

Minutes of the meeting

Minutes of the Second BOS Meeting

Date: 6/10/2025

Time: 11:30 AM

Mode: Online via Google Meet

Attendance:

1. **Mrs. Sangeeta Bhattacharya – Chairperson (HOD)**
2. **Dr. Vaishnavi Bagul – Faculty Member**
3. **Mrs. Ekta Singh – Faculty Member**
4. **Mr. Fenil Deahia – External Subject Expert**
5. **Dr. Kuldeep Sharma – University Nominee**
6. **Mr. Dhiraj Hinduja – PG Alumnus**

Agenda:

1. Welcome and introduction of all BOS members
2. Review and approval of the proposed syllabus for Semester VI
3. Suggestions and discussion on content enrichment and structural changes
4. Any other academic or administrative points with permission of the chair

Proceedings:

- The meeting commenced with Mrs. Ekta Singh, who welcomed all BOS members and initiated the session. She explained the existing BFM syllabus and provided a structured overview of subjects covered in the previous semesters (I–V). This ensured that the newly appointed BOS members were familiar with the logical sequencing and academic depth delivered so far.
- A detailed presentation of the Semester VI syllabus followed, leading into a paper-wise discussion.
- The paper wise discussions for semester discussions were carried out the the respective subject teachers.

Discussion Points:

- Dr. Kuldeep Sharma suggested avoiding repetition or overlapping of topics across semesters and recommended that subjects already covered earlier, such as equity derivatives, should not be repeated in Semester VI and may be restructured if required.
- Mr. Fenil Deahia recommended strengthening the mutual fund paper by incorporating recent developments, practical industry updates, monthly fact sheet analysis,

classification of funds, understanding of ratios, and market performance interpretation to improve analytical learning.

- Mr. Dhiraj Hinduja advised enhancing the Business Ethics and Standards section by including current corporate compliance matters, applicable industry norms, and professional codes of conduct to make the content more relevant and contemporary.
- Mr. Dhiraj Hinduja further suggested that Commodity and Forex concepts may be integrated clearly under derivatives or options, so that students understand linkages and application better.
- It was also recommended to add more clarity and examples under fixed income securities, especially in relation to market instruments and interest rate movements, so that students understand the operational aspects accurately.
- The committee discussed the need to review subject sequencing across previous semesters and suggested that shuffling of major and minor subjects for Semesters III and IV may be considered internally to enhance continuity and reduce redundancy.
- The committee discussed the internal and external assessment structure for the students and all members approved the existing evaluation pattern. It was agreed that continuous internal assessment will continue to include practical activities, presentations, case discussions and other innovative methods, while the external assessment will follow the standard examination format as per university and college guidelines.
- The meeting concluded with Mrs. Sangeeta Bhattacharya expressing gratitude to all members for their active participation. She thanked them for their valuable input and contributions.
- Any additional matters were encouraged to be brought up with the chair's permission.

The meeting concluded on a positive note, with all members expressing satisfaction over the discussions and consensus on the course structure.