawde suggested adding laws related to banking and insurance and a brief introduction to bankruptcy code can be inserted in the same module. It was resolved that existing syllabus will be adapted with suggested changes.

c. In **Open Electives of group A** the subject of Quantitative Aptitude Development-I suggestion was given by Mr. Prathmesh Tawde that the same subject with little higher advance level should be inserted in SY level (either in SEM-III or SEM -IV) as a name of subject Quantitative Aptitude Development II , this subject will be more helpful to clear competitive exams like IBPS for students.

d. Remaining courses were approved without any changes.

5. Updation of present syllabus SEM 3 and SEM 5 in terms of credit points and changes was discussed.

Sr. No.	Semester 3			
	Subjects Before NEP	Credits	Update in subjects	Credits
1	Financial Management -I	3	Financial Management -I	4
2	Management Accounting	3	Management Accounting	2
3	Mutual Fund Management	3	Mutual Fund Management	4
4	Information Technology in Banking & Insurance - I	3	Information Technology in Banking & Insurance - I	4
5	Foundation Course – III (An Overview of Banking)	2	Removed	0
6	Financial Market (Equity, Debt, Forex and Derivatives)	3	Financial Market (Equity, Debt, Forex and Derivatives)	2
7	Taxation of Financial Services	3	Taxation of Financial Services	4
	Total Credits	20	Total Credits	20

Semester 5	
Sr.	

No.	Subjects Before NEP	Credits	update in subjects	Credits
1	Financial Reporting & Analysis	3	Financial Reporting & Analysis	4
2	Auditing - 1	3	Auditing - 1 & 2	4
3	International Banking & Finance	4	International Banking & Finance	4
4	Strategic Management	3	Removed	0
5	Financial Services Management	3	Financial Services Management	4
6	Research Methodology	4	Research Methodology	4
	<b>Total Credits</b>	<b>20</b>	<b>Total Credits</b>	<b>20</b>

6. Following scheme of Course evaluation was proposed by the Board of Studies.

Internal evaluation: 40 marks

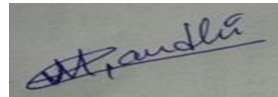
External evaluation: 60 marks

7. It was decided that the department is free to make any changes in syllabus and evaluation pattern in approval of the academic council.

8. Meeting was concluded with Vote of thanks given by Ms. Minal Gandhi (Co Ordinator) Chairperson.

Signature of BOS Members:

1. Mrs. Minal Gandhi: Chairperson (HOD)



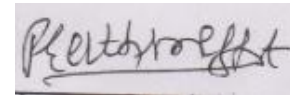
2. The entire faculty of each specialization: Mrs. Sneha Birje



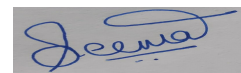
3. The entire faculty of each specialization: Dr. Bharti Valechha



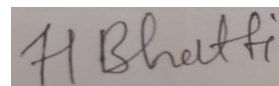
4. I) External Subject Expert Member: Mr. Prathmesh Tawde



5. II) External Subject Expert Member: Dr. Seema Shah



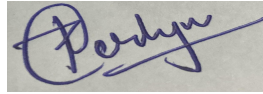
6. University Nominee: Dr. Hemant Bhatti



7. Industry Expert: Mr. Kirtan Shah



8. PG Alumnus : Ms. Merlyn Panjikaren

A handwritten signature in blue ink on a light-colored background. The signature is written in a cursive style and appears to read "Merlyn Panjikaren".