

Internal Quality Assurance cell
ANNUAL QUALITY ASSURANCE REPORT
2011-2012

1. Kindly provide the details of the institution

Name of Institution: V.E.S. College of Arts, Science & Commerce

Year of Establishment of the Institution: July 1979

Address: Sindhi Society, Chembur,

City/Town: Mumbai,

State: Maharashtra

Postal Code: 400071

Email Address: vesasc@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of **Reaccreditation**: February, 2012

Current Grade: 'A'

CGPA: 3.12

3. Institutional Status-Affiliated Permanent

4. Contact Person Details

Name of Head of Institution: Dr. (Mrs.) J. K. Phadnis

Contact Phone: +91 9323906118

Email: j.phadnis@rediffmail.com

Website URL: www.vesasc.org

Name of IQAC Co-ordinator: Prof. (Mrs.) Dipta Da

Email: diptadasgupta@gmail.com

SECTION –I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institutional building.

5. Number of academic programmes existing (Annexure – I)

- | | |
|--|-----|
| <input type="checkbox"/> Undergraduate (BA/B.Sc./B.Com etc.) | =15 |
| <input type="checkbox"/> Post Graduate (MA/M.Sc./M.Com etc.) | =07 |
| <input type="checkbox"/> Research Programmes (M. Phil/ Ph. D) | =02 |
| <input type="checkbox"/> Certificate Programmes (Annexure - II) | =06 |
| <input type="checkbox"/> Professional Programme (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc) | =00 |
| <input type="checkbox"/> Other value added programmes | =01 |
| <input type="checkbox"/> Any other programme offered (Specify) (Annexure – III) | =00 |

6. Details on Programme Development (Annexure – IV)

- | | |
|---|------|
| <input type="checkbox"/> New programmes added during the year | = 00 |
| <input type="checkbox"/> New programmes designed | =00 |
| <input type="checkbox"/> Programmes under revision | =00 |
| <input type="checkbox"/> Interdepartmental collaborative programmes | =00 |
| <input type="checkbox"/> Inter institutional collaborative programmes | =00 |

| | |
|---|-----|
| <input type="checkbox"/> Number of review committee recommendations implemented (Total) | =15 |
| <input type="checkbox"/> Number of NAAC peer team recommendations implemented | =15 |
| <input type="checkbox"/> Number of UGC/any other-expert committee recommendations implemented | =00 |
| <input type="checkbox"/> Number of review committee recommendation under implementation | =00 |
| <input type="checkbox"/> Number of NAAC peer team recommendations under implementation | =00 |
| <input type="checkbox"/> Number of UGC/ any other expert committee recommendations under implementation | =00 |

7. Faculty Details

| | |
|--|-----|
| <input type="checkbox"/> Total faculty strength required as per norms for all programmes | =71 |
| <input type="checkbox"/> Total faculty on rolls | =67 |
| <input type="checkbox"/> Faculty added during the year | =07 |
| <input type="checkbox"/> Faculty positions vacant | =05 |
| <input type="checkbox"/> Faculty left during the year | =03 |
| <input type="checkbox"/> Total number of visiting faculty | =65 |
| <input type="checkbox"/> Total number of guest faculty | =00 |

8. Qualification of Faculty (Annexure - V)

| | |
|--|-----|
| <input type="checkbox"/> PhD and Above | =13 |
| <input type="checkbox"/> M Phil | =13 |
| <input type="checkbox"/> Masters | =34 |
| <input type="checkbox"/> Any other (Specify) | =07 |

9. Faculty qualification improvement (Annexure - VI)

- | | |
|---|-----|
| <input type="checkbox"/> Ph. D awarded to existing faculty | =02 |
| <input type="checkbox"/> M. Phil awarded to existing faculty | =00 |
| <input type="checkbox"/> Any other degree awarded to existing faculty | =00 |

10. Administrative Staff Details

- | | |
|--|-----|
| <input type="checkbox"/> Administrative staff (Total sanctioned) | =59 |
| <input type="checkbox"/> Administrative staff (Actual strength) | =55 |
| <input type="checkbox"/> Added during the year of reporting | =00 |
| <input type="checkbox"/> Left during the year | =00 |
| <input type="checkbox"/> Number of posts vacant | =04 |

11. Technical Support Staff Details

- | | |
|--|-----|
| <input type="checkbox"/> Technical Support Staff (Total sanctioned strength) | =18 |
| <input type="checkbox"/> Technical Support Staff (Actual strength) | =16 |
| <input type="checkbox"/> Added during the year | =00 |
| <input type="checkbox"/> Left during the year | =00 |
| <input type="checkbox"/> Number of posts vacant | =02 |

SECTION- II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

- Year of establishment of IQAC
09-07-2004

13. Composition of IQAC (Annexure - VII)

- Number of IQAC members =22
- Number of Alumni in IQAC =00
- Number of Students in IQAC =00
- Number of Faculty in IQAC =19
- Number of Administrative Staff in IQAC =02
- Number of Technical Staff in IQAC =00
- Number of Management Representatives =01
- Number of External experts in IQAC =00
- Number of any other stakeholder and community representatives =00

14. IQAC Meetings

- Number of IQAC meetings held during the year = 04

15. Whether Calendar of activities of IQAC formulated for the academic year

= Yes

16. IQAC Plans for Development (Annexure - VIII)

- Number of academic programmes proposed = 00
- Number of value added programmes proposed = 00
- Number of skill oriented programmes proposed = 01

- Number of faculty competency and development programmes proposed = 00
- Number of other staff development programmes proposed = 00
- Number of student mentoring programmes proposed =00
- Number of co-curricular activities proposed =00
- Number of inter departmental cooperative schemes proposed = 00
- Number of community extension programmes proposed = 00
- Any other programmes proposed (Specify) = 00

17. IQAC Plans for development & Implementation (Annexure - IX)

- Number of academic programmes implemented = 01
- Number of value added programmes implemented = 01
- Number of skill oriented programmes implemented = 03
- Number of faculty competency and development programmes Implemented = 01
- Number of other staff development programmes implemented = 00
- Number of student mentoring programmes implemented = 01
- Number of co-curricular activities implemented = 00
- Number of inter departmental cooperative programmes implemented =03
- Number of community extension programmes implemented = 01
- Any other programmes suggested that are implemented (Specify) = 01

18. IQAC Seminars and Conferences

- Number of seminars/conferences/ workshops organized by IQAC within the institution = 01
- Number of participants from the institution = 50
- Number of participants from outside = 00
- Number of external experts invited = 02

Number of external conferences/seminars/ workshops on institutional quality attended =02

Number of events conducted with IQACs of other institutions as Collaborative programs = 00

19. Did IQAC receive any funding from UGC during the year?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC = 19000

Amount Received from any other source including the college management = NA

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

□□□□□□□□□□□□□□□□

5. Total Involvement in Re-accreditation Process Received “A” Grade

SECTION III

In this section the events, activities and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes (Annexure - X)

- Number of new academic programmes developed or designed by faculty = 00
- Number of faculty members involved in curriculum restructuring/revision /syllabus Development = 15
- Number of programmes in which evaluation process reformation taken up and implemented = 03
- Number of active teaching days during the current academic year = 181
- Average percentage of attendance of students = 75%
- Percentage of classes engaged by guest faculty and temporary teachers = 39 %
- Number of self financed programmes offered (Annexure - XI) = 16
- Number of aided programmes offered (Annexure - XI) = 08
- Number of programmes discontinued during the year = 00

23. Whether any systematic student feedback mechanism is in place?

- Yes

24. Feedback Details (If answer to Question 23 is Yes)

- Percentage of courses where student feedback is taken = 100%

25. Is feedback for improvement provided to the faculty?

- Yes

26. Faculty Research, Projects, and Publication details for the year

- Number of major research projects undertaken during the year = 00
- Number of minor research projects undertaken during the year = 05

| | |
|---|------|
| <input type="checkbox"/> Number of major ongoing projects | = 00 |
| <input type="checkbox"/> Number of minor ongoing projects (Annexure - XII) | = 05 |
| <input type="checkbox"/> Number of major projects completed | = 00 |
| <input type="checkbox"/> Number of minor projects completed (Annexure - XIII) | = 03 |
| <input type="checkbox"/> Number of major project proposals submitted for external funding | =01 |
| <input type="checkbox"/> Number of minor project proposals submitted for external funding | =06 |
| <input type="checkbox"/> Number of research publications in peer reviewed journals (Annexure - XIV) | = 29 |
| <input type="checkbox"/> Number of research publications in international peer reviewed journals | = 10 |
| <input type="checkbox"/> Number of research publications in national peer reviewed journals | = 18 |
| <input type="checkbox"/> Number of research papers accepted for publication in international peer reviewed journals (Annexure - XV) | = 06 |
| <input type="checkbox"/> Number of research papers accepted for publication in national peer reviewed journals (Annexure - XV) | = 06 |
| <input type="checkbox"/> Average of impact factor of publications reported | = 03 |
| <input type="checkbox"/> Number of books published (Annexure - XVI) | = 10 |
| <input type="checkbox"/> Number of edited books published | = 04 |

| | |
|--|------|
| <input type="checkbox"/> Number of books (single authored) published | = 00 |
| <input type="checkbox"/> Number of books (coauthored) published | = 12 |
| <input type="checkbox"/> Number of conferences attended by faculty (Annexure - XVII) | = 57 |
| <input type="checkbox"/> Number of international conferences attended | = 07 |
| <input type="checkbox"/> Number of national conferences attended | = 36 |
| <input type="checkbox"/> Number of papers presented in conference (Annexure - XVIII) | = 29 |
| <input type="checkbox"/> Number of papers presented in international conferences | = 06 |
| <input type="checkbox"/> Number of papers presented in national conferences | = 20 |
| <input type="checkbox"/> Number of conferences organized by the institution | = 02 |
| <input type="checkbox"/> Number of faculty acted as experts resource persons (Annexure - XIX) | = 17 |
| <input type="checkbox"/> Number of faculty acted as experts resource persons international | = 00 |
| <input type="checkbox"/> Number of faculty acted as experts resource persons national | = 06 |
| <input type="checkbox"/> Number of collaborations with international institutions | = 02 |
| <input type="checkbox"/> Number of collaborations with national institutions | = 08 |
| <input type="checkbox"/> Number of linkages created during the year (Annexure - XX) | = 19 |
| <input type="checkbox"/> Total budget for research for current year as a percentage of total | |

| | |
|--|-----------|
| institution budget | =1% |
| <input type="checkbox"/> Amount of external research funding received in the year | = 78000/- |
| <input type="checkbox"/> Number of patents received in the year | =00 |
| <input type="checkbox"/> Number of patents applied for in the year | =00 |
| <input type="checkbox"/> Number of research awards/recognitions received by faculty and research fellows of the institute in the year (Annexure - XXI) | = 02 |
| <input type="checkbox"/> Number of PhDs awarded during the year (Annexure - XXII) | = 04 |
| <input type="checkbox"/> Percentage of faculty members invited as external experts/ resource persons/ reviewers/ referees or any other significant research activities | = 8 % |

SECTION -IV

This section deals with Student Mentoring Support System existing in the institution. This includes student's activities, mentoring and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

| | |
|---|--------|
| <input type="checkbox"/> The total intake of students for various courses (Sanctioned) | =3347 |
| <input type="checkbox"/> Actual enrollment during the year | =2795 |
| <input type="checkbox"/> Student dropout percentage during the year | = 04 |
| <input type="checkbox"/> Success percentage in the final examination across the courses (Annexure - XXIII) | = 92 % |

- Number of academic distinctions in the final examination and Percentage = 37 %
(Annexure - XXIII)
- Number of students who got admitted to institutions of national Importance = 10
- Number of students admitted to institutions abroad = 09
- Number of students qualified in UGC NET/SET = 01
- Number of students qualified GATE/ CAT/ other examination (Specify) = 10

28. Does student support mechanism exist for coaching for competitive examinations?

- Yes

29. Student participation, if response is yes to Qn. 27

- No. of students participated =73

30. Does student counseling and guidance service exist?

- Yes

31. Student participation, if answer to Qn. 30 is yes

- Number of students participated = 400

32. Career Guidance

- Number of career guidance programmes organized = 42
- Percentage of students participated in career guidance programmes = 60 %

33. Is there provision for campus placement?

- Yes

34. If yes to Qn. 32

- Number of students participated in campus selection programmes =200
- Number of students selected for placement during the year =119
(Annexure - XXIV)

35. Does gender sensitization program exist?

- Yes

36. If Answer is Yes to Qn 34

- Number of programmes organized = 03

37. Student activities (Annexure - XXV)

- Number of students participated in external cultural events = 237
- Number of prizes won by students in external cultural events = 72
- Number of cultural events conducted by the institute for the students = 18
- Number of students participated in international sports and games events = 00

- Number of students participated in national level sports and games events = 04
- Number of students participated in state level sports and games events = 03
- Number of students participated in university level sports and games events = 97
- Number of prizes won by students in international sports and games events = 00
- Number of prizes won by students in national level sports and games events = 01
- Number of prizes won by students in state level sports and games events = 01
- Number of prizes won by students in university level sports and games event = 21
- Number of sports and games event conducted by the institute for the student =13

38. Composition of students

- Percentage of Scheduled Caste =9%
- Percentage of Scheduled Tribe =00%
- Percentage of other backward communities =7%
- Percentage of women students =62%
- Percentage of physically challenged =00%
- Percentage of rural students =00%
- Percentage of urban students =100%

39. Scholarships and Financial Support

- Number of students availing financial support from the institution = 33
- Amount disbursed as financial support from the institution Rs.=1,38,745/-
- Number of students awarded scholarship from the institution = 03
- Number of students received notable national/international

achievements/recognition =00

40. Student initiatives (Annexure - XXVI)

- Number of community upliftment programmes initiated by students = 11
- Number of literary programmes initiated by students = 15
- Number of social action initiatives based on science / environment initiated by students = 06
- Number of student research initiatives =19

SECTION -V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

- Yes
- No

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?

- Yes
- No

43. Whether benchmarking is created for institutional quality management efforts?

- Yes
- No

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

- Infrastructure,
- Academic performance
- Skill improvement

45. Is a Management Information System (MIS) in place?

- Yes
- No

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluation and examination procedures**
- 5. Research administration**
- 6. Others**

(Enter the respective details corresponding to the serial numbers)

1. Tally, 9 and ERP
2. Cascade and Excel
3. Cascade and Excel

47. Existence of learning resource management

- e-database in library =Yes
- ICT and smart class room = No.
- e-learning sources (e-Books, e-Journals) =Yes
- Production of teaching modules =No
- Interactive learning facilities =Yes

48. Internal resource mobilization: Kindly provide the amount contributed

- Research = 00
- Consultancy and training = 00
- Student contribution = 00

- Alumni contribution = 00
- Well wishers = 00

49. Infrastructure and welfare spending: Please specify the amount

- Amount spent for infrastructure development =Rs. 76627533
- Amount spent for student welfares =Rs. 187600
- Amount spent for staff welfare =Rs.213965

50. Is delegation of authority practiced?

- Yes
- No

51. Does grievance redressal cell exist?

- Faculty =Yes
- Students =Yes
- Staff =Yes

52. Grievances received from faculty and resolved

- Number of grievances received =00
- Number of grievances resolved =00

53. Number of grievances received from students and resolved

- Number of grievances received =00
- Number of grievances resolved =00

54. Number of grievances received from other staff members and resolved

- Number of grievances received =00
- Number of grievances resolved =00

55. Has the institution conducted any SWOT analysis during the year

- Yes
- No

56. The SWOT analysis was done by internal or by external agency

- Internal
- External

**57. Kindly provide three identified strengths from SWOT Analysis
(in bullet format)**

- Library and e-learning
- Non-commercialisation of Education
- Team of dedicated and stable staff with a strong

**58. Kindly provide three identified weaknesses from the SWOT analysis
(in bullet format)**

- Disparity in learning abilities of students
- Lack of space for expansion
- Terms and conditions prevailing under the

**59. Kindly provide two opportunities identified from the SWOT analysis
(in bullet format)**

- Increased collaboration with industry and other institutions of social and research relevance
- Using the credit system pattern to increase

**60. Kindly provide two identified challenges/threats from SWOT analysis
(in bullet format)**

- Declining student preference for conventional courses
- Shrinking government grants

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Up-gradation in infrastructure, facilitating teaching and learning
- Overall improvement in academic results with a

62. How do you perceive the role of NAAC in the quality development of your Institution (Suggestions in bullet format to be given below)

- Introspection at all levels,
- Enhanced focused efforts for achieving excellence in diverse areas,