

ADMISSION CANCELLATION & REFUND

UNDER GRADUATE AIDED AND SELF-FINANCING PROGRAMS

The candidates who have taken admission in under graduate courses in Aided/Unaided programs can apply for cancellation of their admission to the course. The application should be addressed to the Principal, stating the cancellation of admission. The applicant should enclosed his original Fee Receipt along with the Cancellation Application, applicant should preserve a copy of application letter & photocopy of the fee receipt. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter percentage of fee for the course shall be refunded to the candidate after deducting charges as follows:

FEE DEDUCTION ON CANCELLATION OF ADMISSION

UNIVERSITY OF MUMBAI CIRCULAR NO UG/412 OF 2008 DATED: 11TH SEPTEMBER 2008

	(i)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior to commencement of academic term and instruction of the course.	Upto 20 Days after the commencement of academic term of the course.	From 21 st day upto day after the commencement of academic term of the course.	From 51 st Day to 80 ays after the commencement of academic term of the course	From September 1 st to September 30 th	After 30 th September
Deduction Charges	Rs 500/- Lump sum	20% of the total amount of fees	30% of the total amount of fees	50% of the total amount of fees	60% of the total amount of fees	100% of the total amount of fees

The Commencement date will be calculated as the first day of college

NOTE : The total amount considered for the refund of fees from the commencement of academic term of the course includes the following:

1. All the fee items chargeable for one year are as per relevant University circulars for different Faculties (excluding the courses for which the total amount is fixed by other competent authorities).
2. The fee charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, exam fee and Enrolment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
3. Fee collected for Identity card and Library card, admission form and prospectus, enrolment and any other course specific fee are not refundable after the commencement of the academic term.
4. All refundable deposits (Laboratory, Caution Money and Library etc.) shall be returned at the time of cancellation.

Provided that wherever admissions are made through centralized admission process for professional and/or for any other courses by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the course, 0.2859 is applicable for cancellation of admission.

Provided further that this refund rules are con current with the rules and guidelines of other professional statutory bodies appointed for admission for relevant courses.