V.E.S.COLLEGE OF ARTS, SCIENCE & COMMERCE

AIDED COURSES SECTION

ACADEMIC YEAR 2019-20

SECOND MERIT LIST

Students having secured seats on merit in the Second Merit List are required to follow the below mentioned procedure for confirmation of Admission.

STUDENTS BELONGING TO CASTE CATEGORY

Students belonging to Caste Category and seeking the benefit of concession in fees will be able to avail the benefit only after getting their Caste Certificates verified from Student Counter. (After Caste Certificate verification, the revised fee structure for Caste Category will be enabled for payment by the College Staff on the portal) **All other steps remain the same as mentioned below.**

STUDENTS BELONGING TO OPEN, MINORITY, OTHERS & PHYSICALLY CHALLENGED CATEGORY

1) Log on to **https://vesasc.digitaledu.in/** with the same USER ID & PASSWORD.
2) Click on the Button **"Pay Online"** under the tab "**Print Forms"** to pay the College Fees Online. *(The admission form should not be printed again)*
3) After successful payment of Fees, Student Receipt & College Receipt will be generated online. Both the receipts need to be printed and submitted at the College Counter for Verification along with documents a) to i) as applicable mentioned below.
4) Students need to collect the Admission Form (submitted earlier) from the College counter and attach the following documents to complete the admission form for Verification of Documents.

a) **ORIGINAL H.S.C. MARKSHEET WITH TWO ATTESTED PHOTOCOPIES**
b) **ONE ATTESTED PHOTOCOPY OF S.S.C. MARKSHEET. (IF NOT SUBMITTED)**
c) **ATTESTED PHOTOCOPY OF LEAVING CERTIFICATE OF H.S.C. & S.S.C IF NOT SUBMITTED AT THE TIME OF SUBMISSION.**
d) **ORIGINAL SPORTS / EXTRA CURRICULAR ACTIVITIES CERTIFICATE FOR VERIFICATION ONLY (STATE & NATIONAL LEVEL).**
e) **ATTESTED PHOTOCOPY OF CASTE CERTIFICATE IF APPLICABLE ISSUED BY REVELANT GOVERNMENT AUTHORITIES ALONG WITH THE ORIGINAL FOR VERIFICATION.**
f) **ORIGINAL EX-SERVICEMEN CERTIFICATE FOR VERIFICATION ONLY.**
g) **PHOTOCOPY OF MINORITY STATUS AFFIDAVIT IF APPLICABLE.**
h) **ONE RECENT COLOUR PHOTOGRAPH OF PARENTS / GUARDIANS IS TO BE AFFIXED ON THE ADMISSION FORM.**
i) **TWO RECENT COLOUR PASSPORT SIZE PHOTOGRAPH FOR IDENTITY CARD**
j) **ATTESTED PHOTOCOPY OF AADHAR CARD & RATION CARD**
k) **UNIVERSITY PRE- ENROLLMENT FORMS FOR THE RELEVANT COURSE WITH THE COLLEGE NAME.**
l) **ONLINE FEE PAYMENT RECEIPT (STUDENT & COLLEGE COPY)**

5) Admissions Form along with the above documents arranged in the above order need to be verified by the College Staff at the Stilt Area.
6) After successful verification of Documents, students need to personally get their Admission Forms signed by the Principal and submit signed Forms at the Students Counter to confirm their Admission in the College.
7) **Please note, failing to complete any of the above steps will result in failure of confirmation in Admission.**

THIS MERIT LIST IS VALID FOR PAYMENT OF FEES FROM TUESDAY 21ST JUNE 2019, 22ND JUNE & 24TH JUNE 2019 TIMING: - 9.30 AM TO 4.30 PM ON 21ST JUNE & 22ND JUNE 2019 & ON 24TH JUNE 2019 UPTO 2.00 PM

STUDENTS FAILING TO PAY THE FEES WILL FORFEIT THEIR CLAIM FOR ADMISSION. NO ENQUIRIES WILL BE ENTERTAINED IN THIS REGARD. IF STUDENTS HAVE PAID THE FEES ONLINE AND NOT SUBMITTED THE REQUIRED DOCUMENTS ALONG WITH THE ADMISSION FORM THEIR ADMISSION STANDS CANCELLED AND THEIR FEES WILL BE REFUNDED IN 7 WORKING DAYS

PRINCIPAL

RV/SM