



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VIVEKANAND EDUCATION SOCIETY'S COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution	Dr. Anita Kanwar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02225227514
Mobile no.	9969881876
Registered Email	vesasc.admin@ves.ac.in
Alternate Email	anita.kanwar@ves.ac.in
Address	Vivekanand Education Society's College of Arts, Science & Commerce, Sindhi Society, Chembur, Mumbai 400 071
City/Town	Mumbai
State/UT	Maharashtra

Pincode	400071																														
<b>2. Institutional Status</b>																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Dr. Mary Stephen																														
Phone no/Alternate Phone no.	02225227470																														
Mobile no.	9323698629																														
Registered Email	iqac_vesasc@ves.ac.in																														
Alternate Email	mary.stephen@ves.ac.in																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/AQAR-18-19-11-dec-2019-11.pdf">https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/AQAR-18-19-11-dec-2019-11.pdf</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/AQAR-2019-20-Academic-Calendar.pdf">https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/AQAR-2019-20-Academic-Calendar.pdf</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>A</td> <td>3.26</td> <td>2017</td> <td>12-Sep-2017</td> <td>11-Sep-2022</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.12</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> <tr> <td>1</td> <td>B++</td> <td>00</td> <td>2003</td> <td>16-Sep-2003</td> <td>15-Sep-2008</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	3	A	3.26	2017	12-Sep-2017	11-Sep-2022	2	A	3.12	2012	10-Mar-2012	09-Mar-2017	1	B++	00	2003	16-Sep-2003	15-Sep-2008
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1	B++	00	2003	16-Sep-2003	15-Sep-2008																										
<b>6. Date of Establishment of IQAC</b>			09-Jul-2004																												

## 7. Internal Quality Assurance System

### Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
VESASC Webinar on Career Guidance and Online Admissions	23-Jul-2020 1	250
National Level webinar in association with Vinjana Bharati on the theme Steering HEIs in the wake of COVID-19: The Way Ahead for Academia. An e-book	09-Jun-2021 4	600
Google Suite Training	05-Jun-2020 1	89
Career Counseling and Academic Progression ( Presentation to Junior College Students)	28-Jan-2020 1	100
Staff Development Programme on Neuro Linguistic Programming	27-Sep-2019 1	86
Staff Development Programme on Vishaka and Protection of Children from Sexual Offences Act (POCSO) Guideline	26-Sep-2019 1	122
Workshop on Guidelines for Implementation of 7th Pay Commission for Non-Teaching Staff	19-Sep-2019 1	158
To acquaint the teaching and nonteaching staff with the intricacies of going in for autonomy and to deliberate on the same	28-Aug-2019 1	122
Conduct of General Ability Test (GAT) for effective Teaching-Learning Strategies on 1st August 2019	01-Aug-2019 1	1123
Seminar on New Dimensions of NAAC Accreditation: Revisiting the Self Study Report and Annual Quality Assurance Report in the Revised Accreditation Framework	08-Aug-2019 1	103

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
VES College of Arts, Science and Commerce	FIST	DST	2016 1095	8000000
VES College of Arts, Science and Commerce	Star College Scheme	DBT	2016 1825	5800000
Dr Sarla Rathi	UGC-DAE-CSR	UGC-DAE-CSR	2019 1095	417000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

a. Career Counseling for Academic progression (28/01/2020) b. VESASC Webinar on Career Guidance and Online Admissions 23/7/2020 c. Conduct of General Ability Test (GAT) for effective Teaching Learning Strategies on 1st August 2019

2, Conduct of Seminars and Workshops. a. Revised NAAC Methodology 8th August 2019. b. Workshop on Implementation of 7th Pay Commission for NTS on 19th Sept 2019. c. Conduct of 4Day National Webinar on 'STEERING HEIS IN THE WAKE OF COVID 19: The way ahead for Academia from 9th to 12th June 2020.

3. Staff Development Programmes POCSO and Vishakha Guidelines and NLP on 26th and 27th Sept 2019 respectively and Google suite training 5th June 2020

4. Preparation and Application for Autonomy to UGC (Application submitted 21st Jan 2020)

5. Developing a new format for conduct of Administrative Audit in 7 thrust areas: Accounts, HR, IT and other infrastructure, Laboratory Administration, Library Administration, Purchase Policy and Procedure and Student Related Matters

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Career Counseling and Guidance for Admission	Two Programmes on Academic Progression and Online Admissions
Developing a new format for conduct of Administrative Audit in 7 thrust areas:	Accounts, HR, IT and other infrastructure, Laboratory Administration, Library Administration, Purchase Policy and Procedure and Student Related Matters
Onboarding the new teachers	Induction Programme for new teachers
Staff Development Programmes	Conducted three programmes
Conduct of Seminars	Conducted one seminar Revised NAAC Guidelines and Workshop on Seventh pay Implementation
Work towards Autonomy	Application for Autonomy Submitted
Conducting a test to chalk out remedial programmes and programmes for advance learners	General Ability Test in August
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
CDC	31-Oct-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

31-Jan-2020

**17. Does the Institution have Management**

Yes

<b>Information System ?</b>	
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>We use DigitalEdu CIMS software. Our the software platform is cloudbased, modular, scalable and robust. Online registration by students during admissions have helped us create an accessible student database. The system also helps save time and the whole the process reduces paper usage. Kiosks are set up by the college to help the students in filling out these online forms. ERP is also used for the following: For generating merit lists: For admissions wherein the fee received (income) gets linked to our financial transactions The database of students is used for the RFID based attendance system The database is also used for library transactions and result processing etc. Several authorities such as the Government and UOM call for information on student the profile which can be easily retrieved from the said MIS. RFID based attendance marking system is also used to monitor the students' attendance in the gymkhana and Library. This software helps us with various reports for decisionmaking. Modules: • Admission • Class Management and Attendance • Travel Concessions(Railway) • Facility Use Activity Report is compiled online monthly basis and consolidated at the end of the Academic Year. Academic Results are processed using software. Library Automation is carried out using SLIM 21 software Financial Data of Transactions are maintained using Tally ERP software. All staff members share data using Google drive to contribute to the documentation of various modules and save paper.</p>

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College understands the responsibility of providing a focused orientation and direction for effective implementation of the curriculum along with various co- curricular and extracurricular activities to enrich the learning process. The curriculum is developed by the Mumbai University BOS of the respective subjects, but at our college academic planning is done much in advance for its effective implementation. Academic calendar is prepared in the beginning of

every academic year to make the learning process more effective and streamlined. All departments plan and distribute the workload as per the subject specialisation of the teacher. The teaching faculty receive their personal timetables in advance along with the tentative exam schedules. All the teachers maintain a record of their daily activities and lectures in their Academic Calendar. Compensation register is maintained by all departments to record the missed and compensated lectures. Teachers also keep a record of syllabus completion cards assuring 100% syllabus completion. Syllabus is uploaded on the website to familiarize the students about the curriculum. Teachers use innovative teaching strategies for better delivery of curriculum transactions and 11 teachers in the academic year 2019-20 got the Gyan Vistar award by VESLARC for contribution of innovative ideas in teaching. Use of audio-visual aids and ICT tools, student presentations, group discussions in classroom enrich the learning experience. Department Association activities like annual academic fests, industrial visits, seminars, quiz, exhibitions, poster display and guest lectures enrich the curriculum delivery. Student mentoring through "Student Connect Card" is undertaken to enhance curriculum delivery and outcomes. College provides adequate infrastructure and amenities like microphone, LCD projector, well equipped laboratories that augments the teaching learning process. Our college library is well equipped with the latest books and E-resources. Teachers coordinate with the librarian by giving the requirements and ensuring that the books and other resources needed for their subjects are available for the students. Teachers are encouraged to attend workshops conducted by BOS (especially after revision of syllabi), Orientation, Refresher, Short-term Courses conducted by the Academic Staff College under UGC and RUSA and other Professional bodies. Remedial teaching and bridge courses are also conducted to keep the students abreast with the syllabus. Certificate courses focusing on development of "Employability skills" are conducted by the college. Additional Credit Programme (ACP) is a distinctive feature of our college, designed and developed for advanced learners which gives an interdisciplinary choice-based option, a research component as well as an extension component in-built in the programme. Value-added courses imparting technical skills are also conducted by departments like Computer science, Biotechnology and Mathematics departments. Students were also encouraged to take up summer training/ internship and live projects in industries like RCF, HPCL Refinery, Suburban Diagnostics, KEM Hospital, Tata, Maruhatchi Tent Corporation, Japan to name a few. Alumni also contribute by conducting a series of lectures to share their experiences, challenges and opportunities in various fields related to their subject. Feedback regarding curriculum from all stakeholders has contributed towards effective curriculum transactions. Institution's Internal Academic Audit ascertains adequate and effective curriculum planning and delivery.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Satyam Institute's Certificate Course on Goods and Services Tax (GST)	Nil	26/12/2019	40	Employability and Entrepreneurship	Tally, GST, Online filing of returns, Advanced Excel
Certificate course in Bi	Nil	26/12/2019	18	Employability	Concepts, tools and applications

oinformatics

of bioinformatics for employment in areas such as research, healthcare, pharma industry, forensics and agriculture

Additional Credit Programme

Nil

18/01/2020

60

Employability and Entrepreneurship

Interdisciplinary life skills, researching skills, Humility and gratitude through service to society

Sindhi Certificate Course

Nil

16/07/2019

50

Employability and Entrepreneurship

Linguistic skills and Interpersonal skills

Nil

Sindhi Diploma Course

16/07/2019

50

Employability and Entrepreneurship

Linguistic skills and Interpersonal skills

Nil

Sindhi Advanced Diploma Course

16/07/2019

50

Employability and Entrepreneurship

Linguistic skills and Interpersonal skills

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	137	135

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year



Value Added Courses	Date of Introduction	Number of Students Enrolled
DJango Workshop (Under DBT scheme)	19/07/2019	53
Art based Mathematics Bridge Course	08/01/2019	10
Techniques in Molecular Biology	08/08/2019	20
Basic Techniques in Animal Tissue culture	12/02/2020	20
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Biotechnology, Computer Science, Chemistry, Microbiology, Information technology	27
BCom	Commerce, B.Com (Accounting & Finance)	12
MA	Psychology	66
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Curriculum Planning and Implementation is enhanced by the feedback system used by the institution. For greater transparency, our college takes the feedback using well-structured questionnaire in Google forms from all stakeholders i.e. Students, Teachers, Parents, Alumni and Employers. The feedback collected is analysed statistically and data is compiled either at Department level or at Institutional level. The feedback received is effectively used to complement our curriculum delivery and student support systems. Students' feedback on curriculum is taken from Third Year students at Departmental level. It is based on aspects like attributes of curriculum, support systems for overall development and curriculum leading them to achievement of their future goals. Teachers' feedback on curriculum is based on aspects like balance between theory and practical application, upgradation of syllabus and availability of relevant books, journals, e-resources etc. Further this feedback also includes aspects relating to support from college regarding good classrooms, ICT facilities, well equipped library, support staff, encouragement to teachers to attend syllabi revision workshops, training programmes and overall college</p>

culture and environment. Parents' feedback is taken about the learning environment in the college as well as imparting value-based education and other facilities provided to the students. Alumni feedback on various aspects like the college support in enriching student personality, employability and skill development is taken. It helps in modifying the curriculum to match the evolving professional needs from various industries. Feedback from employers regarding curriculum is taken from the companies that visit our college for placement. Based on the feedback from students, efforts are made to enrich the curriculum through various co-curricular activities. Industry experts are invited to deliver lectures on latest trends in the industry. Students also undertake Internships and field projects which enable them to get practical insights and also help to link academia and Industry. The feedback from students and teachers is analysed and communicated to the syllabus revision committee and BOS chairperson during meetings and syllabus revision workshops. On the basis of alumni feedback, interactions with eminent alumni and series of lectures are conducted by Departments like Computer science and Microbiology on regular basis has to increase the students' awareness regarding latest trends and to link campus to corporate. Feedback from various stakeholders on curriculum help us to achieve stated objectives of curriculum. Overall conclusion from the 360 degree feedback suggests that for technology based subjects, the students need to be practically stronger and should be given projects based on the latest technology and according to the Industry practices. If possible, these topics should be included in the syllabus or given to students in the form of projects. The emphasis on research via short term projects should be increased at graduate level itself. Based on the strength or expertise of the student skill sets they should be groomed for their better future. In order to have flexibility in the curriculum structure and evaluation of students, our college has applied for academic autonomy. This will help to enrich the curriculum delivery and transactions in the years to come.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

### **2.1 – Student Enrolment and Profile**

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, Economics + Commerce. Sociology, Psychology, Mass Media	193	381	187
MA	Psychology, Public Relations	120	131	61
BCom	Accountancy, Banking and Insurance, Financial Markets, Accounting and Finance, Management studies	720	1760	702
MCom	Accountancy,	120	140	91

	Management			
BSc	Chemistry, Physics, Microbiology, Mathematics, Biotechnology, Computer Science, Information Technology	426	1021	303
MSc	Microbiology, Organic Chemistry, Analytical Chemistry by Papers & Research	39	103	30
PhD or DPhil	Physics, Chemistry and Microbiology	16	6	6
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3132	341	85	4	22

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
89	35	5	32	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has in place a system of allocating class coordinators to each class. The class coordinators can be approached by the students whenever they feel the need for any kind of help, both academic as well as emotional/ personal. Every class coordinator is given the list of students under him/ her. Thereafter, the respective teachers communicate their accessibility and availability to their students. Students cards are maintained by class coordinators for each ward. The class coordinator meets each student individually to know them and their needs better. Accordingly, the class coordinators counsel them with respect to avenues and career prospects within and beyond college. In addition to the class coordinators, as is the culture of the college, all subject teachers are often approached by the students to comfortably share any information they want. As and when needed, the students approach their subject teachers for mentorship, primarily for academic reasons, career opportunities after graduation, specific doubts about subject matter etc. At the same time, continuous

assessment helps the students identify/ understand their achievement and helps the teachers to meet their needs suitably. Personal and emotional issues are also brought to class coordinators and other subject teachers who address the student's difficulties. Anxiety related to exams, panic attacks, depressive feelings, low self esteem were some of the other issues the students approached their mentors with. If they feel that the student requires professional help, they refer them for psychological counselling to our sister institution, VESLARC. Timely and adequate actions for these learning and related needs helps the students to meet these challenges successfully. The mentoring system of VESASC ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The Student-Connect Committee of the Institute discusses the mentoring related issues at least twice in a semester and revises or upgrades the system if necessary. The students academic and personal issues of concern are well looked after by the class coordinators/ mentors. The critical cases are handled by in-charges and thus the students realize their responsibilities in the early stages itself. To sum up, the overall benefits of the Mentoring System in VESASC are: • Enhancing the students' confidence and challenges facing them by setting higher goals. • Individual recognition and encouragement. • Psychosocial support at the time of need. • Routine advice on balancing academic and professional responsibilities. • Mentors act as role models and facilitate leadership by developing interpersonal skills and helping students thrive in a competitive environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3473	89	1 : 39

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
89	89	6	15	28

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	FILE IS UPLOADED	SEMESTER -WISE DATA IS GIVEN	24/10/2019	16/06/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The University of Mumbai norms on continuous internal evaluation is strictly followed by all departments in the College. Internal evaluation is mandatory and part of the requirement of the University for some subjects (as Projects for Foundation Course/ Some Final Year Subjects) in the aided section and for all courses in the Self Financing (Undergraduate and Postgraduate) sections. Departments in the aided section conduct continuous internal assessment to

evaluate students continuously through various methods: presentation/ viva of the projects, social work (FYBA) for 20 hours, class tests, offline/ online quiz, assignments, group discussions etc. In some departments (Economics), some bright students assist the teachers in carrying out peer evaluation. Students are encouraged to give presentations on the experiments they perform (TY Physics), topics from their curriculum (Chemistry) and on research papers (Microbiology for TY classes). In the unaided/ Self-financing section, each department evaluates their students by various innovative methods. For e.g. the BBI Department evaluated its students through novel activities like Banking Financial League, Maze of Words, Social Handshake, Dominoes etc. Some departments evaluate students on the basis of their performance in group discussions (BMS, BMM, BAF), offline/ online Quiz (BMM, Computer Science, IT, MAPR, BFM, BAF, Biotechnology) and project presentations/ assignments/ viva ( PG courses, BAF). Due to the pandemic and subsequent lockdown, the pending internal evaluation was carried out online through presentations on various online platforms/ online quiz /telephonic viva.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of each year, the Principal conducts many meetings to draw up the Academic Calendar that displays all the important dates: FY/ SY internal/ external examinations, our annual Intra-collegiate Festival Talentia, Annual Day, Sports Day, and the Annual Academic Audit presentations by all Departments and Committees. Examination dates for final year classes are decided by the University of Mumbai and incorporated. Last dates for submission of mark sheets ensures that the results are declared within the stipulated time given by the University. Subsequently, the dates are fixed for revaluation and communicated to the students. Even though everything was planned well in advance, as the pandemic broke out, we could not conduct the semester end examinations in the second term as per schedule. Also the academic the Academic Audit submissions were made, but presentations were not possible. Subsequently, we strictly followed University circulars regarding the conduct of examinations and declaring of results. The results for all even semester exams of UG classes were declared based on the performance of students in odd semester exams. Also all the students were allowed to take admission to the next class in the academic year 2020-21, irrespective of their ATKT examination backlogs. The examinations for PG and final year UG were conducted online as "Mission Examination" in September/ October 2020 along with their pending ATKT examinations of previous semesters. In this endeavour, our college was selected as the Lead College for Cluster 2 that included 14 colleges. Here is a link to the Academic Calendar for 2019-20 (as originally drawn) from our website <https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/AQAR-2019-20-Academic-Calendar.pdf>

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/vesasc-programme-outcomes-2019-2020.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

Nill	BA	Economics, Economics + Commerce. Sociology, Psychology, Mass Media	139	125	89.93
Nill	BCom	Accountancy, Banking and Insurance, Financial Markets, Accounting and Finance, Management studies	567	565	99.65
Nill	BSc	Chemistry, Physics, Mic robiology, Mathematics, Biotechnolog y, Computer Science, Information Technology	253	248	98.02
Nill	MA	Psychology, Public Relations	45	45	100
Nill	MCom	Accountancy, Management	85	84	98.82
Nill	MSc	Microbiolo gy, Organic Chemistry, Analytical Chemistry by Papers &Research	30	30	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2015/12/Student-Satisfaction-Survey-2019-2020.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other	365	UGC-DAE	417000	417000

(Specify)		Consortium for Scientific Research, Kolkata Centre		
Minor Projects	365	Mumbai University	60000	0
Minor Projects	365	Mumbai University	50000	0
Minor Projects	365	Mumbai University	30000	0
Minor Projects	365	Mumbai University	25000	0
Minor Projects	365	Mumbai University	20000	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Four days National Webinar on "Steering HEIs in the wake of Covid-19: The way ahead for Academia": An Industry-Academia Innovative practice by VESASC	Research circle IQAC in collaboration with Vigyana Bharati	09/06/2020
Copyright Concerns for Online Education	VESASC and ICT Mumbai	15/07/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Atal Ranking on Institutions on Innovations and Ranking	Vivekanand Education Society	MHRD/MIC and AICTE	18/08/2020	Private and Self Financed Institutions
Overall Championship (First Rank) 2019-2020 at Avishkar at Av	Vivekanand Societys College of Arts, Science and Commerce	University of Mumbai	30/12/2020	Pure Science
Electrodynamics Simulator	Mr. Sagar Ramchandani. T.Y.B.Sc. Physics	14th Maharashtra State Inter-University Avishkar Research Convention organized by Department of Students	31/01/2020	Pure Science

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Computer Science	1	0
National	Chemistry	2	0
National	Accountancy	3	0
International	Commerce	2	0
National	Commerce	1	0
International	Bachelor of Management Studies (BMS)	1	0
International	Bachelor of Banking Insurance (BBI)	1	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Micro Biology - Dr. Shweta Patil, Mr. Suman Ganger	1
Micro Biology - Dr. Nagesh Malik	1
Computer Science Library - Dr. Madhavi Vaidya, Dr. Meghna Sanjeeva	1
Commerce - Sachin Bhandarkar	6
Computer Science - Sujit Chavan	2
Department of Accounting Finance - Dr. Anu Bansal	1



[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
FILE IS UPLOADED	FILE IS UPLOADED	FILE IS UPLOADED	Nil	Nil	FILE IS UPLOADED	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
FILE IS UPLOADED	FILE IS UPLOADED FILE IS UPLOADED	FILE IS UPLOADED	Nil	Nil	Nil	Nil

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	9	Nil	Nil
Presented papers	7	29	Nil	Nil
Resource persons	Nil	2	Nil	Nil

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Financial Literacy and Consumer Rights, CGSI 13th Aug 2019	DLLE	6	293
Fit India Movement- Live Display of Inauguration of FIT INDIA Movement was organized in AV Room of our college to create awareness regarding the	NSS unit	3	127

importance of fitness in our lives.			
Tree plantation Activity, 5th June, 2019 (on the occasion of World Environment Day) at adopted village, Maldunge	NSS unit	2	20
NSS Residential Camp, 28th Dec 2019 to 3rd Jan 2020	NSS unit	9	76
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
UDAAN festival intercollegiate event- SY BT DLLE students	Consolation Prize	DLLE, University of Mumbai	17
UDAAN Poster Competition - SYBCOM	1st Prize	DLLE, University of Mumbai	4
PRAARAMBHA (Inter- Collegiate event)	1st Prize	Rajiv Gandhi College of Arts, Science Commerce	1
UDAAN Festival	2nd Prize	SK Somaiya college	8
Inter-Collegiate festival	3rd Prize	Valia C.L. College of Commerce Valia L.C.College of Arts, DN Nagar, Andheri VESASC NSS unit	2
Inter-Collegiate festival "SPHURTI"	3rd Prize	Maharshi Dayananda College	1
Action Plan and constituted ten working groups for improving facilities in the Campus and the Community/Adopted Villages in the areas of Sanitation Hygiene, Waste Management, Water Management, Energy Conservation and Greenery	Recognized Social Entrepreneurship, Swachhta Rural Engagement Cell (SES REC) Institution.	Mahatma Gandhi National Council of Rural Education Department of Higher Education, Ministry of Education Government of India	200

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Social Awareness Week (SAW)	Bachelor of Mass Media (BMM)	End Poverty, End Hunger, Tress Plantation, Seminar on Sex Education, Rally on Women Safety, Visit to Animal Shelter, Visit to Leprosy Village, Traffic Safety Event and Body Health Check up. Dates: 1st Feb 2020 to 17th Feb 2020	3	75
Swachh Bharat Swachhata Pakhwada (1-15 August 2019)	National Service Scheme(NSS)	Seminar on Swachhata Awareness, 1st August	13	272
Annual donation drive	VESASC and NASEOH	In the annual donation drive of NASEOH, a sum of Rs. 45,000/- was raised by the students	6	65
Clothes Collection Drive for NGO Goonj	VESASC and Goonj	The Outreach Cell organized a clothes collection drive from 2nd - 7th October 2019 on behalf of the NGO Goonj as part of their 'Dil ki suno, kuch karo' (Listen to your heart, Do something) campaign, which urges everyone to give back to the world we l	8	10

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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Fusion and break-up cross section measurement of weakly bound nuclei on medium mass targets near barrier, sub-barrier and deep sub-barrier region	Dr. Sarla Rathi	UGC-DAECSR, KC Collaborative Research Schemes. Rs. 2,63,400.( Stipend for Project Fellow Contingency)	365
14th Inter-Collegiate/ Institute/ Department Avishkar Research Convention (zone II Selection)	Research circle & Maharashtra State Inter-University Avishkar Research Convention organized by Department of Student's Development , Univeristy of Mumbai	VESASC and Student Welfare Dept Univ of Mumbai	1
Workshop on Quality Assurance and Quality Control in the industry	Micro-biology lab, VES College	DBT-Star	5
<a href="#">View File</a>			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Student Internship	House of Couton Private Ltd.	30/06/2019	22/10/2019	1
Internship	Student Internship	Tata Power Company Limited	25/04/2019	14/06/2019	3
Internship	Safety Assistant	Rahul Construction Company	01/07/2019	15/07/2019	1
<a href="#">View File</a>					

#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Maruhachi Tent Corporation, Japan	Nil	Internship Program	12
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4037000	1855923

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Fully	3.6	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	35864	6035338	1511	247375	37375	6282713
Reference Books	23742	10412681	213	327530	23955	10740211
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Madhavi Vaidya	Beginning with Python Programming	Udemy	31/03/2020
Dr Madhavi Vaidya	Understanding Databases using SQL	Udemy	30/04/2020
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	354	181	354	21	21	31	38	400	62
Added	15	6	15	0	0	2	0	0	7
<b>Total</b>	<b>369</b>	<b>187</b>	<b>369</b>	<b>21</b>	<b>21</b>	<b>33</b>	<b>38</b>	<b>400</b>	<b>69</b>

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

400 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">0</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
730000	365135	5205000	5170287

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College runs in two shifts and hence all the infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, indoor and outdoor game facilities etc. are utilized optimally. Auditorium and Audio Visual room is available for college programs as well as to other VES Institutes. For booking, forms have to be duly filled and submitted to the principal for approval. The details of bookings are recorded in the diary for reference. General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the in-house staff. If required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Lifts, Pest Control, Water Purification and Coolers. Some software are also under AMC like library -SLIM 21. Library Library caters to the academic and co-curricular needs of the students and staff Library helps its users to locate,

select and acquire the information needed Staff Members and Students can access the Library facilities and can borrow books, Magazines, periodicals, CD-ROM and other materials as per the rules for each category The library is accessible to the ex-students after formalities and payment of charges as stipulated from time to time. Annual Stocktaking of Library books is conducted regularly.

**Laboratory:** The maintenance of the laboratory is managed by the Laboratory Assistant under the supervision of the HOD/Co-ordinator. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college. **IT Infrastructure:** Each year, the IT support staff has to carry out preventive maintenance (such as servicing, cleaning, formatting, updating antivirus software etc) of the IT equipment. The problems faced by the department and staff members should be reported to the technical staff using Google form which is updated when the complaints are resolved. Use of common LCD's/Laptops for lectures should be recorded in log book Sports VES college ground is common for all Institutes under the VES umbrella. Each Institute has to plan its activities in advance and book the ground. The entire procedure of booking is handled by VES Trust office. Students are not allowed to use indoor sports facilities while their lectures or practical sessions are in progress. Indoor sports facilities shall be closed during the examination period. The Gymkhana is closed one week prior to the semester-end examination.

<https://ves.ac.in/vesasc/policies>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	External donors and College fund	158	1321087
Financial Support from Other Sources			
a) National	Free ship and Scholarship scheme	373	1245290
b)International	0	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	12/07/2019	352	VESLARC, Appetal solution PVT ltd
Competitive examination-aptitude section training	10/07/2019	39	inhouse faculty of Computer science department
Remedial coaching	28/06/2019	104	inhouse faculty of BAF department
Bridge courses	11/07/2020	40	in house faculty of FM department
Yoga	24/06/2019	39	NSS students of VESASC

Personal coaching- student card	01/07/2019	3480	In house faculty of all departments
workshop	20/09/2019	48	in house student of CS department
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive examination-aptitude section training	Nil	39	Nil	35
2019	Training for 36th Aptitude test (AT-2019) conducted by Indian chemical society Mumbai branch	63	Nil	3	Nil
2019	Enhancing english communication skills for interview	Nil	16	Nil	10
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Infosys, LTI Infotech, Oracle	605	123	Excelsior, Tradexa, House of Couton,	69	21



KPO, Invest Search, XL Recruiters, Capgemini, TCS (for Technical and Non-Technical - BPS and NQT), Cipla		Sutherland, TechRays, ATOS, Adroit, Nityo Infotech, Publicis, Square Yards	
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	Commerce	BCom	I. D. O. L. University of Mumbai Oriental Inst. Of Mgmt, Vashi K. J. Somaiya College of ASC	Mcom ,MMS
2019	17	Commerce	BBI	K.J. Somaiya Institute of Management Studies & Research University of Mumbai Institute of Distance and Open Learning Vivekanand Education Society's College of Arts, Science and Commerce	Masters in Financial Mgmt. M.Com
2019	11	Commerce	BMS	K.C Law College, Mumbai Karmaveer Bhaurao Patil College , Late Narayan Meghaji	LLB M.Com M.L.S. M.Com M.A

				Lokhande Maharashtra Institute of Labour Studies, University of Mumbai The Department of Communica tion & Journalism	
2019	19	Commerce	BFM	University of Mumbai Institute of Distance and Open Learning, Vivekanand Education Society's Institute of Management Studies & Research	MCom,MMS et al
2019	49	Commerce	BAF	N.G. Acharya & D.K Marathe College of Arts, Science & Commerce ICLES Motilal Jhunjhunwala College Of Arts, Science & Commerce ,VESIM, Gopaldas Jhamatmal Advani Law College Manjara Charitable Trust College of Law	MMS M.Com LLB
2019	28	Arts	Economics, psychology,s ociology	S. K. Somaiya College of ASC, S. N. D. T. Womens University, K. C. College	M. A. M. A. in Economics MCOM1-AC M. A. Psychology M. A. in Counselling

				Mithibai College of ASC K.B.P. College, Vashi S. N. D. T. Womens University Tata Institute of Social Science et al	M. A. M. A. in Counselling M. A. in Social work (Mental Health) M. A. in Clinical Counselling MA-PSY
2019	16	Arts	BMM	University of Mumbai Institute of Distance and Open Learning Kishinchand Chellaram Law College, Churrchgate, Mum 20 et al	M.Com LL.B. Br. HR M.A EMA MMS B.Ed MAC (J) MA1-PR
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	1
GATE	2
Any Other	10
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
4X400m relay Reliance foundation Youth sports	Intercollegiate	18
Badminton	Intracollegiate	128
Carrrom	Intracollegiate	186
Impressions	Inter-collegiate	500
Raga	Inter-collegiate	120
Talentia	Intracollegiate	276
VES Got Talent	Intracollegiate	56
Marathi Vagmay Mandal Rhimzhim	Intracollegiate	36
Youth Festival	Inter-collegiate	60
Remaining activities in the uploaded file	all	Nil
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Independence Cup Karate International Championship	International	1	Nil	11263	Mr. Harish Anirudh Shah
2020	3rd Aerial Sports national Championship	National	2	Nil	13739 & 14891	Mr. Maheshwar Vijay Ujagare & Mr. Abhishek Chhangur Prasad
2020	3rd Aerial Sports national Championship	National	1	Nil	13739	Mr. Maheshwar Vijay Ujagare
2019	2nd Aerial Sports national Championship	National	1	Nil	13739	Mr. Maheshwar Vijay Ujagare

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

ANNUAL REPORT STUDENTS' COUNCIL 2019-2020 The Students Council conducted a number of different activities for the academic year 2019-20. The Student Council of V.E.S.A.S.C. started the year with the Students Induction program. The purpose of this program was to welcome the first year students and to introduce them to the different activities conducted in the college. It was an interactive program in which college activities like Talentia, Vivekanand's Got Talent, Sports, Ranbhoomi and others were showcased through dance, music, debate etc. The students were also provided information about the different committees in college like the Students Council, the Women Development Cell, National Service Scheme, Go Green committee, etc. These activities not only fostered development among students but also cultivated a sense of leadership and discipline. Council members helped in organizing different Forum Activities. Forum activities provide students with a platform to take part in different activities like dance, music and drama. Council Members had taken the initiative to celebrate Gurupornima at college. Students Council helped in the conduction of Vivekanand's Got Talent, a competition in which students are encouraged to showcase their different talents. The prelude for Talentia, our annual college fest, was conducted successfully by the council. Talentia was conducted on the 13th and 14th of January, 2020 followed by Annual Day on 15th

January.2020. Talentia and Annual Day saw council members working and participating, both on stage and off stage. The Students council volunteered in different events conducted by the Women Development Cell and Internal Complaints Committee. Rannbhoomi, the annual intra college debate competition was conducted on the 2nd and 3rd of March. Rannbhoomi saw student participation in large numbers and the event was conducted smoothly and efficiently. This event not only helped students to gain knowledge about the current trends in the market but also helped them develop a range of skills like public speaking, presentation skills, etc. In the Month of March, due to the Worldwide spread of the Pandemic Covid-19, the Government of India declared Lockdown in whole nation. Student council had taken the initiative by creating awareness of Corona Virus and took initiative to organise an online talent hunt activity named 'Life in a Lockdown'. The main aim of this activity was to help the students to focus on the brighter side of the lockdown and showcase their talent like poster making, singing, making short films . As representatives of the student body, the council was responsible for hosting events that helped students shape themselves as professionals with good interpersonal skills. All in all, the council has been an amalgamation of strength, discipline and diversity ensuring that the students have several events to engage including Talentia, Annual Day, alumni meet etc. These activities have not only helped students to shape their personalities but also helped members of the council become promising leaders. The members of the council are nothing but an epitome of teamwork, dedication and sincerity. As the country comes out of pandemic the team will willingly contribute in the growth of the institute

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Over the years our college Alumni are known for their active participation in college activities in the form of Judges, Mentoring students, Guidance with Placement offers. The beauty of their participation is that they get to cherish their golden memories while still being a part of the VES Family. Since 2011, 2nd of October has been celebrated as alumni day which allows the alumni to connect with old friends and remember the good old college days. Vivekanand Education Society has a registered alumni association. The aims and objectives of the association are: 1. To act as a link between the "Alma Mater" (Vivekanand Education Society Alumni Association ) and "Alumni (The past students) 2. To provide a platform for interaction between alumni, present students, faculty of the college, college administration and the Vivekanand Education Society. 3. To assist in improving the facilities and infrastructure of the college with the help of active participation of the alumni. 4. To make available the expertise and experience of the alumni for the development of research and the educational activities of the college. 5. To be at the service of the members, to the Alma Mater, the present students and to the society at large. 6. To help the students in project work. 7. As visiting/ guest faculty for the students. 8. Conducting mock interviews for the students. 9. Conduct meetings of educative value by inviting eminent personnel as speaker. 10. Be the jury member for any cultural/academic events organized by the college and Alma Mater. 11. To conduct competitions, seminars, and workshops for the students. 12. To help students to work on live case studies and with experienced professionals. 13. Guide the students with developing contacts for professional and academic enrichment. 14. Conduct film shows of educational relevance for the benefit of students. 15. Assist the Alma Mater in conduct of examinations. 16. To arrange study tours, education tours, delegation of the members. 17. To develop and maintain a website of the alumni. 18. To provide members access to the library/lab, ICT facility, Opportunity to participate in the academic and cultural events organized by the Alma Mater, Opportunity to be

part of the annual get together of the Alma Mater. 19. To grant freeships, scholarships, prizes, monetary assistance, books and or stationery to the poor and deserving students etc 20. To plan and implement welfare Programmes/ Skill development activities with the object of creating self reliance. 21. To educate the community in social responsibilities and impart knowledge of various social services available so as to enable them to make use of the same. 22. To provide career and vocational guidance to youth. 23. Guidance for professional and career development. 24. To render relief services at the time of natural calamities and emergencies. 25. To do all other lawful things incidental or conducive to the attainment of any of the attainment of any of the objects of the institution and to incur necessary expenditure there on. 26.To provide all assistance to the members

5.4.2 – No. of enrolled Alumni:

182

5.4.3 – Alumni contribution during the year (in Rupees) :

197500

5.4.4 – Meetings/activities organized by Alumni Association :

Date : 30th August 2019 at 11.15am , 1. The second annual general body meeting should be conducted on 14th September 3.30 PM 2. Articles for E newsletter will be collected from every department monthly, so as to cover all subjects  
3.Preparing the plan of action for the activities of year 2019-20  
4.Personalized emails will be sent to new registrations via automated system developed by Mr. Ganesh Anandraj along with Mr. Digvijay. Date : 14h September 2019 AGM 1.Audited accounts of VESASCAA for the year ending on 31st march 2019 were read and kept for approval of the house. 2. VESASCAA along with the college placement cell will organize JOB mela. 3. E news letter will be started "First Cousin" for alumni Industrial visits will be organized. 4. Fixed deposit will be made for 50000/ or one lakh as per availability of fund. Date : 19 September 2019 at 1.10 PM 1.To do various arrangements of 2nd oct meet (only alumni committee ) 2. To ensure good no of alumni from each department. Date : 02 October 2019 : Alumni Gathering was conducted.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization: • The Principal and the Vice-Principal along with the Executive Administrator are given the freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the Teaching and Non-teaching aspects of college functioning. • IQAC has the freedom to formulate quality policies and their implementation is discussed and planned at the several meetings conducted in the year. • HODs and Coordinators of Departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. • Committee meetings: Drawing participatory action plans, implementation, and reflection on the same for improvement/innovation under the leadership of the Convener. • Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. • Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal and Vice-Principal. 1) Decision to go for Autonomy: The decision to apply for Autonomous status to UGC was a collective decision taken by the staff members after discussions and debates during the staff meetings

and the discussion with our Trustee In charge. After weighing the pros and the cons of Autonomy and SWOT of our college we arrived at the decision. 2) Improved Administrative Audit Formats by IQAC- The IQAC revamped the format for conduct of Administrative Audit in 7 thrust areas: Accounts, HR, IT and other infrastructure, Laboratory Administration, Library Administration, Purchase Policy and Procedure and Student Related Matters. The new format was independently developed by IQAC after several rounds of discussion among the members and Administrative staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Introduction of an Enterprise Resource Planning (ERP) package leading to multiple benefits like error-free analysis of student databases, identification of students with different academic/ financial/Physical capabilities and understanding their socioeconomic profile, digital payments and online filling of data from the comfort of home. Strict adherence to government norms and reservation policy. Transparent and fare system of admission on the basis of merit. Contribution of staff and students in the smooth process of admissions. Support in the form of infrastructure and assistance for form filling and data uploading process is extended by the college during admission.
Industry Interaction / Collaboration	Enhancing Employability: MOUs with few companies for the conduct of Employability Enhancement Certificate Courses have provided opportunities for interaction with industry. • Organizing industrial visits and inviting resource persons from industry: Industrial visits were organized by various departments. Scientists, entrepreneurs and industry experts are frequently invited under various associations by the Institution. • Industry exposure through Internship: Students from various department took up internships. As a part of capacity enhancement and development scheme departments have conducted sessions by inviting industry experts from different sectors regards
Human Resource Management	• Transparent administration, regular feedback from all stakeholders and analysis of responses is used to

upgrade and plan newer policies. • Efforts are made to upgrade the professional competence of the staff members by conducting Induction and staff development programs. There are mechanisms evolved for annual discussion of performance appraisal of all the staff. • Effective participative decision- making process is followed in all the academic and administrative planning. All the Committees are given complete freedom to define the goals and achieve objectives for the desired outcome. • There are established procedures and processes for planning, budgeting, mobilizing and , allocation of financial resources, and steps are taken to conduct regular internal and external audit

Library, ICT and Physical Infrastructure / Instrumentation

High end instruments like HPLC and FTIR in Central Instrumentation Facility (CIF) are regularly maintained under AMC. Instruments in departments are serviced or repaired as per the requirements. Computers, Printers and Servers are serviced and maintained by dedicated IT staff. Online complaint registering system using google forms is used for addressing the ICT problem. The IT staff ensures that these problems are resolved at the earliest. IoT kits were procured and given to various departments for ICT-based teaching.

Examination and Evaluation

Merging of the Aided and Self-financing Section Examination Committees improved functional efficiency. Submission of question papers for scrutiny, awareness drives against adopting unfair practices during examinations and proper examination facilities for students with special needs were ensured. Rigorous monitoring and quality invigilation was ascertained by appointing 2 Senior Supervisors. Exclusive Centralised Assessment Programme (CAP) rooms and On Screen Marking (OSM) labs ensured smooth evaluation. Being designated by UoM as the Lead college for 14 colleges of Cluster 2, we shared with them our expertise in disseminating information, implementation of new rules and regulations, making question banks, conduct of online examination etc.



<p>Teaching and Learning</p>	<p>The T-L strategies in the college are carefully nurtured by making timetables/ teaching plans, maintaining lecture records, ensuring syllabus coverage, attending FDPs, organizing educational/ field visits, dynamic student-teacher interaction/ mentoring through the Student Card System and in the classroom. The General Ability Test (GAT), held in 2019-20, helped in discretely identifying slow and advanced learners and adoption of suitable T-L strategies thereof. This year more technology enabled teaching methods were also used as the management facilitated the same in all classrooms. During curriculum transaction, due diligence is taken to develop a sense of responsibility and sensitivity to societal issues.</p>
<p>Research and Development</p>	<p>Teachers are encouraged to participate in conferences and training programs/enroll for PhD/ facilitated to avail FDP (UGC)/ apply for minor and major research grants (UOM). PG/PhD programs have enhanced research culture with a Central Instrumentation Facility under DST -FIST grant. Students are trained to present research papers in National / International conferences. The prestigious 14th Avishkar Research Convention (on behalf of UoM) was organized by our college in which our contribution included 19 research projects (41 students). We bagged the overall State championship under 'Pure Science Category'. "Research and Ethics Committee" constituted to maintain high ethical standards of research.</p>
<p>Curriculum Development</p>	<p>Rich and diverse experience of our faculty are utilized by University of Mumbai and autonomous colleges for Curriculum Development across Arts, Science and Commerce streams. 8 of our Faculty are BOS members and 7 are members of Syllabus Revision Committees. ? The college has developed the curriculum for the ACP for the advanced learners. It has 3 modules: Interdisciplinary component , Research Component and Social service . ? Institution's Internal Academic Audit ascertains adequate and effective curriculum planning and delivery. ? In order to have flexibility and advancement in the curriculum structure and evaluation of students, our college</p>

has applied for academic autonomy..

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>For establishment of Management Information Systems (MIS), the college has opted for some ERP solutions which have been highly beneficial for both academic and administrative purposes. Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. Kiosks are set up by the college to help the students in filling of these online forms. For admissions wherein the fee received (income) gets linked to college financial transactions. Several authorities such as the Government and UOM call for information on student profile which can be easily retrieved from the said MIS. ? Activity Reports are compiled online. IT-related complaints are lodged using Google form. Due to the onset of the pandemic towards the end of the academic, several decisions had to be taken to ensure smooth conduct of PG classes, examinations, and results. The entire functioning was done online along with a plan for the next academic year.</p>
Finance and Accounts	<p>All the financial transactions are recorded using Tally Prime ERP which is monitored by CFO of VES. A flash report is verified fortnightly. Net banking facilities are used for payments for Affiliation fees, Payment to visiting faculty, Provident fund, Online admission. Online Payment of TDS. Students are allowed to make payment using Digital facilities for transactions such as NET Banking, Debit/ Credit, UPI using Payment gateway and EDC QR Code.</p>
Student Admission and Support	<p>Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. • ERPS is also used for the following for generating merit lists • .Our prospectus is also available online . h <a href="https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/06/Prospectus-Final-Part-1.pdf">https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/06/Prospectus-Final-Part-1.pdf</a> <a href="https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/06/Prospe">https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/06/Prospe</a></p>

ctus-Final-Part-2.pdf <https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/06/Prospectus-Final-Part-3.pdf> The database of students is used by the RFID based attendance system • RFID based attendance marking system is also used to monitor the students' attendance in the gymkhana. • The student online the database is also used for library transactions. Mentors helped the students cope up with anxiety and stress during the pandemic and also due to the new format of the examinations through various digital touchpoints. Our college magazine Vivek was digital this year <https://pubhtml5.com/bookcase/rrzo>

Examination

SARAL Software has been implemented to ease the process of result generation of the multiple examination patterns in the new Credit based Semester and Grading System of evaluation. • ERP generated student database has been used for result processing . • Computerized result analysis to generate reports which help teachers to plan remedial and additional coaching of students to reduce the failures, continuous monitoring of the attendance, performance and progress of the students using software. The Final Semester examination was held online as per the University guidelines. The Examination committee now also had a technical team to ensure smooth conduct of the examinations

Planning and Development

Time Table for teaching is generated using CIMS software Attendance of students is monitored using CIMS software using RFID card and hand held devices. Student App by CIMS-Using this customized app, students can access their attendance records and can also receive important information/ notices given out by the college. • Keeping in mind the tech savvy generation, innovations have been made to use social media platforms to exhibit college activities on instagram, Facebook and connect with the college alumni using LinkedIn. • Digital Signage near the main entrance of the college highlights various college activities as well as notices for students and visitors. • We have an ICT enabled auditorium that facilitates

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Geetanjali Yatnalkar	Satish Pradhan Dnyanasadhana College Thane for 2 days workshop of IOT for TYBSC IT Syllabus on 12/13 July 19 attended UA/1027 13/7/19	NA	1500
2019	Mr. Dinesh Navale	K. J. Somaiya College towards Registration Fees paid for participated 2 days national level faculty development programme on E- content Development	NA	1500
2019	Mrs. Sunita Sherifani	Charndrabhan Sharma College of ASC towards Registration Fees for attending One Day Workshop on Revised Syllabus Ques. Paper Pattern of BCom Accountancy BAF Indirect Tax.	NA	250
2019	Mr. Nagesh Malik	Bhavans College towards Registration Fees for participating in TYBSC Applied component - Food Production Procession BT Sem V VI Syllabus	NA	600

		Revision on 10/08/19		
2019	Mr. Sanjay Premchandani	SES SL Raheja College of Arts Commerce towards Registration Fees for attending One Day Workshop on Assessment Methodolgy Under Revised Norms BY NAAC	NA	1000
2019	Mrs.Pooja Jagasia	Shroff College of Arts Commerce towards Registration Fees for attending One Day Workshop on Filing AQAR under New NAAC Process	NA	1000
2019	Mrs. Santhini Nair	P N Doshi Womens College of Arts Commerce towards Registration Fees for attending One Day Workshop on Filing AQAR under New Process	NA	1000
2019	Ms. Anusuya Yadav	SIES college towards attending SYMPOSIUM fees on topic Dynamics of Financial Systems in Digital Era on 05.12.19	NA	400
2020	Mrs. Pooja Jagasia	V.K. Krishna Menon College Of Commerce Economics towards Registration Fees for participation in the workshop	NA	200

		on Microscale Techniques in Chemistry		
2020	Mr Chirag Pagaria	Sir Vitthal Das Thackersey College of Home science for two days National Seminar organised by Internal Quality Assurance cell titled Reinventing Learning Spaces on 2nd 3rd March	NA	300
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Seminar on New Dimensions of NAAC Accreditation: Revisiting the SSR and AQAR in the Revised Accreditation Framework	NA	08/08/2019	08/08/2019	103	Nil
2019	To acquaint the teaching and non-teaching staff with the intricacies of going in for autonomy and to	To acquaint the teaching and non-teaching staff with the intricacies of going in for autonomy and to	28/08/2019	28/08/2019	87	35

	deliberate on the same	deliberate on the same				
2019	NA	Workshop on Guidelines for Implementation of 7th Pay Commission for Non-Teaching Staff	19/09/2019	19/09/2019	Nil	158
2019	Staff Development Programme on Vishaka and POSCO Guideline	NA	26/09/2019	26/09/2019	85	37
2019	Staff Development Programme on NLP	NA	27/09/2019	27/09/2019	86	Nil
2019	Induction	Staff Induction Programme for new teachers	19/12/2019	28/01/2020	23	Nil
2020	Training Session on "Google Suite" was organized by IQAC of VES College of Arts Science and Commerce conducted by Dr Anjali Yeole	NA	06/05/2020	06/05/2020	85	Nil
2020	National Level webinar in association with Vinjana Bharati on the theme Steering HEIs in the wake of	NA	09/06/2020	12/06/2020	600	Nil

	COVID-19: The Way Ahead for Academia. An e-book "e-Disha: The Way Ahead for Academia in the COVID Era" is being released					
2020	Webinar on Copyright Issues for Online Education	NA	15/07/2020	15/07/2020	900	Nil
2020	National level Webinar on Rethinking and Recreating Academic Libraries: Lessons from the Pandemic	NA	22/07/2020	25/07/2020	354	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	11/06/2020	12/06/2020	2
Faculty Development Programme	6	05/06/2020	12/06/2020	8
Short Term Course	2	24/04/2020	03/05/2020	10
Faculty Development Programme	1	20/04/2020	26/04/2020	7
Faculty Development Programme	5	30/05/2020	03/06/2020	5
Refresher Course in	1	31/10/2019	13/11/2019	14



Chemistry				
Refresher Course in Biosciences	1	10/10/2019	24/10/2019	15
Refresher Course in Commerce, Accountancy and Management	1	20/09/2019	03/10/2019	14
SDP on IoT Experiments	5	10/06/2019	11/06/2019	2
Faculty Development Programme	1	04/05/2019	13/05/2019	10
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
55	89	50	64

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Advance against salary, Yoga at subsidized rates, Music classes, Staff gym, VES Staff Quarters	Medical Insurance, Yoga, Music classes, Staff Gym, Financial Assistance in case of Medical emergency	Scholarships, Book Bank Scheme, VES Financial aid, Yoga and Music class

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

VESASC is subjected to internal and external financial audits on regular basis. VES Management believes in continuous monitoring the financial aspects of the college. Internal auditor appointed by VES conducted Internal Audit and the reports were submitted to the Management. The internal audit was conducted as per Standards on Auditing (SAs) issued by ICAI. External audit was conducted as per SAs. Further, for aided courses, other audits are also being conducted in span of 5 to 10 years as per the requirement, namely, Joint Direct Assessment, Accounts Office Audit, Pune Accountant General Audit. These are regulated by Joint Director, Higher Education, Mumbai Region, Mumbai Accounts Office Higher Education, Mumbai Region, respectively.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
VES Head Office, Suman Ramesh Tulsiani Charitable Trust Nihchal Israni Foundation Motumal Dandumal Dandumal Kalro Trust Parpatibai Edanmal Daswani	5844720	Financial Aid to Students , Repairs and Maintenance and Travel Grant

Charitable Trust  
Vivekanand Education  
Societys Education Fund  
Vivekanand Education  
Societys Welfare

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6.4.3 – Total corpus fund generated

57481368

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

1. Yoga Sessions for Staff 2. Role of Time Management 3. Filing of Income Tax Returns 4. Guidelines of Implementation of 7th Pay Guidelines for NTS 4.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Application for Autonomy to UGC 2. Revamping of Administrative Audits in 7 areas for improving accountability and efficiency 3..Revamping of Student Card system to Student Connect 4. Strengthening the conduct of Value Lab Activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar on New Dimensions of NAAC Accreditation: Revisiting the Self Study Report and Annual Quality Assurance Report in the Revised	08/08/2019	08/08/2019	08/08/2019	103

	Accreditation Framework				
2019	Conduct of General Ability Test (GAT) for effective Teaching-Learning Strategies on 1st August 2019	01/08/2019	01/08/2019	01/08/2019	1123
2019	To acquaint the teaching and nonteaching staff with the intricacies of going in for autonomy and to deliberate on the same	28/08/2019	28/08/2019	28/08/2019	122
2019	Workshop on Guidelines for Implementation of 7th Pay Commission for Non-Teaching Staff	19/09/2019	19/09/2019	19/09/2019	158
2019	Staff Development Programme on Vishaka and Protection of Children from Sexual Offences Act (POCSO) Guideline	26/09/2019	26/09/2019	26/09/2019	122
2019	Staff Development Programme on Neuro Linguistic Programming	27/09/2019	27/09/2019	27/09/2019	86
2020	Career Counseling and Academic Progression ( Presentation	28/01/2020	28/01/2020	28/01/2020	100

	to Junior College Students)				
2020	Training Session on "Google Suite" was organized by IQAC of VES College of Arts Science and Commerce conducted by Dr Anjali Yeole	05/06/2020	05/06/2020	05/06/2020	89
2020	National Level webinar in association with Vinjana Bharati on the theme Steering HEIs in the wake of COVID-19: The Way Ahead for Academia. An e-book "e-Disha: The Way Ahead for Academia in the COVID Era" is being released	09/06/2020	09/06/2020	12/06/2020	600
2020	VESASC Webinar on Career Guidance and Online Admissions	23/07/2020	23/07/2020	23/07/2020	250

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender	25/06/2019	26/06/2019	21	14

sensitivity				
Awareness programme about functioning of Women Development Cell (WDC)	14/08/2019	16/12/2020	1065	674
Awareness & management of gynaecological disorders	31/08/2019	31/08/2019	167	Nil
'Expression': Express opinions concerning rights of women.	18/02/2020	18/02/2020	119	35
Seminar on prevention of the Sexual Harassment of Women at Workplace and how to lodge complaint: Prevention, Prohibition and Redressal	04/03/2020	04/03/2020	55	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Vivekanand Education Society is a signatory of PRME an initiative of the United Nations. (PRME community in helping to envision and shape the future of business and management education in support of the global effort to achieve the Sustainable Development Goals (SDGs).) During 19-20, 9.06 percent of electricity requirement is met by Solar Photovoltaic 21.6 kwp installed in the campus. We use a compost pit to convert all wet waste in compost and compost produced is used for gardening.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	24
Provision for lift	Yes	16
Ramp/Rails	Yes	16
Braille Software/facilities	No	Nil
Rest Rooms	Yes	24
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nil

Any other similar facility	Yes	24
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/11/2019	180	Annual Fund collection drive	Awareness amongst students about Social work and contributing to NGOs. Rs. 45,000 was collected by students and donated to NASEOH.	65
2019	1	1	15/09/2019	10	Social component in Additional Credit Program (ACP)	Social responsibility by working with different NGOs. 527 hours work for different NGO such as NASEOH and Niru foundation.	25
2020	1	1	10/01/2020	1	NASEOH job fair	Inclusiveness. Facilitated employment of persons with disabilities.	100
2019	1	1	02/10/2020	6	Clothes collection	Extended	18

					n drive	a hand in supporting disadvantaged section of society. 21 bags of clothes handed over to Goonj NGO	
2019	1	1	09/08/2019	1	Social Entrepreneurial Welfare Activity (SEWA)	Contribution to society through entrepreneurship activity. Profit made is donated to Ruchiram Thandani School.	71
2020	1	1	01/02/2020	11	Social Awareness Week (SAW)	Awareness about social responsibility and contribution towards it. Distribution of Blankets, Food at slums.	78
2019	1	1	27/06/2019	9	Social work by students of Computer science department	Awareness amongst Students about Social work and NASEHO	16
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for TS and NTS Staff	31/12/2020	The code of conduct discusses

responsibilities of teacher. Academic duties consisting of teaching, exam/assessment and coordination in carrying out various extracurricular and cocurricular activities. Teacher shall not discriminate students/colleagues adversely on political, race, caste, religion, language or for other reason of an arbitrary or personal nature <https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/Code-of-Conduct-TS-and-NTS.pdf>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International yoga day	21/06/2019	21/06/2019	31
Screening of Motivational Speech by Gaur Gopal Das - No one can stop you	25/07/2019	25/07/2019	100
Elocution Competition on Impact of Social Media"	26/07/2019	26/07/2019	2
Elocution Competition on Social Media and its merits and demerits"	29/07/2019	29/07/2019	5
Skit on Responsibility	31/07/2019	31/07/2019	12
Talk on Mind Management and its Control	18/09/2019	18/09/2019	162
Book display on life and work of Swami Vivekanand	10/01/2020	18/01/2020	343
Gandhi Exam	11/01/2020	11/01/2020	98
Celebration of National Peace day	20/01/2020	20/01/2020	52
Book display on related to Indian Constitution	24/01/2020	31/01/2020	188

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solar PV for generating electricity (21.6kwp) 2. Consistent use of compost pit (Zero waste campus) 3. Ground water recharge system 4. Tetra pack, battery collection and hand over for recycling/disposal. Mr. Aankeet Gokalgandhi continued the initiative of collection of Tetra pack and used batteries. Total 150 Tetra pack cartons and 1800 used batteries were submitted for recycling Purpose. 5. A talk on Sustainable Environment, "Are you prepared to reduce your Carbon footprint?" by Padmashree Dr. Sharad Kale 6. E-waste Collection Drive was organized in the campus between 15th to 31st August, 2019, 104 kg of e-waste was collected and handed over for scientific disposal. 7. A lecture and interactive session on 'Plastic Waste' was conducted to sensitize the damage caused by plastic dumping and stressed the need for minimum plastic. 8. The consumption of electricity usage in the campus and Functioning of Solar Photovoltaic Project information is passed across to students, to sensitize them for the optimum use of electricity and effectiveness of renewable energy. 9. Plastic Collection Drive was conducted and collected plastic waste was handed over for scientific disposal. 10. Guest lecture on "Roles and Responsibilities of Youth on Waste Management by Mr. Shrikant Parab, Director of Asia Affairs -DELTTA group Holding Inc and COO of DELTTA Clean Green Environmental Solutions Pvt. Ltd, on 31st August. 11. A skit on Waste Management, in association with an NGO Stri Mukti Sangathana 12. World Wildlife Day was observed. Dr. Minal Parab gave a talk on the importance of World Wildlife Day and the theme 'Sustaining all life on earth.' Also, wildlife videos shared with students. 13. Awareness rally on climate change from VES College to Ambedkar Garden, Chembur Station

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Additional Credit Program (ACP). 2. Objectives 1). To acquaint students with life skills by familiarizing them with an array of subject areas that will enrich their academic, personal lives and make them 'globally competent'. 2) To inculcate research acumen amongst students and acquaint them with the process of knowledge generation so that they can contribute to 'National Development'. 3) To sensitize students towards community concerns and to orient them to shoulder their responsibilities towards society, thereby inculcating a strong 'Value System among Students'. 4) To guide and condition the student efforts in their 'quest for excellence' in the chosen areas of study. 3. The Context The ACP program is meant for the advanced learners. ACP constitutes three components, Modules 1,2 3. Structure of the Program Three components to be covered over three academic terms are as follows: Component ONE - Interdisciplinary Training of 36 hours: ? Compulsory Components: (20 hours) Self enhancement, goal setting sessions, Law, Community Health, E-Communication ? Two 8 hour Electives to be chosen from an array of interdisciplinary topics. (Total 16 hours) Component TWO - Research component of 45 hours (min) OVER SECOND YEAR: This module involves students in individual research projects under teacher mentors. The broad idea of "research" here encompasses the following: Case study, Survey, Website designing, Meta-analysis, Algorithm application, Designing experiments, Microbiological analysis, Application of mathematical results, Book Review Component THREE Community Service: 30 HRS OF SOCIAL WORK SPREAD OVER ACP TENURE 4. The Practice Our college runs a program every year for such students who are looking for more than what the syllabus has to offer (Advanced Learners). This program is called "Additional Credit Program". In the year 2007 ACP was launched for advanced learners of our college with the strong conviction that the aim of education should be to teach our students how to think, rather than what to think. The mission of the program is to provide an educational experience, to diverse group of high achieving students, which will nurture growth of whole

student academically, socially emotionally and intellectually. Program 1. The program aims to broaden and deepen the scope of University prescribed syllabus

2. Additional knowledge and skills in their fields of interest gained by putting in extra hours in addition to regular curriculum. 3. The entire program would contribute to student's overall development by participating in self-enhancement sessions and study of legal rights etc. 4. The program also allows the student to cross the borders of different disciplines to earn credits. 5.

An under graduate student opts for this program at his/her first year. The program is spread over three terms. 6. On the completion of the program the student will be awarded a certificate by the college. Student opting for the course will be charged additional fees The constraints faced this year were with respect to scheduling a timetable for a diverse group of students having varying domain subject timetable to follow. 5. Evidence of Success Every year 40 to 50 students enroll for this program, but only the most committed ones, who are able to meet the high standards, are able to make it through till the end of the program. For instance, out of the 52 students enrolled, 33 completed all the modules in the year 2019-20. This is reflective of the high standards and expectations that they absolutely have to meet to complete the program. Our yardstick of success, thereby, is the large proportion of students completing ACP Program. The three modules are individually assessed by their respective teacher facilitators and every student is made to present their work and their

gain before a panel of ACP members, after which they are certified. Other indicators of success: Students get an advantage of having an ACP certificate, in their placements. Some students have also presented their research papers

over the years in Regional/ state level/ National and International Conferences. Student testimonials also reveal that the experience they gain doing ACP helps them in their jobs/ life, later. 6. Problems Encountered and Resources Required The difficulties encountered include the coordination required to be done to bring together students from different streams for a common program. A second area of challenge is for students who choose to do their research projects in interdisciplinary field or those who chose a field altogether different from their domain subject, need to connect with teachers from other departments and set meeting schedules that match for both as well as engage in serious study of literature review of a new field that may also require extensive coaching from the mentors. Required resources included Human resources (teacher-mentors to guide students for research projects), researching tools and literature content as well as internet connectivity.

VALUE LAB 1. Title of the Practice Initiatives to inculcate value consciousness in students and plan actions to develop the competence of recognizing the universality of human aims and aspirations. 2. Objectives: 1. To develop a students personality in its physical, mental, emotional and spiritual aspects.

2. To develop good manners and responsibility towards fellow citizens and contribute to national development. 3. To condition the way of thinking and living in accordance with the democratic system. 4. To develop patience, honesty and moral values and inculcate a Strong Value System among Students. 3.

Context: Value education is the process by which people learn about moral values and share it among their society and peer group. Explicit values education is associated with those different pedagogies, methods or programmes that teachers or educators use in order to create learning experiences for students when it comes to value questions. Institutions of higher education have a major role to play in preparing the younger generation for a promising future. Apart from imparting quality education, they need to instill ethical, moral and social values amongst the student fraternity. Values are the auto-regulators of human behavior and instill moral standards to create more civil and democratic societies. Value-based education aims at training the student to face the outside world with the right attitude and approach. 4. The Practice: Value education is deep rooted in Indian philosophy and culture. It is firmly ingrained in every tradition of Indian culture. As Swami Vivekananda has said,

'We want that education by which character is formed, the strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet'. Common Practice: Many students have volunteered to get involved in this activity. Students were encouraged to write quotes on 'Values assigned for every month' every day in their respective classes and also to prepare charts on 'Values offered for different months'. Value Lab Committee has installed a small "Value Board" on each floor outside the classrooms where the "Value for the Month" is displayed. Various activities related to inculcating a value system among students are conducted. Due regard is paid to National Development by focusing on commemorating important days and events, a practice that has merged with the operation of the value lab. The "Values for the Month" were: Gender Equality for the month of June, Responsibility for the month of July, Truth for the month of August, Sacrifice for the September October, Solicitude for the November December, Optimism for the month January, Love for the month February and peace for the month March. Summary of activities to realize the above mentioned objectives are given below. International yoga day 2019: International yoga day on 21st June 2019 by adopting Common Yoga Protocol Gender Sensitivity workshop: Value Lab along with WDC had conducted a workshop on Gender Sensitivity, which was conducted across two days (25/6/19, 26/6/19) Skit on Responsibility: On 31st July 2019, the Value lab committee organized skit on "Responsibility". This skit was performed by twelve NSS students in the quadrangle of the Institute. Mind Management and its Control: A talk was organized under the aegis of Ramakrishna Sarada Mission, entitled "Mind Management and its Control" on 18th September 2019 by Revered Pravrajika Divyanandaprana Mataji - a monastic member of Sri Sarada Math, Delhi. Gandhi Exam: Gandhi Exam was conducted on 11th January 2020. Posters made by students on the highlighted values were displayed and subsequently winners were awarded prizes. Activity conducted during Lock down, Quiz on "Values such as sympathy, empathy, truth, hard work, punctuality, respect etc. was conducted from 3/5/2020 to 28/5/2020. 5. Evidence of Success: Value lab is a learning process for students which help in developing their personality throughout their semesters. Learning values help students to develop their character, it improves the inner and external personality of a student. Their mental level also improves by this. The outcomes of this process can be evaluated objectively. This includes the social and behavioral aspects of the students towards citizenship. The ethical values develop towards citizenship of the student. Methods include the practical description of the strategies. This practical knowledge enhances the learning skills. The learner involves in the practical activities and experiences for oneself.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/Best-Practices\\_ACP\\_Value\\_lab.pdf](https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2021/05/Best-Practices_ACP_Value_lab.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We at VESASC are driven by the ideals of Swami Vivekananda and our founder member, Late Shri. Hashuji Advani, a visionary who believed in imparting holistic education with emphasis on character building to create good citizens who can contribute effectively towards nation building. The Management has proactively lent its support to ensure that the quality of teaching learning process is sustained while there is a vertical and horizontal growth in the college. ? We have earned repute for distancing ourselves from commercialization of education. No donations are taken and no capitation fee charged for admission. VES Management follows transparent administrative

practices, in all its transactions with students, faculty and all others concerned. ?College endeavors to inculcate a strong sense of Discipline in its functioning to ensure students build high levels of commitments. Discipline is implemented by Principal, Anti-Ragging Cell and Discipline committees with emphasis on maintaining attendance and abiding by dress code. ?An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through Remedial courses, Certificate courses and enrichment lectures that helps the students from socially marginalized groups, vernacular medium students and academically weaker section of students to cope with their academics, while ACP helps the advanced learners. ? Collaborative and participative functioning is our strength wherein policy decisions right from the Management are taken after deliberations and brainstorming sessions with the heads at different levels. Academic, Committee and Administrative Audits are conducted annually. Impartial administrative practices generate trust in the minds of staff leading to stability, security and a sense of belongingness to the institution. Academic calendar and planning, teachers' diary reviewed monthly by HODs and semester wise by the Principal, monitoring of lectures taken and compensated, 100 coverage of syllabi help to create a strong academic culture in college. ? Staff induction programmes, timely promotion of professional growth of the staff, permission to participate in FDP and welfare activities, felicitation of the staff on completion of 25 years of service has created a conducive atmosphere contributing to developing a good work culture. Quality enhancement initiatives such as Department Recognitions have resulted in developing a positive attitude leading to an upward spiraling effect in several areas. ? Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students' representatives are co-opted e.g. IQAC, WDC, and Library etc. These activities enhance their leadership qualities, communication skills and personality. ? College facilitates learning music at its Music center. Students and staff are provided with free music lessons and even encouraged and helped to complete their music exams conducted by Gandharva Vidyalaya. ? College abides strictly by all the rules and regulations of governing authorities such as JDHE, UGC, UOM and GOM during admissions, recruitment, career advancement (CAS), and superannuation and in discipline related matters. College has received letters of appreciation from governing authorities in this regard.

Provide the weblink of the institution

<https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/VESASC-Institutional-DIsinctiveness-2018-19.pdf>

## **8.Future Plans of Actions for Next Academic Year**

1. Preparation for Autonomy Visit and enabling departments to prepare for Autonomy. The strategic plan is to obtain Autonomous status for the college with a view to have academic excellence by providing more academic and operative freedom to function better with credibility. Autonomy will provide the freedom to modernize and revise curricula or make them more relevant for employability. It is planned to evaluate the existing syllabus and the evaluation framework. We plan to identify additional credits over and above the mandatory credits for UG and PG courses and then formalise academic and non-academic credits. Each department is required to propose the change in the syllabus within the framework laid out and also decide the component of internal and external assessment. College will be able to introduce many students friendly and industry-oriented courses of short-term duration which will help students to earn extra credits. International collaboration for some courses is also an added feature. We are working to establish collaboration with a foreign university which will be an added advantage to our students in Autonomy. 2. Improve Digital Infrastructure

and Use of E-resources for teaching-learning. Digitalisation is the need of the hour and hence it is felt that there is need to invest in digital infrastructure specially now with the enforced limitation for students' to access academic institutions physically. In order to promote the usage of ICT, it is necessary to encourage the teachers to use the digital technology by providing access to various tools and techniques. The college plans to explore various platforms / LMS for online engagement with students not only for regular conduct of lectures but also examination and various other co-curricular activities. To ensure the security of all systems all our students will be on a common platform with the staff and administration. 3. Strengthening the Student Card system. The Student card system was designed to collect the details of the students to understand their financial background and their mental ability to cope up with academics, so that timely help can be provided whenever required. In the coming academic year, it is planned to improvise the system and establish a strong and emotional connect between the mentor and the mentee through a system that will be referred to as 'Student Connect system' that aims to understand students' needs better, catering to students' academic, emotional, social and financial needs, provide additional psychological counselling to the specifically identified students and to strengthen the connect between students and the college authorities thus catering to students valid demands on multiple fronts. .