

# Minutes of the meeting

## **Minutes of the Second BOS Meeting**

**Date:** 13th March 2026

**Time:** 9:00 AM

**Mode:** Hybrid (Online & Offline)

### **Members Present:**

1. Mrs. Minal Gandhi – **Chairperson (HOD)**
2. Mrs. Sneha Birje – **Faculty Member**
3. Dr. Bharti Valechha – **Faculty Member**
4. Mr. Prathmesh Tawde – **External Subject Expert**
5. Dr. Seema Shah - **External Subject Expert**
6. Dr. Kunal Soni – **University Nominee**
7. Mr. Tanuj Poddar - **Subject Expert (R&D/ Industry)**
8. Ms. Bijal Gogri – **PG Alumnus**

### **Agenda:**

1. Welcome and introduction of BOS members
2. Discussion on amendments in syllabus (Semester I and II )
3. Update on CO-PO Mapping from semester I to VI
4. Approval for introduction of 4th Year (Honours) Programme
5. Any other matter with permission of the chair

### **Proceedings:**

- The meeting commenced with Mrs. Minal Gandhi welcoming all BOS members and expressing gratitude for their presence.
- She initiated the session by presenting the agenda and explaining the syllabus updates through a detailed PowerPoint presentation (Slides 1 to 6), focusing on proposed changes primarily in **Semester I subjects**.
- Further discussions were carried out slide-wise.
- For the subject of Environment & Management of Financial Services - the internal subject changes were presented to the board. Mr. Prathmesh Tawde suggested incorporating FinTech-related content to enhance the practical relevance of the syllabus. He recommended including topics such as IMPS, UPI, and Positive Pay System.
- Mr. Tanuj Poddar recommended adding recent financial frauds /scams and highlighting RBI guidelines for customer protection.
- Ms. Bijal Gogri suggested including cyber frauds to make the syllabus more contemporary and industry-relevant.
- The proposed changes in the subject “Basics of Accounting” were discussed and approved by all members.
- Dr. Bharti Valechha explained the updates in Slide 8 in the subject of “Travel & Tourism” & “Indian Philosophy and Ethics in Banking & Insurance” and the modifications presented were approved unanimously.
- Remaining slides were presented by Mrs. Minal Gandhi, covering:
  - ◆ Updates in selected Semester I subjects such as:
    - Environment & Management of Financial Services
    - Basics of Accounting
    - Travel & Tourism
    - Indian Philosophy and Ethics in Banking & Insurance

- ◆ It was noted that no changes were made in Semester II to VI syllabus at present.
- The committee reviewed and approved the updated CO-PO Mapping for all six semesters.
- The proposal for introducing a 4th Year (Honours) Programme in Banking & Insurance (Semester VII & VIII) along with the tentative list of subjects was discussed and approved in principle, subject to university norms.

**Any Other Business (AOB):**

- Dr. Kunal Soni inquired about the process of On-the-Job Training (OJT) in the college.
- Mrs. Sneha Birje clarified that the majority of OJT activities are managed by the Placement Committee, ensuring student exposure to practical industry experience.
- Dr. Bharti Valechha added that teachers also initiate to approach the banks and insurance companies/agents for the internships arrangements . MOU has been signed with Bhosale Insurance Investment agency for the same.

**Conclusion:**

- The meeting concluded with Mrs. Minal Gandhi thanking all BOS members for their valuable suggestions and active participation.
- All members expressed satisfaction with the discussions and approved the proposed changes and initiatives.
- The meeting ended on a positive note.

Minutes of the Meeting prepared by Sneha Birje checked by Minal Gandhi.