

*Vivekanand Education Society's  
College of Arts, Science & Commerce  
(Autonomous)*



**RIGHT TO INFORMATION ACT, 2005**  
**MANUAL u/s 4(1) (B) OF ACT**

***Sindhi Society, Chembur, Mumbai - 4000 71***  
***Phone : 25527470 Mob : 8591983685 / 8591983686***

***Website: ves.ac.in/vesasc***  
***Email : vesasc.admin@ves.ac.in***

## **17 POINTS UNDER THE RIGHT TO INFORMATION ACT AS ON 30-10-2024**

### **1) The particulars of its organization, function and duties**

#### **A. Organization :**

Name of the Trust / Society	:	Vivekanand Education Society
Name of the Institute	:	Vivekanand Education Society's College of Arts, Science and Commerce (Autonomous)
Autonomous Status	:	Conferment of Autonomous status by UGC and University of Mumbai from 2021-22 for Ten Years
Address	:	Sindhi Society, Chembur, Mumbai – 400 071.
Profile of Institution	:	NAAC Re-accredited 'A' Grade Best College Award (Urban Area; Year 2012-2013) (University of Mumbai) Recipient of FIST Grant (DST) Govt. of India Recipient of STAR College Grant (DBT) Govt. of India Recipient of PM USHA Grant to Strengthen College (2024)
Head of the Institution	:	Prin. Dr.(Mrs.) Anita Kanwar
Direct Principal's No.	:	022-2522 7470
Contact Nos	:	Aided - +91 85919983685 / SFC - +91 8591983686
Email	:	vesasc.admin@ves.ac.in
Website	:	ves.ac.in/vesasc
Office Hours	:	The College office shall ordinarily be open on all working days between 10:00 a.m. to 5:30 p.m. All student's correspondence and Counter will be attended to between 10.00 a.m. to 1:30 p.m. and 2:30 p.m. to 3:30 p.m.

#### **Holidays :**

The College shall remain closed:

- On Sundays and Public Holidays as declared by the Government of Maharashtra and the University of Mumbai.
- On such other days as the Principal may declare from time to time.

The library is open on all working days between 7:30 a.m. to 5:45 p.m. It is closed on Sundays and Public Holidays. The timings of Library in Vacation is from 10:00 a.m. to 5:00 p.m.

Library facilities are extended only to the bonafide students of the college and the staff. Ex-students and Alumni are allowed to use library after permission and by paying the necessary charges for the same.

## **About the Society and the College**

The Vivekanand Education Society started its educational activities in 1962 with only 256 students in a High School. Today the Society has over 24000 students, on the roll of Primary, High School, Jr. College, Degree College of Arts, Science and Commerce, Polytechnic and Engineering College, College for Management Studies, College of Pharmacy, College of Architecture & College of Law.

Vivekanand Education Society completed its 62 years of glorious service in the field of Education.

Apart from educational activities, the Society also conducts many other programmes for the welfare of students and the community.

The Vivekanand Education Society's College of Arts, Science and Commerce was established in June 1979 with first year courses in all three faculties. (By now it has completed 45 years in all three faculties). The College building stands on a plot of land measuring 6000 sq. mts. and has a big playground. We offer courses leading to graduation degree in B. A., B. Com. and B. Sc. We also offer graduation in specialized subjects namely B. Sc. in Computer Science, B.Sc. in Information Technology and B.Sc. in Biotechnology (Self-financing), other self-financing degree courses namely Bachelor of Management Studies, Bachelor of Arts in Multimedia and Mass Communication, B.Com. (Banking and Insurance), B.Com. (Accounting & Finance), B.Com (Financial Markets), Bachelors in Business Administration, B.Com. (Finance), B.Com. (E-Commerce), B.Sc. (Data Science & Data Analytics), B.Sc. (Artificial Intelligence) and B.A. (Psychology) – Major.

We have also introduced post-graduation courses namely M.Sc. Microbiology, M.Sc. Chemistry (Organic & Analytical), M.Com. (Accountancy), M.Com. (Business Management), M.A. (Public Relations) and M.A. (Psychology). Our Microbiology and Chemistry departments are also recognized for enrolling students for M.Sc. by research and for Ph.D. in Chemistry, Microbiology, Physics and Commerce.

Our goal is to impart Quality Education and contribute towards character building of students. Our endeavor to achieve it, is reflected through our curriculum wherein continuous efforts are directed to make the educational programs more relevant.

Counseling provided by our teachers and the activities conducted by VESLARC are supportive for students to improve quality of life. We desire to give our students diverse learning experiences through our co-curricular activities.

A very good conducive academic atmosphere and discipline among students is our major strength.

**PROGRAMMES OFFERED AT OUR COLLEGE**

**AIDED**

**UNDER GRADUATE PROGRAMMES**

<b>Bachelor of Arts</b>	<b>Bachelor of Science</b>	<b>Bachelor of Commerce</b>
B.A. (Economics)	B.Sc. (Physics)	B.Com.
B.A. (Psychology)	B.Sc. (Chemistry)	
B.A. (Sociology)	B.Sc. (Microbiology)	
B.A. (Economics and Commerce)		

**SELF-FINANCING PROGRAMMES**

<b>Arts</b>	<b>Science</b>	<b>Commerce</b>
B.A.M.M.C. (i) Advertising (ii) Journalism	B.Sc. (Computer Science)	B.Com. (Banking & Insurance)
	B.Sc. (Biotechnology)	B.Com. (Financial Markets)
	B.Sc. (Information Technology)	B.Com. (Accounting & Finance)
B.A. (Psychology) Major	B.Sc. (Data Science & Data Analytics )	B.Com. (Finance)
	B.Sc. (Artificial Intelligence )	B.Com. (E-Commerce)
		<b>With AICTE Approval:</b>
		Bachelors in Business Administration
		Bachelor of Management Studies

**POST GRADUATE PROGRAMME**

<b>Arts</b>	<b>Science</b>	<b>Commerce</b>
M.A. (Psychology)	M.Sc. Microbiology	M.Com. (Accountancy)
M.A. (Public Relations)	M.Sc. Analytical Chemistry	M.Com. (Management)
	M.Sc. Organic Chemistry	

<b>Science</b>	<b>Commerce</b>
Ph.D. (Chemistry)	Ph.D. Commerce
Ph.D. (Physics)	
Ph.D. (Microbiology)	

**VISION:**

Enlightened Society through Holistic Education

**MISSION:**

Pursuit of Excellence in Higher Education

**OBJECTIVE:**

To provide conducive academic atmosphere to students

To improve overall academic performance of students

To inculcate discipline as a value among students

To develop employable skills among students.

To render service to society

**OUR QUALITY POLICY:**

Adoption of innovative teaching methods.

Providing creative enriching learning experiences.

Student centric activities.

Staff development programmes.

Having quality control mechanisms in place.

Continuous review of systems and processes to ensure quality assurance.

Enhancing quality consciousness amongst staff and students.

Creating a culture of total quality as a way of life.

**B) FUNCTIONS AND DUTIES OF GOVERNING BODY****VIVEKANAND EDUCATION SOCIETY**

To Manage all the Educational Institutions under the umbrella of V.E.S., one of which is the V.E.S. College of Arts, Science & Commerce, Sindhi Society Chembur.

To provide adequate facilities for education, sports, cultural events, N.C.C., N.S.S. etc. for overall progress of the students of this College.

To Provide Financial Support as and when required by our College as a refundable Loan.

To arrange Internal & External Audit of all the Institutions. To arrange for Repairs and Renovation of College Premises.

To encourage and provide support to the staff for Research Work. To function according to the core values mentioned above.

## **2) POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES:**

To manage the activities of V.E.S. College of Arts, Science & Commerce in accordance with the guidelines of Vivekanand Education Society and the suggestions given by the College Development Committee duly constituted as per the provisions of the Maharashtra Universities Act 1994. We adhere to the rules and regulations as mentioned in Maharashtra Civil Services Rules 1981

The Principal of the College as an administrative and academic Head of the College shall be responsible for the academic growth of the college.

Participation in the teaching work, research and training programmes of the college.

Planning and assisting in planning and implementation of academic programmes, such as orientation courses, seminars, in service and other training programmes, organized by the University and/or University Department/College for the academic competence of the Faculty members.

Admission of students and maintenance of discipline of the college.

Receipts, expenditure and maintenance of accounts of the college and for causing other bodies, association, societies, committees etc. to maintain, finalise and present other accounts.

Management of the college Libraries, Laboratories and Gymkhana.

Correspondence relating to the administration of the college.

Administration and supervision of curricular, co-curricular, extra-curricular or extra-mural activities of the college and maintenance of records.

Observance of the Act, Statutes, Ordinances, Regulations, Rules and other directions or orders issued there under from time to time by the University and the orders issued by the Central and State Government.

Supervision and conduct of college and University examinations including internal assessment and such other work pertaining to the examinations as assigned.

Assessing reports of teachers and maintenance of service books of teachers and other employees of the college in the forms prescribed by the University.

To place before the College Development Committee (CDC): (a) the budgetary statements for the following financial year and (b) the statement of audited accounts for the previous financial year for consideration and approval.

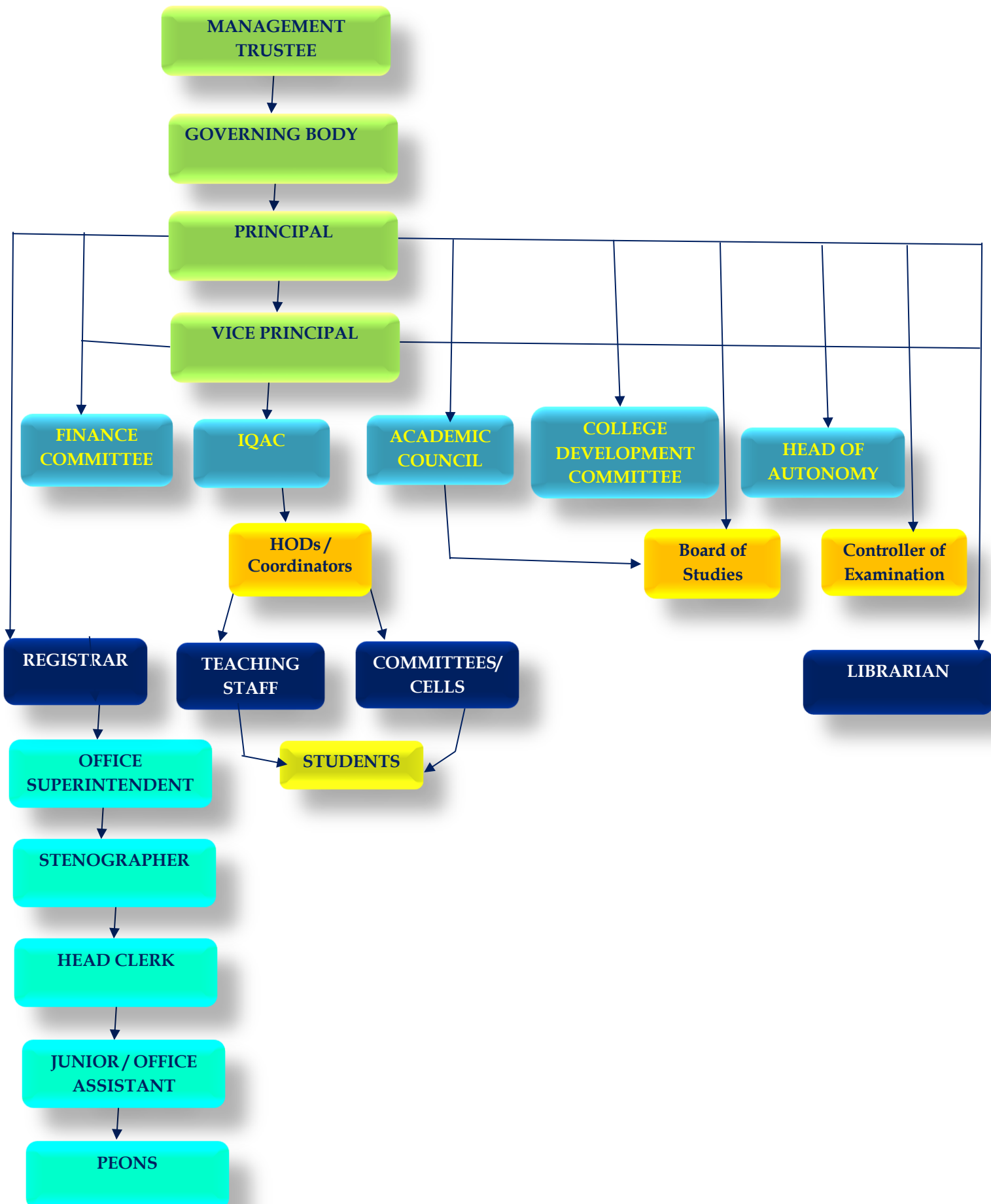
To conduct regular meetings of the College Development Committee, which shall not be less than four meetings in a year. However, additional meetings may be called as and when necessary at the request of any two members. Any other work relating to the college and University as may be assigned to her by the University/Joint Director's Office from time to time.

**3) The Procedure followed in the decision making process, including channels of supervision and accountability:**

All day-to-day administrative decisions are taken by the Principal and major decision is taken in consultation with the Trustee – in – charge of our College. Various statutory and non-statutory committees have been constituted under the convenership of senior teachers for the smooth functioning of the College. Prescribed statutory committees and need-based non-statutory committees (functional) are formed for the smooth and effective functioning of the college.

**4) The Norms set by it for the discharge of its functions:**

VIVEKANAND EDUCATION SOCIETY'S COLLEGE OF  
ARTS, SCIENCE & COMMERCE (AUTONOMOUS)





**5) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions:**

The functioning of the college is governed by the following:

- i. The Maharashtra University Act 1994 and MAHARASHTRA Public University Act 2016 and the Ordinance and Regulations approved by the University of Mumbai and/or by the Government of Maharashtra from time to time.
- ii. The Maharashtra State Civil Service Rules 1981. (terms and conditions of service of non-teaching employees) is applicable to the non-teaching staff.
- iii. Rules and Regulations Prescribed by the University Grants Commission forwarded through the University of Mumbai / Joint Director.
- iv. Fundamental Rules and Supplementary rules of the Government of India except where the University has its own provisions with regards to teaching and non-teaching staff.

**6) A Statement of the categories of documents that are held by it or under its control:**

Students related : Admissions, enrolment, examination results, Students Scholarship.

Staff Related : Appointment Letters, Service Books, Provident Fund, Muster for Teaching and non-teaching staff

Finance Related : Cash Book, Ledger, Salary Register, monthly accounts, Budget estimates, Audit Report

**7) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public relation to the formation of its policy or implementation thereof:**

A Local member representative is a part of the College Development Committee, I.Q.A.C.

Women Development Cell and Internal Complaint Committee.

**8) ) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committee and other bodies, or minutes of such meetings are accessible for public:**

The Managing Committee Meetings, College Development Committee, and various Statutory and non-statutory committees are constituted which are listed below

<b>Statutory Committees</b>	<b>Non-Statutory Committees</b>
Governing Body	Time Table Committee
Academic Council	Discipline Committee
Finance Committee	Attendance Committee
Board of studies	Infrastructure Committee
College Development Committee	Website & Social Media Committee
Purchase Committee	Career Guidance Cell
Admission Committee	Placement Committee
NSS Committee	Activity Report Committee
Examination Committee	Additional Credit Programme
Result Committee	Cultural Activities Committee
Unfair Means Committee	Sport Committee
Grievance Redressal Cell	Alumni Committee
IQAC	Out-reach Cell
Library Committee	Best Students Award
Women Development Cell	Prize Distribution Committee
Student's Council	College Magazine Committee
UGC Committee	Canteen Committee
Anti-Ragging Cell and Discipline Committee	DBT-Star College
Research Proposal and CAS Scrutiny	DST-FIST
Life Long Learning Committee	Go Green Committee
Internal Complaint Committee	Marathi Vangmay Mandal
PM-USHA Committee	NIRF (National Institute Ranking Framework)
SC / ST Committee / Anti Discrimination Committee	Outreach Committee
	Prospectus and Magazine Committee
	Research Circle
	Sindhi Circle
	Students Connect Committee
	Students Council
	Value Lab Committee

The minutes of meetings of all the committees are maintained by the Secretary of the respective Committees.

**9) Directory of its officers and employees:**

Mentioned in Point No. 10

**10) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations :**

The salary and other allowances payable to teaching and non-teaching staff of Degree College are paid by the Statement

Dr.(Mrs.) Anita S.S. Kanwar	Principal`	022 2522 7470 (Extn.201)	131400-217100 Level 13A	<b>314978</b>
Dr.(Mrs.) Anita S.S. Kanwar	Associate Prof.	022 2522 7470 (Extn.231)	131400-217100 Level 13A	<b>On Lien Leave</b>
Dr. R.M. Makhijani	Professor	022 2522 7470 (Extn.233)	144200-218200 Level 14	<b>391914</b>
Dr. P.V. Jagasia	Professor	022 2522 7470 (Extn.233)	144200-218200 Level 14	<b>310494</b>
Mrs. S.S. Kain	Associate Prof.	022 2522 7470 (Extn.257)	131400-217100 Level 13A	<b>378816</b>
Dr. S.A. Sherifani	Associate Prof.	022 2522 7470 (Extn.257)	131400-217100 Level 13A	<b>347133</b>
Dr. D.A. Joseph	Associate Prof.	022 2522 7470 (Extn.236)	131400-217100 Level 13A	<b>300228</b>
Mr. V.P. Ware	Assistant Prof.	022 2522 7470 (Extn.257)	79800-211500 Level 12	<b>225534</b>
Dr. A.P. Khar	Assistant Prof.	022 2522 7470 (Extn.257)	79800-211500 Level 12	<b>189957</b>
Dr. V.N. Ganatra	Associate Prof.	022 2522 7470 (Extn.257)	131400-217100 Level 13A	<b>290028</b>
Dr. S.C.Premchandani	Associate Prof.	022 2522 7470 (Extn.257)	131400-217100 Level 13A	<b>281712</b>
Dr. D. Gulwade	Associate Prof.	022 2522 7470 (Extn.231)	131400-217100 Level 13A	<b>273594</b>
Dr. M.D. Shah	Associate Prof.	022 2522 7470 (Extn.236)	131400-217100 Level 13A	<b>273594</b>
Mr. S.D. Ghodke	Assistant Prof.	022 2522 7470 (Extn.231)	79800-211500 Level 12	<b>188850</b>
Dr. S. Rathi	Assistant Prof.	022 2522 7470 (Extn.231)	79800-211500 Level 12	<b>178581</b>
Dr. R. Mohan	Assistant Prof.	022 2522 7470 (Extn.257)	79800-211500 Level 12	<b>205878</b>
Dr.. S. A. Patil	Assistant Prof.	022 2522 7470 (Extn.236)	79800-211500 Level 12	<b>183504</b>
Ms. R. Bharani	Assistant Prof.	022 2522 7470 (Extn.257)	79800-211500 Level 12	<b>183504</b>
Ms. S. Mishra	Assistant Prof.	022 2522 7470 (Extn.257)	68900-205500 Level 11	<b>173604</b>
Dr. D.N. Navale	Assistant Prof.	022 2522 7470 (Extn.233)	79800-211500 Level 12	<b>183504</b>
Dr. S.T. Bhandarkar	Assistant Prof.	022 2522 7470 (Extn.257)	68900-205500 Level 11	<b>163902</b>
Mr. K.N. Shelar	Assistant Prof.	022 2522 7470 (Extn.257)	68900-205500 Level 11	<b>159348</b>
Mr. S.P. Ganger	Assistant Prof.	022 2522 7470 (Extn.236)	68900-205500 Level 11	<b>159348</b>
Dr. S. Bhaskaran	Assistant Prof.	022 2522 7470 (Extn.231)	68900-205500 Level 11	<b>201547</b>
Mrs. S. Choudhury	Assistant Prof.	022 2522 7470 (Extn.257)	68900-205500 Level 11	<b>163902</b>
Dr.. H. J. Ganatra	Assistant Prof.	022 2522 7470 (Extn.257)	68900-205500 Level 11	<b>163902</b>
Dr. S. D. Singh	Assistant Prof.	022 2522 7470 (Extn.257)	68900-205500 Level 11	<b>163902</b>
Dr. P.B. Ranade	Assistant Prof.	022 2522 7470 (Extn.233)	68900-205500 Level 11	<b>154794</b>
Ms. Sonia Lal	Assistant Prof.	022 2522 7470 (Extn.257)	57700-182400 Level 10	<b>140682</b>
Dr. M.M. Sanjeeva	Librarian Stage-4	022 2522 7470 (Extn.246)	131400-217100 Level 13A	<b>309078</b>
Mrs. R.M. Bhatia	Jr. Stenographer	022 2522 7470 (Extn.211)	41800-132300 S-15	<b>153450</b>
Mrs. P.S. Ghadge	Office Suptd.	022 2522 7470 (Extn.209)	38600-122800 S-14	<b>84597</b>
Mr. S.S. Chalke	Head Clerk	022 2522 7470 (Extn.213)	35400-112400 S-12	<b>89730</b>
Mr. R.G. Sawant	Sr. Clerk	022 2522 7470 (Extn.213)	25500-81100 S-8	<b>61941</b>
Mr. Y.S. Sangale	Sr. Clerk	022 2522 7470 (Extn.217)	25500-81100 S-8	<b>66954</b>
Mr. R.H. Joshi	Jr. Clerk	022 2522 7470 (Extn.217)	19900-63200 S-6	<b>55964</b>

Mr. A.R. Karaval	Lab. Assistant	022 2522 7470 (Extn.231)	21700-69100 S-7	<b>64478</b>
Mr. S.R. Shinde	Lab. Assistant	022 2522 7470 (Extn.233)	21700-69100 S-7	<b>60914</b>
Mr. S.R. Kadam	Lab. Attendant	022 2522 7470 (Extn.233)	25500-81100 S-8	<b>89553</b>
Mr. T.J. Devgonde	Lab. Attendant	022 2522 7470 (Extn.236)	25500-81100 S-8	<b>84597</b>
Mr. N.J. Bodekar	Lab. Attendant	022 2522 7470 (Extn.213)	21700-69100 S-7	<b>76986</b>
Mr. S. Mariyanathan	Lab. Attendant	022 2522 7470 (Extn.213)	21700-69100 S-7	<b>76986</b>
Mr. J.D. Vishwakarma	Lab. Attendant	022 2522 7470 (Extn.233)	21700-69100 S-7	<b>76986</b>
Mr. B.R. Karki	Lab. Attendant	022 2522 7470 (Extn.236)	21700-69100 S-7	<b>72738</b>
Mr. B. Bhaskar	Lab. Attendant	022 2522 7470 (Extn.213)	21700-69100 S-7	<b>68844</b>
Mr. M.Y. Pawar	Lab. Attendant	022 2522 7470 (Extn.233)	19900-63200 S-6	<b>66897</b>
Mr. P.S. Adawale	Lab. Attendant	022 2522 7470 (Extn.231)	21700-69100 S-7	<b>79287</b>
Mr. A.B. Mohite	Library Attd.	022 2522 7470 (Extn.247)	25500-81100 S-8	<b>89553</b>
Mr. B.B. Jamkhandi	Library Attd.	022 2522 7470 (Extn.247)	21700-69100 S-7	<b>79287</b>
Mr. S.S. Kadam	Library Attd.	022 2522 7470 (Extn.213)	19900-63200 S-6	<b>68844</b>
Mr. D.S. Jadhav	Library Attd.	022 2522 7470 (Extn.247)	19900-63200 S-6	<b>66897</b>
Mr. P.V. Patkare	Library Attd.	022 2522 7470 (Extn.257)	19900-63200 S-6	<b>63180</b>
Mr. V.V. Salunke	Peon	022 2522 7470 (Extn.209)	16600-52400 S-3	<b>60879</b>
Mr. B.R. Kule	Peon	022 2522 7470 (Extn.247)	15000-47600 S-1	<b>50291</b>
Mr. S.K. Jawale	Peon	022 2522 7470 (Extn.204)	15000-47600 S-1	<b>46269</b>
Mr. A.D. Bodekar	Peon	022 2522 7470 (Extn.217)	15000-47600 S-1	<b>41319</b>
Mr. V. Pimple	Peon	022 2522 7470 (Extn.217)	15000-47600 S-1	<b>40212</b>
Kamlakar Bhopatkar	Asst Professor	022-25227470	57700-182400	<b>140073</b>
Minal Gandhi	Asst Professor	022-25227470	57700-182400	<b>136125</b>
Kanthi Viswanath	Asst Professor	022-25227470	57700-182400	<b>125127</b>
Shmilona Jain	Asst Professor	022-25227470	57700-182400	<b>114975</b>
Vinaya Jategaonkar	Asst Professor	022-25227470	57700-182400	<b>118218</b>
Sangeeta Bhattacharya	Asst Professor	022-25227470	57700-182400	<b>105669</b>
Satish Hingse	Head Clerk	022-25227470	35400-112400	<b>60951</b>
Balasubramanian S	Office Superintendent	022-25227470	38600-122800	<b>60810</b>
Anumati Singh	Lab Assistant	022-25227470	25500-81100	<b>48543</b>
Sachin Tumbare	Lab Assistant	022-25227470	25500-81100	<b>42339</b>
Kavita Thevar	Senior Clerk	022-25227470	25500-81100	<b>41211</b>
Shashank Joshi	IT Technician	022-25227470	25500-81100	<b>41211</b>
Kishor Jagtap	Peon	022-25227470	15000-47600	<b>28989</b>
Ajay Sonawane	Peon	022-25227470	15000-47600	<b>29691</b>
Sachin Jadhav	Peon	022-25227470	15000-47600	<b>29691</b>
Nitin D. Tandel	Peon	022-25227470	15000-47600	<b>29691</b>
Rakesh Rawat	Peon	022-25227470	15000-47600	<b>28989</b>
Geetanjali Harale	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>

Ankita Jadhav	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Priya Daniel	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Bharti Valechha	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Sneha Aniruddha Birje	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>72565</b>
Ekta Singh	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Vaishnavi Bagul	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>72565</b>
Anu Bansal	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Chaitali Gaonkar	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Vidya Darvesh	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Sonal Saki	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Savita Naidu	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Neha Shinde	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Shakti Anand Chavan	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Radha	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Rutuja Kamble	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Shardha Warang	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Mugdha Apte	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>74669</b>
Ashwinkumar Dahiya	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Pritam Mahale	Asst Professor	022-25227470	15600-39100 AGP 6000	<b>70524</b>
Sujit Chavan	Asst Professor	022-25227470	Consolidated	<b>33000</b>
Laxmi Tiwari	Asst Professor	022-25227470	Consolidated	<b>27500</b>
Rajashree Date	Asst Professor	022-25227470	Consolidated	<b>27500</b>
Shital Patil	Asst Professor	022-25227470	Consolidated	<b>60000</b>
Prajisha Jitesh	Asst Professor	022-25227470	Consolidated	<b>60000</b>
Sara Chavan	Asst Professor	022-25227470	Consolidated	<b>45000</b>
Divya Shetty	Asst Professor	022-25227470	Consolidated	<b>30500</b>
Pushpa Vishwakarma	Asst Professor	022-25227470	Consolidated	<b>23000</b>
Mayuri Vaidya	Asst Professor	022-25227470	Consolidated	<b>23000</b>
Dipti Ghadge	Asst Professor	022-25227470	Consolidated	<b>30000</b>
Saurabh Lad	Asst Professor	022-25227470	Consolidated	<b>45000</b>
Asha Selvakumar	Asst Professor	022-25227470	Consolidated	<b>45000</b>
Swara Shah	Asst Professor	022-25227470	Consolidated	<b>21500</b>
Mrignayani Thanawala	Asst Professor	022-25227470	Consolidated	<b>25000</b>
Pritika Khedwal	Asst Professor	022-25227470	Consolidated	<b>45000</b>
Pratibha Jangle	Jr Clerk	022-25227470	5200-20200 AGP 1900	<b>26790</b>
Sudhakar U Vathiriyani	Lab Assistant	022-25227470	5200-20200 AGP 1900	<b>26790</b>
Savita Ravindra	Jr Clerk	022-25227470	Consolidated	<b>25000</b>
Sumitra Pillai	Jr Clerk	022-25227470	Consolidated	<b>25000</b>
Manish Narang	Jr Clerk	022-25227470	Consolidated	<b>19000</b>
Suvarna Wani	Jr Clerk	022-25227470	Consolidated	<b>26000</b>
Shubham Shinde	Sports In-charge	022-25227470	Consolidated	<b>21000</b>
Nitin Kachale	Jr Clerk	022-25227470	Consolidated	<b>27000</b>
Vishakha Parikh	Library Assistant	022-25227470	Consolidated	<b>26000</b>

Shweta Karande	Lab Assistant	022-25227470	Consolidated	<b>23000</b>
Aditi Prajapati	Lab Assistant	022-25227470	Consolidated	<b>15000</b>
Nandan Tambitkar	Placement Officer	022-25227470	Consolidated	<b>40000</b>
Narendra Prajapati	Library Assistant	022-25227470	Consolidated	<b>24000</b>
Swapnil Kolsumkar	Peon	022-25227470	Consolidated	<b>19984</b>
Gangubai Waghmare	Sweeper	022-25227470	Consolidated	<b>16750</b>
Pradeep Chavan	Peon	022-25227470	Consolidated	<b>16750</b>
Manish Tambe	Peon	022-25227470	Consolidated	<b>16750</b>
Jyotsna Rokade	Sweeper	022-25227470	Minimum Wages	<b>13935</b>
Williamson Susai	Peon	022-25227470	Minimum Wages	<b>13935</b>
Deepak Veer	Peon	022-25227470	Minimum Wages	<b>13935</b>
Naina Mokal	Sweeper	022-25227470	Minimum Wages	<b>13935</b>

**11) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made:**

The budget allocation is presented and approved in the College Development Committee, Administrative Council and Finance Committee duly constituted as per the provisions of the Maharashtra Universities Act 1994 and then recommended to the Management through the Principal. The Salary Expenditure budget is forwarded to the Joint Director's Office every year in the month of August.

**12) The manner of execution of subsidy programmes including the amounts allocated and the details of beneficiaries of such programmes:**

Part-Payment of fees by the students is considered. Even partial fee waiving is considered depending upon the financial status of the student.

**13) Particulars of recipients of concessions, permits or authorizations granted by it:**

Reservation policies of the Government of India are adhered to. Scholarships are given to needy and deserving students as per Social Welfare Schemes of the Government.

**Adoption Scheme:** Financial assistance is extended by Vivekanand Education Society through its adoption scheme to needy students whose income is limited to Rs. 50,000/- per annum (subject to availability of funds)

**Book Bank Scheme:** Considering the Financial Status of the students, the College provides Book Bank Scheme.

**VES Samarthan Scheme:** Students are offered scholarships under VES Samarthan and any other scholarships which are available with the college.

**14) Details in respect of the information, available to or held by it, reduced in an electronic form:**

The computerized details of administrative information is available with the office and departments.

The details of activities conducted from time to time are displayed on the college website.

**15) The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room if maintained for public use.**

Use of library and reading room is restricted for the registered staff and students of the college and these facilities are available during Library hours as mentioned in point (a)

16) The names, designations and other particulars of the Public Information Officers:

**Appellate Authority and Information Officer**

**a) Appellate Authority:**

Prin. Dr. (Mrs.) Anita Kanwar

Phone (Office): 022 25227470 (Extn. 201)

Timing: 11:00 am to 1:00 pm (Mon-Fri)

E-mail: [principal.vesasc@ves.ac.in](mailto:principal.vesasc@ves.ac.in)

**b) Public Information Officer:**

Mrs. Poonam Ghadge (Aided Courses) Office Superintendent

Phone: 25227470 Ext. 209

E-mail : [poonam.ghadge@ves.ac.in](mailto:poonam.ghadge@ves.ac.in)

**c) Assistant Information Officer:**

Mr. Balasubramanian Shivan (Self- Financing Courses) Office Superintendent

Phone: 25227470 Ext. 206

E-mail: [bala.subramanian@ves.ac.in](mailto:bala.subramanian@ves.ac.in)

**d) Such other information as may be prescribed.**

Information prescribed by the Government would be furnished from time to time.