

VES College of Arts, Science & Commerce College (Autonomous)
Chembur, Mumbai - 71

IQAC Guidelines
for Field Project Credits Acquisition & Documentations for VESASC Students
(Applicable from Academic Year 2023-24 onwards for First Year NEP batch)
(Guidelines for Internal Circulation among Students only)

Objective of the Guidelines:

The objective of developing these guidelines is to put in place a judicious and suitable system for Field project Credits (FP) to be acquired by the students under the National Education Policy 2020 (NEP) framework adopted by the college from the academic year 2023-24.

About Field Project Credits

1. The field project has been introduced with the objective that the students should participate in field-based learning, should be able to think critically & out of the box which will help them to analyze the problems
2. TWO CREDITS are assigned for Field project participation in Semester III and Semester V of the undergraduate programs respectively. Acquisition of Field project Credits is mandatory and binding on each student. (Students may begin the Field Project after Semester I if desired, but assessment will happen in Semester III and V only)
3. Once the credits are earned, the same will be reflected in their semester III and semester V grade card respectively.
4. Grades will be awarded as per evaluation.
5. The credit completion will be based on spending time on a project, field visit/ industrial visit / survey followed by project report submission, writing, presenting and submitting a report to the Field Project in-charge from the department.
6. To earn these credits a visit may be coordinated by the College faculty in the interest of the students. College/Department/Committee/Staff is the final authority on deciding the hours/credits to be awarded for the visit.
7. The Field Project in-charge of the department / class coordinator will be responsible for maintaining the Field Project credits of the students.
8. NSS Camp will not be considered as a Field Project.
9. DLLE & NSS activities will not be included under field Project

Evaluation Criteria would be as follows:

Activity	Supporting Documents	Marks
Learner completing Field Project activity		30
Learner giving a Viva-Voce/Presentation to the mentor on Field Project	Report with Photographs	20

Minimum passing marks to be obtained for earning 2 FP credits - 20 Marks

Guidelines for allotting Field Projects credits

Sr. No	Activities
1.	Industrial Visit & Project Report / questionnaire / brief description / process involved related to industrial visit
2.	Survey done in an industrial area / survey done nearby community & analysis of the problem related to that area (e.g. water analysis /Food adulteration/Soil analysis/literacy survey/ bank account holder's survey)
3.	Visit to the area of work, Research Institutes, Exhibitions, Corporate offices, Banks, Institutes of National importance, Production Plants, Pharmaceutical companies, Hospitals, laboratories etc.
4	Activities to be performed in Teaching institutes/ Schools (either direct subject or some activity)
5	Adoption of villages /some residential areas/school & helping the citizens in improving the living standards (Financial literacy/ Nutritional facts/ /importance of mental health etc.)
6	Projects for exhibition (Science mela, entrepreneurship workshop, SAW, any other poster presentations)

Any such similar activities can be initiated by the department to give the students multiple opportunities to earn the credits in the field projects

Principal