Internal Quality Assurance cell
ANNUAL QUALITY ASSURANCE REPORT
2012-2013

1. Kindly provide the details of the institution

Name of Institution: V.E.S. College of Arts, Science &Commerce

Year of Establishment of the Institution: July 1979

Address: Sindhi Society, Chembur,

City/Town: Mumbai,

State: Maharashtra

Postal Code: 400071

Email Address: vesasc@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of **Reaccreditation**: February, 2012

Current Grade: 'A'

CGPA: 3.12

3. Institutional Status-Affiliated Permanent

4. Contact Person Details

Name of Head of Institution: Prin. Dr. (Mrs). J.K. Phadnis

Contact Phone: 022-25277791

Email: j.phadnis@rediffmail.com

Website URL: www.vesasc.org

Name of IQAC Co-ordinator: Dipta Dasgupta

Email: diptadasgupta@gmail.com

SECTION –I
This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institutional building.

5. Number of academic programmes existing (Annexure – I)

Undergraduate (BA/B.Sc./B.Com etc.)	=15
Post Graduate (MA/M.Sc./M.Com etc.)	=07
Research Programmes (M. Phil/ Ph. D)	= 02
Certificate Programmes **(Annexure - II)**	= 05
Professional Programme (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc	= 00
Other value added programmes	= 08
Any other programme offered (Specify) **(Annexure – III)**	= 00

6. Details on Programme Development (Annexure – IV)

New programmes added during the year	= 01
New programmes designed	= 01
Programmes under revision	= 00
Interdepartmental collaborative programmes	= 02
Inter institutional collaborative programmes	= 05

Number of review committee recommendations implemented (Total)   =15

Number of NAAC peer team recommendations implemented   =15

Number of UGC/any other-expert committee recommendations
implemented   =00

Number of review committee recommendation under implementation   =08

Number of NAAC peer team recommendations under implementation   =08

Number of UGC/ any other expert committee recommendations under   =00
implementation

7. Faculty Details

Total faculty strength required as per norms for all programmes   =71
Total faculty on rolls   =65
Faculty added during the year   =01
Faculty positions vacant   =06
Faculty left during the year   =00
Total number of visiting faculty   =56
Total number of guest faculty   =14

8. Qualification of Faculty (Annexure - V)

PhD and Above
M Phil   =13
Masters   =12
Any other (Specify)   =40
          =01

9. Faculty qualification improvement (Annexure - VI)

Ph. D awarded to existing faculty   =00

M. Phil awarded to existing faculty   =00

Any other degree awarded to existing faculty =00

10. Administrative Staff Details

Administrative staff (Total sanctioned)   =44

Administrative staff (Actual strength)   =41

Added during the year of reporting   =00

Left during the year   =00

Number of posts vacant   =03

11. Technical Support Staff Details

Technical Support Staff (Total sanctioned strength)   =17

Technical Support Staff (Actual strength)   =16

Added during the year   =01

Left during the year   =00

Number of posts vacant   =00

SECTION- II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

09-07-2004

13. Composition of IQAC   (Annexure - VII)

Number of IQAC members	=23
Number of Alumni in IQAC	=01
Number of Students in IQAC	=02
Number of Faculty in IQAC	=17
Number of Administrative Staff in IQAC	=01
Number of Technical Staff in IQAC	=00
Number of Management Representatives	=01
Number of External experts in IQAC	=01
Number of any other stakeholder and community representatives	=00

14. IQAC Meetings

Number of IQAC meetings held during the year   = 05

15. Whether Calendar of activities of IQAC formulated for the academic year
= Yes

16. IQAC Plans for Development (Annexure - VIII)

Number of academic programmes proposed	= 06
Number of value added programmes proposed	= 05
Number of skill oriented programmes proposed	= 02

Number of faculty competency and development programmes proposed   = 01

Number of other staff development programmes proposed   = 06

Number of student mentoring programmes proposed   =04

Number of co-curricular activities proposed   =00

Number of inter departmental cooperative schemes proposed   = 00

Number of community extension programmes proposed   = 04

Any other programmes proposed (Specify)   = 03

17. IQAC Plans for development & Implementation (Annexure - IX)

Number of academic programmes implemented   = 00

Number of value added programmes implemented   = 04

Number of skill oriented programmes implemented   = 02

Number of faculty competency and development programmes   = 01
 Implemented

Number of other staff development programmes implemented   = 06

Number of student mentoring programmes implemented   = 04

Number of co-curricular activities implemented   = 00

Number of inter departmental cooperative programmes implemented   =00

Number of community extension programmes implemented   = 04

Any other programmes suggested that are implemented (Specify)   = 01

18. IQAC Seminars and Conferences

Number of seminars/conferences/ workshops organized by IQAC within the
institution   = 06

Number of participants from the institution   = 60

Number of participants from outside   = 00

Number of external experts invited   = 04

Number of external conferences/seminars/ workshops on institutional
quality attended   =05

Number of events conducted with IQACs of other institutions as
Collaborative programs   = 00

19. Did IQAC receive any funding from UGC during the year?

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC   = 00
Amount Received from any other source including the college management   = 153500

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

i.   Length
ii. Induction program planned

SECTION III

In this section the events, activities and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes (Annexure - X)

Number of new academic programmes developed or designed by faculty = 03

Number of faculty members involved in curriculum restructuring/revision

/syllabus Development = 11

Number of programmes in which evaluation process reformation taken

up and implemented = 10

Number of active teaching days during the current academic year = 180

Average percentage of attendance of students = 80%

Percentage of classes engaged by guest faculty and temporary teachers = 29 %

Number of self financed programmes offered (**Annexure - XI**) = 16

Number of aided programmes offered (**Annexure - XI**) = 08

Number of programmes discontinued during the year = 00

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 23 is Yes)

Percentage of courses where student feedback is taken = 100%

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year = 01
Number of minor research projects undertaken during the year = 04

Number of major ongoing projects = 01

Number of minor ongoing projects (**Annexure - XII)** = 04

Number of major projects completed = 00

Number of minor projects completed (**Annexure - XIII)** = 03

Number of major project proposals submitted for external funding =00

Number of minor project proposals submitted for external funding =02

Number of research publications in peer reviewed journals = 18
(**Annexure - XIV)**

Number of research publications in international peer reviewed journals = 05

Number of research publications in national peer reviewed journals = 09

Number of research papers accepted for publication in international peer reviewed journals   (**Annexure - XV)** = 08

Number of research papers accepted for publication in national peer reviewed journals   (**Annexure - XV)** = 04

Average of impact factor of publications reported = 01

Number of books published   (**Annexure - XVI)** = 07

Number of edited books published = 07

Number of books (single authored) published = 00

Number of books (coauthored) published =0 6

Number of conferences attended by faculty (**Annexure - XVII**) = 55

Number of international conferences attended = 08

Number of national conferences attended = 31

Number of papers presented in conference (Annexure - XVIII) = 25

Number of papers presented in international conferences = 09

Number of papers presented in national conferences = 18

Number of conferences organized by the institution = 03

Number of faculty acted as experts resource persons
(**Annexure - XIX**) = 11

Number of faculty acted as experts resource persons international = 04

Number of faculty acted as experts resource persons national = 02

Number of collaborations with international institutions = 00

Number of collaborations with national institutions = 08

Number of linkages created during the year = 13
(**Annexure - XX**)

Total budget for research for current year as a percentage of total

institution budget =1%

Amount of external research funding received in the year = 878600/-

Number of patents received in the year =00

Number of patents applied for in the year =00

Number of research awards/recognitions received by faculty and
research fellows of the institute in the year **(Annexure - XXI)** = 04

Number of PhDs awarded during the year **(Annexure - XXII)** = 04

Percentage of faculty members invited as external experts/
resource persons/ reviewers/ referees or any other significant research
activities = 17 %

SECTION -IV

This section deals with Student Mentoring Support System existing in the institution.
This includes student's activities, mentoring and opportunities for development and
inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned) =3545

Actual enrollment during the year =2716

Student dropout percentage during the year = 00

Success percentage in the final examination across the courses = 89 %
(Annexure - XXIII)

Number of academic distinctions in the final examination and
Percentage = 50 %
(Annexure - XXIII)

Number of students who got admitted to institutions of national
Importance = 03

Number of students admitted to institutions abroad = 01

Number of students qualified in UGC NET/SET = 00

Number of students qualified GATE/ CAT/ other examination = 02
(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?
Yes

29. Student participation, if response is yes to Qn. 27
No. of students participated =253

30. Does student counseling and guidance service exist?
Yes

31. Student participation, if answer to Qn. 30 is yes

Number of students participated   = 12

32. Career Guidance

Number of career guidance programmes organized   = 36

Percentage of students participated in career guidance programmes   = 55 %

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

Number of students participated in campus selection programmes   =585

Number of students selected for placement during the year   =145

(Annexure - XXIV)

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn 34

Number of programmes organized   = 08

37. Student activities (Annexure - XXV)

Number of students participated in external cultural events   = 168

Number of prizes won by students in external cultural events   = 42

Number of cultural events conducted by the institute for the students   = 79

Number of students participated in international sports and games events   = 03

Number of students participated in national level sports and games events   = 06

Number of students participated in state level sports and games events   = 02

Number of students participated in university level sports and games events   = 73

Number of prizes won by students in international sports and games events   = 01

Number of prizes won by students in national level sports and games events   = 00

Number of prizes won by students in state level sports and games events   = 01

Number of prizes won by students in university level sports and games event   = 18

Number of sports and games event conducted by the institute for the student   =17

38. Composition of students

Percentage of Scheduled Caste   =5%

Percentage of Scheduled Tribe   =00%

Percentage of other backward communities   =9%

Percentage of women students   =62%

Percentage of physically challenged   =1%

Percentage of rural students   =00%

Percentage of urban students   =100%

39. Scholarships and Financial Support

Number of students availing financial support from the institution   = 12

Amount disbursed as financial support from the institution   = Rs 48000/-

Number of students awarded scholarship from the institution   = 01

Number of students received notable national/international

achievements/recognition   =00

40. Student initiatives (Annexure - XXVI)

Number of community upliftment programmes initiated by students   = 02

Number of literary programmes initiated by students   = 12

Number of social action initiatives based on science / environment

initiated by students   = 08

Number of student research initiatives   =50

SECTION -V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?
Yes

42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?
Yes

43. Whether benchmarking is created for institutional quality management efforts?
Yes

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format
- Holistic Developments

45. Is a Management Information System (MIS) in place?

Yes

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(Enter the respective details corresponding to the serial numbers)

1. Cloud Computing Technology

2. CASCADE, Excel

3. Library Automation

47. Existence of learning resource management

e-database in library	=
ICT and smart class room	=
e-learning sources (e-Books, e-Journals)	=
Production of teaching modules	=
Interactive learning facilities	=

48. Internal resource mobilization: Kindly provide the amount contributed

Research	= 25000
Consultancy and training	= 00
Student contribution	= 00

Alumni contribution =-33250

Well wishers = 490700

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development =Rs. 2760075

Amount spent for student welfares =Rs. 197895

Amount spent for staff welfare =Rs.162000

50. Is delegation of authority practiced?

Yes

51. Does grievance redressal cell exist?

Faculty

Students =Yes

Staff =Yes

=Yes

52. Grievances received from faculty and resolved

Number of grievances received

Number of grievances resolved =00

=00

53. Number of grievances received from students and resolved

Number of grievances received =00

Number of grievances resolved =00

54. Number of grievances received from other staff members and resolved

Number of grievances received =00

Number of grievances resolved =00

55. Has the institution conducted any SWOT analysis during the year

Yes

56. The SWOT analysis was done by internal or by external agency

Internal

57.Kindly provide three identified strengths from SWOT Analysis (in bullet format)
    i.Transparent administrative and Evaluation
    ii.procedures

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)
    i.Fund crunch
    ii. Disparity in students Caliber

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)
    i.To seek expertise from Social and Scientific Research Institutions

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)
    i.Increasing number of degree colleges in the close Vicinity

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)
    i.Dr. A.P.J. Abdul Kalam,
    ii. Dr. K.C. Chakrabarty – Deputy Governor RBI,
    iii. Shri, L.K. Advani

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62. How do you perceive the role of NAAC in the quality development of your Institution (Suggestions in bullet format to be given below)
   i.Towards excellence
   ii. Focused effort towards Research Activities