Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VES COLLEGE OF ARTS,SCIENCE AND COMMERCE**
Name of the head of the Institution	**Dr. Anita Kanwar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02225227514**
Mobile no.	**9969881876**
Registered Email	**vesasc.admin@ves.ac.in**
Alternate Email	**anita.kanwar@ves.ac.in**
Address	**Vivekanand Education Society's College of Arts, Science & Commerce, Sindhi Society, Chembur, Mumbai 400 071**
City/Town	**Mumbai**
State/UT	**Maharashtra**

Pincode	400071

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Mary Stephen
Phone no/Alternate Phone no.	02225227470
Mobile no.	9323698629
Registered Email	iqac_vesasc@ves.ac.in
Alternate Email	mary.stephen@ves.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2018/12/VESASC-AQAR-2017-18-.pdf

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/Academic-Calender-2018-2019-1.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.26	2017	12-Sep-2017	11-Sep-2022
2	A	3.12	2012	10-Mar-2012	09-Mar-2017
1	B++	0	2003	16-Sep-2003	15-Sep-2008

6. Date of Establishment of IQAC	09-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Active Learning Pedagogy for use of ICT in classrooms	26-Mar-2019 1	65
Seminar on IPR and Patents organized by IQAC and Research Circle	30-Mar-2019 1	96
OER Workshop conducted (Day One))	15-Mar-2019 1	22
OER Workshop conducted (Day Two)	22-Mar-2019 1	22
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
VES College of Arts, Science and Commerce	FIST	DST	2016 1095	8000000
VES College of Arts, Science and CommerceDBT	Star College Scheme	DBT	2016 1825	5800000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**9**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Faculty Development Programme on Use of Educational Technology 65 2 Seminar on IPR and Patents organized by IQAC and Research Circle 96 3 OER Workshop conducted 22 RUSA Application Sent Jul18 5 Applied for College with Potential fo Excellence 24Aug18 6 AQAR submitted 20Dec 2018 7 Applied for NIRF Ranking Dec 2018 8 Feedback Taken from stakeholders Jan and Feb 2019

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Conduct program and workshop for teachers to enable them to use ICT for teaching Learning and orient them with the pedagogy of the same	Conducted Staff Development Programme by Dr Sameer Saharabuddhe from Dept of Educational Technology, IIT Mumbai on 26/03/2019 Dr Shweta Patil conducted OER Workshop for staff members on 15/03/2019 and 22/03/2019
To offer value added courses for students	MoU with Hope Foundation and conduct of courses
Apply for RUSA Grant	Applied for RUSA in the month of July 2018.
Apply for CPE Status	Applied forCPE in the month on 24th August 2018
Session on Intellectual Property Right	Seminar on IPR and Patents organized by IQAC and Research Circle on 30th March 2019
Apply for NIRF	Applied in December 2018
Submit AQAR	Submitted on 20th December 2018
Strengthening of IQAC	Session with Professor Dharmadhikari on NAAC Revised Methodology on 8th Sept 2018
Feedback from Stakeholders	Jan 2019 and Feb 2019
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	23-Nov-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**15-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**We use DigitalEdu CIMS software. Our software platform, is cloudbased, modular, scalable robust.. Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. Kiosks are set up by the college to help the students in filling of these online forms. ERP is also used for the following: ? For generating merit lists ? For admissions wherein the fee received (income) gets linked to our financial transactions ? The database of students is used by the RFID based attendance system ? The database is also used for library transactions and result processing etc. ? Several authorities such as the Government and UOM call for information on student profile which can be easily retrieved from the said MIS. ? RFID based attendance marking system is also used to monitor the students' attendance in the gymkhana and Library. This software helps us with various reports for decision making. Modules: • Admission • Class Management and Attendance • Travel Concessions(Railway) • Facility Use Activity Report is complied online monthly basis and consolidated at the end of the Academic Year. Academic Results are processed using software. Library Automation is carried out using SLIM 21 software Financial Data of Transactions are maintained using Tally ERP software. All staff members share data using Google drive to contribute to documentation of various modules and save paper.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

VES College of Arts, Science & Commerce has a well-organized system for curriculum delivery and documentation. Academic planning is done before the start of academic year and every department contributes to the preparation of the academic calendar. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co curricular and extracurricular events to enrich the learning process.. All departmental events and committee activities are uploaded online to facilitate effective documentation. This process is smoothly handled by activity report committee and website committee. The special feature of our institution is that all teachers' record the daily activities and lectures conducted in their diary. Every department maintains a compensation register where the record of the lectures missed and compensated is maintained. Teachers also retain portion/syllabus completion cards assuring that 100% syllabus is covered. Syllabus is uploaded on the website to familiarize students and wards about curriculum. All the new students and their wards are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transaction of knowledge. Our institution believes in reaching out to students by adopting learner centric approaches. We have remedial teaching and bridge courses to keep them abreast with the syllabus and additional credit programme for the advanced learners. Though syllabus is prescribed by the university, teachers use innovative method for better delivery of curriculum transaction. Every classroom is well equipped with microphone, LCD projector, and black boards. Use of audio visual aids and ICT tools, student presentations, group discussions in classroom enrich the learning experience. Every department adopts various innovative methods to facilitate the process of teaching and learning. Teachers use Innovative teaching methods and 12 teachers in the year 2018-19 got the Gyan Vistar award by VESLARC for contribution of innovative ideas in teaching. The institution has a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. Students are motivated to visit library and five departments i.e. Physics, Chemistry, Microbiology, BMM, and Psychology have well equipped departmental library where students have access to books and journals. Our teachers are a part of the university, 3 teachers are BOS members and 6 teachers are syllabus revision committee members who ensure that the syllabus is updated as per the requirements of industry. Many teachers are paper setters too. Institution encourages all teachers to attend syllabus revision workshop and other FDP programmes to update themselves and ensure effective curriculum deliverance. Institution also has Internal Academic Audit at the end of every academic year which helps to ascertain that adequate and effective quality assurance mechanisms regarding curriculum planning and delivery are applied to ensure quality inputs and consequently quality outputs and suggest improvement measures wherever required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Additional Credit Program	Nil	02/05/2018	30	Employability and Entrepreneurship	Interdisciplinary life skills,

					researching skills, Humility and gratitude through service to society
Sindhi Certificate Course	Nil	04/08/2018	20	Employability and Entrepreneurship	Linguistic skills and Interpersonal skills
Nil	Sindhi Diploma Course	04/08/2018	20	Employability and Entrepreneurship	Linguistic skills and Interpersonal skills
Nil	Sindhi Advanced Diploma Course	04/08/2018	20	Employability and Entrepreneurship	Linguistic skills and Interpersonal skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accountancy, Banking and Insurance, Financial Markets, Accounting and Finance	18/06/2018
BSc	Chemistry, Physics, Microbiology, Mathematics, Biotechnology, Computer Science, Information Technology	18/06/2018
BA	Economics, Economics + Commerce. Sociology, Psychology, Mass Media	18/06/2018
BMS	Marketing	18/06/2018
MSc	Organic/ Analytical Chemistry	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	89	127

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Swayam Shodh: Life Skill Enhancement ProgramCommerce Dept.	10/12/2018	28
Tally ERP Advance Excel Accountancy, BMS,BAF,BBI in collaboration with Hope foundation	24/12/2018	97
Web Design and Development ProgramPhysics,Mathematics and Chemistry Departmentsin collaboration with Hope foundation	24/12/2018	15
Rides of Investment -FM Dept (Students got a hands on experience on live share trading)	23/04/2019	48
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Biotechnology, Computer Science,Physics,Chemistry, Microbiology,Information technology	27
BCom	Commerce	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Curriculum feedback is obtained Online through a well structured Questionnaire from Students, Teachers, Employers, Alumni and Parents anually. The feedback collected in analysed statistically and data is compiled either at Department level or at Institutional level. The feedback regarding the curriculum is taken from final year students which are analyzed at departmental level. On the basis of their suggestions, to enrich the curriculum delivery, various certificate

and short term courses, seminars, workshops, guest lectures, lecture series, project exhibitions, science mela are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field /Industrial visits to bridge the gap between academia and industry. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Teachers feedback regarding the curriculum too is taken and analysed at Departmental level. It is compiled and communicated to the BOS members and syllabus revision committee members of the University by mail or during meetings. Feedback from Parents are collected every year personally in Parents Teachers meetings and also online. Data collected is analysed and compiled at Institute level and necessary suggestions are deliberated. Alumni feedback collected facilitated industry interaction/ visits and guest lectures by industry experts. Interactions with eminent alumni members are arranged on regular basis. This has increased our students' awareness and helped to bridge the gap between campus to corporate. Another suggestion from alumni was to increase student involvement in learning by having more students' presentations/ seminar. Both these areas are now part of all department activities. In the year 2018 19 Department of Economics organised A Career Mapping and Soft Skills Workshop was organized by the Department of Economics for the BA students .Department of Biotechnology organised DISHA Career counselling session with Alumni. Department of Mass Media and Microbiology invites various Alumni throughout the year for their Alumni Lecture Series on Career Opportunities. Departments of Physics, Information Technology, Management Studies, Chemistry, Computer Science and Financial markets organised Guest lectures and workshops by eminent alumni to give practical exposure to students and help them in their career planning. Feedback from industry regarding curriculum is taken from the companies that visit our college for placement and suggestions given are deliberated. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study. It thereby improves the quality of students learning experiences and also gives the Institution a 360 degree view point to overall improve their curriculum planning and delivery as per the expectations of the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, Economics + Commerce. Sociology, Psychology, Mass Media	192	340	190
BCom	Accountancy, Banking and Insurance, Financial Markets, Accounting and Finance, Management stud iesAccountancy, Banking and Insurance,	714	1781	699

	Financial Markets, Accounting and Finance			
MCom	Accountancy, Management	120	154	97
BSc	Chemistry, Physics, Microbiology, Mathematics, Biotechnology, Computer Science, Information Technology	426	1094	314
MSc	Organic Chemistry, Analytical Chemistry,Microbiology (By Papers) Chemistry and Microbiology (By Research)	40	162	35
PhD or DPhil	Physics, Chemistry and Microbiology	17	6	6
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3122	350	83	2	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
85	34	8	34	1	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has in place a formal student mentoring system that is facilitated through the 'Student Card System'. Under this, the college issues a Student Card for each student enrolled on campus. Every class is allotted a class coordinator, who fills in and maintains the student card. In this process, the class coordinator takes on multiple roles, in an effort to get closely acquainted with the class. For this, there are at least two such meetings, one in each term, but the interaction may be much more often, depending on the requirements of the student. Broadly, the class coordinator is responsible for: 1. Managing the day to day affairs of the class 2.

Keeping an eye on the regularity of the student in the class and other discipline issues 3. Getting to know the family background (economic and social) of the student and suggesting any possible assistance in this regard 4. Maintaining the academic and personal history of the student 5. Know the students better so as to design suitable teaching learning methodologies 6. To identify slow and advanced learners 7. To direct the slow learners to bridge, remedial and other language proficiency courses 8. To direct the advanced learners to addon courses like the in house Additional Credit Programme and other subject specific courses 9. Keeping the students informed about various college activities and channelizing them to co curricular and extracurricular activities or events as per their interest and talent. 10. Noting the major milestones and the progress of the students over the years, thereby helping the student achieve her/ his potential with advice for suitable careers in their areas of excellence. 11. Addressing individual student problems or any interpersonal issues arising in the class 12. To take first hand informal feedback from the students on the college and its functioning. 13. Mentoring of students through trying times. In addition, the college has always provided a very conducive and cordial ambience for an informal mentoring through the student teacher interface at various other levels. Over the years, this has developed a healthy relationship between the students and teachers. The students often approach their heads of departments or subject teachers with confidence in the staff room, departments and other areas in college. This approachability is enhanced through the constant interaction between teachers and students that is facilitated by various social media platforms. These various platforms gives the student a chance to seek mentor ship with respect to not just academics, but also for personal and emotional issues. Sometimes, noting the severity of the issue, the student is guided to consult experts: teachers from the psychology department or other certified counsellors at the institutions call. In this respect, our sister institution, VESLARC, often extends a helping hand.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3472	85	41:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	82	3	6	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows university norms on CIE. For aided subjects (except in Foundation Course), only external evaluation is mandatory. However many departments in the aided section evaluate students continuously through various methods, as decided by the departments themselves. Internal evaluation is

mandatory and part of requirement from university for Foundation Course in aided section and for all courses in self financed and PG sections. Each department conducts continuous internal assessment in its own way. Most of the departments like Economics, Commerce, Sociology, Psychology, Physics, Chemistry, BMM, Computer Science, IT, MAPR, BFM, Accountancy and Biotechnology conduct class tests. In Economics department, teachers are assisted by student teaching assistants that are appointed on basis of their class performance and participation. In addition to this, Economics, Commerce, Accountancy and Biotechnology departments sometimes conduct online Quiz by sharing information on certain free quiz conducting sites etc. on topics related to the curriculum. The BBI Department evaluated its students through novel activities like Banking Financial League, Maze of Words, Social Handshake, Dominoes etc. Some departments evaluate students on the basis of their performance in group discussions (Commerce, BMS, BMM, BAF, EVS), project presentations, assignments, viva (Accountancy, MA Psychology) presentations based on research paper (Microbiology for TY classes). In Foundation Course, students are also evaluated by the quality of social work they have done for a minimum of 30 hours.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared by college at the beginning of each year after the Principal conducts meetings with IQAC, HODs and Coordinators, Examination Committee, Intra collegiate Festival Committee (Talentia) and Sports Committee members. The academic calendar prepared for 2018 19 displayed the dates for our annual Intracollegiate Festival, Talentia, Annual Day, Sports Day, and presentations by all Departments and Committees for the Annual Academic Audit.The main purpose of fixing these dates in advance is to enable the departments to plan for their own department programmes and events. It also helps the students to plan their academic and extracurricular activities. Examination dates were decided by the University of Mumbai and intimated to the colleges, which was incorporated in the academic calendar as and when provided. Since the University of Mumbai conducted the semester end examinations for all the courses in 201819, the College was obliged to follow these dates for examinations. The dates for internal examinations for selffinanced courses, which are mandatory, are decided well in advance and displayed on the notice board. This method was followed for both the terms. After every examination, the last date for submission of mark sheets was declared. After the declaration of results, the dates are fixed for revaluation and communicated to the students. Declaring the last dates for submission of mark sheet has proved to be a very good method to ensure that the results are declared within the stipulated time given by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/VESASC-Programme-Outcomes-PO-Programme-Specific-Outcomes-PSO-and-Course-Outcomes-CO-2017-18-and-2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

	BA	Economics,Sociology, Psychology, Mass Media	133	103	77.44
	BCom	Commerce, Banking and Insurance, Financial Markets, Accounting and Finance, Management studies	544	497	91.36
	BSc	Chemistry, Physics, Microbiology, Mathematics, Biotechnology, Computer Science, Information Technology	251	203	80.88
	MA	Psychology, Public Relations	45	37	82.22
	MCom	Accountancy, Management	84	77	91.67
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/Student-Satisfaction-Survry-2018-19-Student-Feedback-about-VESASC-College-_-2018-19_compressed.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	7	UGC	98213	98213
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on IPR and Patents	Organized by IQAC and Research Circle of VESASC Under STAR DBT SCHEME	30/03/2019

'How to be a scientist and still not be poor'.	All Science Departments	18/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Public Toilet Health Check App	3 students of T.Y.B.Sc. Computer Science	Mastek	16/02/2019	Student

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	Tummy Tucks	Ms. Harshali Sawant of T.Y.B.A. started a small stall within the college premises where she sold homecooked breakfast to the students in the regular break time of the college	05/08/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Commerce	5
Accountancy	2
Microbiology	1
Chemistry	1
Accounting Finance	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2019	0	nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	6	0	5
Presented papers	3	4	0	0
Resource persons	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Flash mob Activities for Aids	College got trophy, students got	Mumbai District AIDS Control	600

awareness (15th November 2018, 28th November 2018)	certificates for their contribution in sensitizing the public about AIDS	Society (MDACS)		

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	National Service Scheme(NSS) unit of VES College of Arts, Science and Commerce	1) Swachata Hi Seva 30th Sep 2018 2) Railway Station Cleaning 2nd Oct 2018 3) College Premises Cleaning 8th Sep 2018 and 22nd Sep 2018	5	90
Aids awareness	National Service Scheme(NSS) unit of VES with Mumbai District Aids Control Society (MDACS)	1) Mumbai District AIDS Control Society (MDACS) Training 28th Aug 2018 2) Awareness Campaign regarding aids HIV 15th Nov to 28th Nov 2018	5	21
Voter awareness	National Service Scheme(NSS) unit of VES along with Collector office	1) Voter Awareness Survey 25th Sep 2018 2) Voter Registration Awareness program 9th OCT 2018	4	300
Social Awareness Week (24th January to 30th January 2019)	Bachelore of Mass Media(BMM) Dept. Of VES	COLLABORATIONS: 1) Rotary Club of Chembur 2) Vidyavardhinitrombay Mental Health Camp. 3) Traffic Safety event at Suman Nagar Traffic Signal. 4) Kandivalimithi River Cleanup with Mr. Afroz Shah. 5) Visit to Animal	3	100

		Shelter home at The Bai sakarbaidi		
Disaster Management	National Service Scheme(NSS) unit of VES` Municipal corporation of greater Mumbai	1)Session on Disaster Management 13th Oct 2018	2	130
Cyber safety	Womens Development Cell (WDC) unit of VES with Rescue Foundation (NGO: Bangalore)	1) Guest Lecture on Pornography and Cyber safety 25th Feb 2019	1	130
NASEOH Activities	Outreach cell of VES NASEOH	1) Mobilizing financial resources from community. Collected Rupees 40,000 2) One day sensitizing workshop towards Mentally challenged children and donated Rupees 6,000 3) Assisted trainees at NASEOH in various activities	10	109
ETC actvity1	Outreach cell of VESASC"ETC" Education, Training and Service Centre for PWD's (NMMC)	Students assisted faculty members of "ETC" in training their students	1	6
CACR activity	Outreach cell of VESASC and CACR	Conducting menstrual hygiene workshops at various municipality schools	2	9
		[View File]()		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Intercollegiate workshop on "Beneficial effects of Radiation and Indian Nuclear energy programme (16th Feb 2019)	130	IndianAssociation for Radiation Protection (IARP)	1
Testing of antimicrobial and anti biofilm activity from Essential oils of plants	3	Individual Vaishali Kamath PhD student Mumbai University .	90
Testing of antimicrobial activity of 12 extracts by agar cup method	2	Individual Ms. Divyashree Prabhu from Balabhai Nanavati pharmacy college, Mumbai	30
Study of stability of EZCFU One step for Pseudomonas aeruginosa ATCC 9027	3	June Enterprises	20
Six day study Study of stability of EZCFU One step for five culture	3	June Enterprises	6
Estimation of oil and grease content from petrochemical industry effluent	2	Huber ATE Environtech	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Internships	Student Internship for undergraduate students of Chemistry	Rashtriya Chemicals and Fertilizers Limited,Mahul Rd, Mysore Colony, Chembur, Mumbai, Maharashtra	01/05/2018	01/06/2018	S.Y.B.Sc and T.Y.B.Sc Students

		400074 Phone: 022 2552 2705			
Chemistry aptitude test	Aptitude Test for students of Chemistry	Indian Chemical society, Mumbai Branch Sir Vithaldas Chambers, Hutatma Chowk, 6th Floor, No. 16, Mumbai Samachar Marg, Fort, Mumbai, 400003 Phone: 022 2204 7649	02/09/2018	02/09/2018	F.Y.B.Sc, S.Y.B.Sc, T.Y.B.Sc and M.Sc Students
A D Shroff Elocution Leadership Camp (Economics Department)	Elocution and Leadership Camp	Forum of Free Enterprise,(FFE), 235, Dr Dadabhai Naoroji Rd, Borabazar Precinct, Kala Ghoda, Fort, Mumbai, Maharashtra 400001 Phone: 022 2270 3426	24/09/2018	29/09/2018	Open to all college students
Aptitude Test (Economics Department)	Know your Economy, Awareness Kindling Test, 201819	Scientific Research Association for Economic Finance (SRAEF), Chennai	12/01/2019	12/01/2019	Open to all college students
Social Work (Sociology Department)	Sentizing the studentrs regarding physically challenged children	National Society For Equal Opportunities For the Handicapped (NASEOH) Postal Colony,Chembur, Mumbai – 400 071. Tel : 022 2522 0224	01/07/2018	28/02/2019	20
Students	Students	Suburban	01/05/2018	01/06/2018	5

Internship (Microbiology Department)k (Sociology Department)	Research Internship	Diagnostics Suburban Diagnostics NMMC Hospital, Vashi NMMC Hospital, Vashi Rashtriya Chemicals and Fertilizer Ltd			

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5058000	2628014

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Fully	3.6	2015

| Libsuite | Partially | Browser Based | 2001 |

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33911	5713635	1953	321703	35864	6035338
Reference Books	23209	9855000	533	557681	23742	10412681

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	331	171	331	11	21	31	37	400	60
Added	23	10	23	10	0	0	1	0	2
Total	354	181	354	21	21	31	38	400	62

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

400 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
605000	404042	685000	800597

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College runs in two shifts and hence all the infrastructure facilities such as classrooms, laboratories, library, common amenities like girls' common room, indoor and outdoor game facilities etc. are utilized optimally. Auditorium and

Audio Visual room is available for college programs as well as to other VES Institutes. For booking, forms have to be duly filled and submitted to the principal for approval. The details of bookings are recorded in the diary for reference. Library ? Library shall cater to the academic and cocurricular needs of the students and staff ? Library shall help its users to locate, select and acquire the information needed ? Staff Members and Students can access the Library facilities and can borrow books, ? Magazines, periodicals, CD_ROM and other materials as per the rules for each category ? Library shall be accessible to the exstudents after formalities and payment of charges as stipulated from time to time. ? Annual Stock taking of Library books has been conducted Laboratory: The maintenance of the laboratory is managed by the Laboratory Assistant under the supervision of the HOD/Coordinator. They are required to maintain an inventory of the equipment and carry out Annual Stock checking and withdrawal/Scrap. Repairs and maintenance are handled as per the common policy of the college. General Maintenance: The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. Depending upon the nature of the complaints, the majority of them are resolved by the inhouse staff. If required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Lifts, Pest Control, Water Purification and Coolers. Some software are also under AMC like library -SLIM 21. IT Infrastructure: ? Each year, the IT support staff has to carry out preventive maintenance (such as servicing, cleaning, formatting, updating antivirus software etc) of the IT equipment. ? The problems faced by the department and staff members should be reported to the technical staff using Google form which is updated when the complaints are solved. ? Use of common LCD's/Laptops for lectures should be recorded in log book Sports o VES college ground is common for all Institutes under the VES umbrella. Each Institute has to plan their activities in advance and book the ground. The entire procedure of booking is handled by VES Trust office. o Students are not allowed to use indoor sports facility while his/her lectures or practical sessions are in progress. o Indoor sports facilities shall not be provided during the examination period. The Gymkhana is closed one week prior to the semester end examination.

http://ves.ac.in/vesasc/?p=12615

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	VES education fund et al	175	1314575
Financial Support from Other Sources			
a) National	DHE et al	470	1255123
b)International	None	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
competitive examination	16/07/2018	109	In house

Remedial coaching	13/03/2019	238	in house
Soft skill development	10/07/2018	189	squad infotech
Bridge course	09/08/2018	134	In house
Student Mentoring	01/08/2018	3122	in house
Yoga classes	14/01/2019	44	AMI yoga
Personal Counselling	01/07/2018	30	VESLARC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Aptitude test lecture series	145	0	3	0
2018	Career guidance by alumni	0	56	0	1
2018	Aptitude test by faculty	0	53	0	40
2018	HR skills	0	43	0	40
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Cipla,Wipro, TCS, ATOS SYNTEL	1755	395	Syscon Infotech,Eclerks, Cornell enterprises	15	14
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2018	11	B.A	Economics	I.D.O.L	M.A.
2018	15	B.A	Psychology	Amity,D.Y.Patil,I.D.O.L	M.A.
2018	4	B.A	Sociology	ILS,SNDT,I.D.O.L	M.A,LLB
2018	11	BSc	Mathematics	ICT,Pune university,pillai	MSc,B.Ed,MBA
2018	20	BSc	Microbiology	Ruia,Xaviers.MGM	MSc,PGDMLT
2018	9	BSc	Physics	Ruparel,UoM,Ruia	MSc
2018	7	BSc	IT	JBIMS,K.J.Somaiya,sterling	MSc,MCA,MHRD
2018	25	BSc	Biotechnology	SIES,Xaviers, K.J. Somaiya,Khalsa	MSc,B.Ed,LLB
2018	18	BSc	Chemistry	UDCT, Ruparel,Bhavan	MSc
2018	2	BMM	Journalism	BHU,UoM	M.A
2018	119	BCom	Commerce, BAF, BBI, bFM,BMS	Anna University,SNDT, Rizwi	MCom,MMS,MBA,B.Ed
2018	5	BSc	Computer Science	VESIT,Ruia,SNDT, Bharati Vidyapeeth	MCA, MSc CS
2018	1	BMM	Advertising	VESASC	MA
2018	1	MSc	Organic Chemistry	Narayan Guru	B.Ed
2018	1	MCom	Management	Tilak Education Society	B.Ed
2018	2	MCom	Accountancy	VES College of law	B.Ed , LLB
				View File	

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
GRE	1
TOFEL	2
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talentia	Intracollegiate	404
VES got talent	Intracollegiate	41
Marathi VangMay MandaIntercollegiatel	Intracollegiate	45
Youth festival	Intercollegiate	54
Carrom	College	217
Badminton	College	126
TableTennis	College	49
Chess	College	44
Running	College	405
Shotput	College	63
Discuss Throw	College	41
Javelin throw	College	37
Long Jump	College	68
Kabaddi	College	90
Khokho	College	72
Volley Ball	College	45
Cricket	College	264
Tug of war	College	145
Football	College	36
Throw ball	College	36
Impressions	Intercollegiate	200
RAGA	Intercollegiate	110

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Khelo Karate All India Open Karate Championship	National	1	0	8226	Mr. Raj Rajpal (TYBMM)
2018	Khelo Karate All India Open Karate Championship	National	1	0	8226	Mr. Raj Rajpal (TYBMM)
2019	6th Annual Body Power	National	1	0	8226	Mr. Raj Rajpal

	India Open Karate Cha mpionship					(TYBMM)

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

ANNUAL REPORT STUDENTS' COUNCIL 2018 2019 The Students' Council in the year 2018 19 organized an array of academic and extracurricular activities, these activities not only fostered development among students but also cultivated a sense of leadership and discipline. The Students' Council at V.E.S.A.S.C is an army of like minded individuals who strive to uphold the expectations of their fellow students and professors by facilitating several activities and events held for the welfare of students. As representatives of the student body, the council was held responsible for hosting events that helped students shape themselves as professionals with a variety of interpersonal skills. Every year the council begins with The Visibility Drive, the main purpose of the campaign is to encourage students to be a part of the council and educate them about the roles played by the student body in the college. The council has been immensely successful in encouraging students to be a part of The Clubs for 2 years. The Clubs conducted several activities based on the students needs and interests. Many activities included a drama club, dance club, literature club, art club, photography club, movie club, etc. These clubs played an essential role in the holistic development of students. In the same year, when devastating floods in Kerala peaked, the council in collaboration with the NSS unit organized a Donation Drive which collected enough food, medicines, clothing, etc. for the wellbeing of those held in the floods. The council not only focused on the students but also organized a special event to honour the hard work and perseverance of the professors called Action Replay: Back to School to mark the occasion of Teacher's Day. Swachh Vivekanand was another wonderful opportunity introduced by the student body to make sure that the premises of the college remain clean, the initiative helped raise awareness on the importance of cleanliness as each class representative along with the class took the responsibility cleaning the college premises. College festivals and events like Vivekanands Got Talent and Talentia proved to be the most effective way to gather all students on the same platform, enhance social interaction and facilitate the exchange of ideas and thoughts. Throughout the year the Students Council in partnership with the Value Lab organized a series of postermaking competitions. Towards the end of the year, students witnessed a one of a kind debate competition called Rannbhoomi, this event not only helped students to gain knowledge about the current trends in the market but also helped them develop a range of skills like public speaking, presentation skills, etc. All in all, the council has been an amalgamation of strength, discipline and diversity ensuring that the students have several events to engage including Talentia, Annual Day, alumni meet etc. These activities have not only helped students to shape their personalities but also helped members of the council become promising leaders. The members of the council are nothing but an epitome of teamwork, dedication and sincerity.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Every alumnus cherishes the time he or she has spent in college. VESASC has been one such source and inspiration for all the students who have passed out from this campus. Not only does the academic rigour followed in the college, but also the values imparted, practiced and seen in this very serene campus

makes the alumni come back to its alma matter. Since 2011,2nd of October has been celebrated as alumni day which allowed the alumni to connect with old friends and remember the good old college days. Vivekanand Education Society has a registered alumni association. The aims and objectives of the association are: 1. To act as a link between the "Alma Mater" (Vivekanand Education Society Alumni Association) and "Alumni" (The past students) 2. To provide a platform for interaction between alumni, present students, faculty of the college, college administration and the Vivekanand Education Society. 3. To assist in improving the facilities and infrastructure of the college with the help of active participation of the alumni. 4. To make available the expertise and experience of the alumni for the development of research and the educational activities of the college. 5. To be at the service of to the members, to the Alma Mater, the present students and to the society at large. 6. To help the students in project work. 7. Functioning as visiting/ guest faculty for the students. 8. Conduct mock interviews for the students. 9. Conduct meetings of educative topical value by inviting eminent personnel to address there. 10. Be the jury member for be any cultural/academic events organized by the college and Alma Mater. 11. To conduct competitions, seminar, and workshops for the students. 12. To help students to work on live case studies and with experienced professionals. 13. Guide the students with developing contacts for professional and academic enrichment. 14. Conduct film shows of educational relevance for the benefit of the students. 15. Assist the Alma Mater in conduction examinations. 16. To arrange for study tours, education tours, delegation of the members. 17. To develop and maintain a website of the alumni. 18. To provide members access to library/lab, ICT facility. 19. To grant freeships, scholarships, prizes, monetary assistance, books and or stationery to the poor and deserving students etc 20. To plan and implement welfare Programmes/ Skill development activities with the object of creating selfreliance. 21. To educate the community in social responsibilities and impart the knowledge of various social services available so as to enable them to make use of the same. 22. To provide career and vocational guidance to youth. 23. Guidance enhancement offer for professional and career development. 24. To render relief services at the time of natural calamities and emergencies. 25. To do all other lawful things incidental or conductive to the attainment of any of the attainment of any of the objects of the institution and to incur necessary expenditure thereon.

5.4.2 – No. of enrolled Alumni:

254

5.4.3 – Alumni contribution during the year (in Rupees) :

26000

5.4.4 – Meetings/activities organized by Alumni Association :

DATE 1 5th July 2018 at 1.00 pm 1.Audit of account statement will be done with the sub team comprising of Dr. Ritika Makhijani, Mr.Suman Ganger, Ms. Ekta Singh and Ms. Sakshi 2. Planning to hold AGM committee with the sub team comprising of Dr. Anita Kanwar, Mrs.Varsha Ahuja. Mrs,Shantni and CA Kishore Dichwalkar. 3.Meting of internal core committee 4. Release of emagazine 2 23rd August 2018 at 1.15 pm 1. First annual general body meeting should be conducted 8th September 3.00 PM 2.Preparing the plan of action for the activities of year 2018 3. Audit must be completed by 30 september. 3 8th September 2018 AGM Audited accounts of VESASCAA for the year ending on 31st march 2018 were read and kept for approval of the house. VESASCAA along with college placement cell will organize JOB mela. Carrier fair and communication skill workshop will be arranged E news letter will be started "First Cousin" for alumni Industrial visits will be organized. Fixed deposit will be made .for 25000/ or 50000/ . 4

19 september 2018 at 2.00 PM To do various arrangements of 2nd oct meet (only alumni committee) To ensure good no of alumni from each deparment 5 25th september2018 at 11.15am To do various arrangements of 2nd oct meet (only alumni Committee) 2 To ensure good no of alumni from each department (Only alumni Committee) 6 1st Oct 2018 at 3.00 PM To work out event flow and the other activities (Only alumni Committee) 7 23 March 2019 1.To review all the activities of alumni of the year, 2. To plan and make alumni calendar of year 2019 2020.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Internal Decentralization: • The Principal and the Vice Principal along with the Executive Administrator are given freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the Teaching and Non teaching aspects of college functioning. • IQAC has the freedom to formulate quality policies and its implementation discussed and planned at the several meetings conducted in the year. • HODs and Coordinators of Departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. • Committee meetings: Drawing participatory action plans, implementation and reflection on the same for improvement/innovation under the leadership of the Convener. • Staff Meetings: A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. • Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal and Vice Principal. Participatory Management : The college follows the principle of Participatory Management. The defining, allotting and communicating of responsibilities happen concomitantly in the meetings conducted at various levels as listed below: • CDC meeting: reviewing college functioning, making and approving budgetary provisions, making decisions for expansion etc. • Interaction with parents: The teachers interact with parents in Orientation Programs, Principal follows up with parents of defaulters in attendance, interact with parents of meritorious students during prize distribution functions • Students' Council interaction with the Principal and teachers: The students' council serves as a good interface between college authority and students. • Inputs from Alumni at department level: Help us plan activities for the students such as Industrial visits, Internships and placement. • Interaction with employers: Ideas drawn from external interactions by faculty members with employers during placement activities and industrial visits is shared for future planning of activities/courses. • Interaction with diverse external agencies: Faculty members participating in various activities like seminars, orientation and refresher courses, universities, committee meetings etc. share their experiences/ ideas to continuously bring about improvement in our functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• The rich and diverse experience of our staff members are utilized by the

	University of Mumbai for Curriculum Development across Arts, Science and Commerce streams. Two of our Faculty members are members of BOS and 09 members of Syllabus Designing and Framing committees of Mumbai University.• The college has developed the curriculum for the Additional Credit Programme (ACP):This Program is offered to the advanced learners. The design of the program is as follows: ACP has 3 modules: Module I Interdisciplinary component (50hrs), Module II Research Component and Module III Social service (30hrs).
Teaching and Learning	• Monitoring: Academic calendar and planning, teachers' diary reviewed monthly by HODs and semester wise by the Principal, monitoring of lectures taken and compensated, 100 percent coverage of syllabi, endorsing of innovative methods adopted by teachers and use of various audio visual aids. • Infrastructure support: WiFi campus, Library collection upgradation, microphone facility in big classrooms, upgrading laboratories and safety devices, ICT related tools, provision of internet facility. • Curriculum shaping: Providing diverse learning through multiple avenues subject association activities, forum activities, educational/ field visits and certificate and addon courses etc. to give students an additional insight into learning.
Examination and Evaluation	• Examinations are scheduled as per prescribed University time table and planned well in advance to ensure smooth conduct of exams. The evaluation scheme is communicated to the students in prospectus and through orientation programme. Scope is given for redressal through methods of Revaluation/ Verification. • Examinations Reforms: (i) Printing of the question papers from UOM sent one hour prior to exam carried out under strict confidentiality. (ii) Stitched Answer books for examinations to minimize unfair means. (iii) Maintenance of CAP and OSM data for individual teachers. (iv) Change of result processing software to give overall and subject wise result analysis.
Research and Development	• Teachers are motivated to participate in conferences, workshops and training

	programmes, to enroll for MPhil and PhD, permitted time off, facilitated to avail travel grant and FDP (UGC), apply for research grants minor/ major research projects (UOM). • STARDBT Received A grade for activities conducted under DBT Star College grant. Students present their work in conferences and in UOM Avishkar Convention. • Chemistry department having the highest research output was recognized in Academic audit. • PG/PhD Courses: The introduction of PG/ PhD programmes has further contributed towards enhancing research culture with a Central Instrumentation Facility under DST -FIST grant.
Library, ICT and Physical Infrastructure / Instrumentation	The physical infrastructure caters to to diverse needs of each courses. LCD Projectors are installed in all classrooms to enable use of AV in Classroom teaching. Wifi is avialbel throughout the campus. Library caters diverse student needs and responds to their suggestions for collection development and also improvements are made in service extended to students.
Human Resource Management	• Transparent administration: Rules and regulations of authorities like JDHE, UGC, UOM and GOM are strictly adhered to during recruitment, career advancement (CAS), superannuation etc. • Work accountability: Staff PBAS forms submitted discussed with Principal for improvement ,with Teachers' diary, compensation registers and portion completion cards as evidence? • Constitution of Statutory Committees like IQAC,WDC,Grievance Redressal Cell • Induction programmes, encouragement of professional growth of the staff, conduct of FDP and welfare activities, felicitation of the staff on completion of 25 years of service, has created quality consciousness amongst staff with Department Recognitions resulting in an upward spiraling effect.
Industry Interaction / Collaboration	• Enhancing Employability: MOUs with few companies for conduct of Employability Enhancement Certificate Courses have provided opportunities for interaction with industry. • Organizing industrial visits and inviting resource persons from industry: Industrial visits were organized by various departments. Scientists, entrepreneurs and industry experts are frequently

Admission of Students	• An effective MIS tool implemented has improved the admission process made easy, speedy by generating merit lists, with online filling of admission forms by introducing an Enterprise Resource Planning (ERP) package leading to multiple benefits like error free analysis of student database by identifying students with different academic capabilities and understanding their socioeconomic profile. Members of the Students' Council have also been contributing in the smooth process of admissions.Demand Ratios for FYBMS and FYBCom (BAF) are high and rising. This has prompted the college to seek permission to start a second batch of FYBCom (BAF).

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Time Table for teaching is generated using CIMS software Attendance of students is monitored using CIMS software using RFID card and hand held devices. Student App by CIMS-Using this customized app, students can access their attendance records and can also receive important information/ notices given out by the college. • Keeping in mind the tech savvy generation, innovations have been made to use social media platforms to exhibit college activities on instagram, Facebook and connect with the college alumni using LinkedIn. • Digital Signage near the main entrance of the college highlights various college activities as well as notices for students and visitors. • We have an ICT enabled auditorium that facilitates video conferencing.
Administration	For establishment of Management Information Systems (MIS), the college has opted for some ERP solutions which have been highly beneficial for both academic and administrative purposes. Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. Kiosks are

	set up by the college to help the students in filling of these online forms. For admissions wherein the fee received (income) gets linked to college financial transactions. Several authorities such as the Government and UOM call for information on student profile which can be easily retrieved from the said MIS. ? Activity Reports are compiled online . ? IT related complaints are lodged using Google form
Finance and Accounts	All the financial transactions are recorded using Tally ERP which is monitored by CFO of VES. A flash report is verified fortnightly. Net banking facilities are used for payments for Affiliation fees, Payment to visiting faculty, Provident fund, Online admission. Online Payment of TDS. Students are allowed to make payment using Digital facilities (EDC) transactions.
Student Admission and Support	• Online registration by students during admissions has helped us create an accessible student database. The system also helps save time and the whole process reduces paper usage. • ERPS is also used for the following for generating merit lists • The database of students is used by the RFID based attendance system • RFID based attendance marking system is also used to monitor the students' attendance in the gymkhana. • The student online database is also used for library transactions
Examination	• SARAL Software has been implemented to ease the process of result generation of the multiple examination patterns in the new Credit based Semester and Grading System of evaluation. • ERP generated student database has been used for result processing . • Computerized result analysis to generate reports which help teachers to plan remedial and additional coaching of students to reduce the failures, continuous monitoring of the attendance, performance and progress of the students using student card.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
		No Data Entered/Not Applicable !!!		
		[View File](#)		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	**Active Learning Pedagogy for using ICT tools in classrooms**	**NA**	**26/03/2019**	**26/03/2019**	**65**	**0**
2019	**OER Workshop (Day 1)**	**NA**	**15/03/2019**	**15/03/2019**	**22**	**0**
2019	**OER Workshop (Day 2)**	**NA**	**22/03/2019**	**22/03/2019**	**22**	**0**
2019	**Seminar on IPR and Patents**	**NA**	**30/03/2019**	**30/03/2019**	**13**	**0**
2018	**Session on Revised NAAC Metho dology**	**NA**	**08/09/2018**	**08/09/2018**	**16**	**2**
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Physics (IISC Bangalore)	**1**	**07/06/2018**	**27/06/2019**	**21**
Refresher Course : University and PG College MSc Teachers Training Program in	**1**	**07/06/2018**	**27/06/2018**	**21**

Biology/Life Science. (IISC)				
Orientation course (Sardar Patel University)	1	21/05/2018	17/06/2018	28
Orientation course (HRDC, UoM)	2	16/08/2018	12/09/2018	28
Refresher Course in Physics (HRDC Mumbai)	2	24/09/2018	12/10/2018	18
Orientation course (JNU)	1	05/03/2019	29/03/2019	24
Refresher Course (Somiya College)	1	02/05/2019	15/05/2019	13
Orientation course (HRDC UoM)	1	05/10/2018	02/11/2018	28
Orientation course (HRDC UoM)	2	28/05/2018	26/06/2018	28
FDP	1	04/05/2019	13/05/2019	9
Science Festival	1	03/10/2019	09/10/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
55	85	54	65

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Advance against salary, Yoga at subsidisd rates, Music classes, Staff gym, VES Staff Quarters	Medical Insurance, Yoga, Music classes, Staff Gym, Financial Assistance in case of Medical emergency	Scholarships, Book Bank Scheme, VES Financial aid, Yoga and Music class

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

VES College conducts both internal and external financial audits on regular basis. VES Management believes in continuous monitoring of financial aspects of the college. Internal audit was conducted internal auditor appointed by VES and reports were submitted to the Management. The internal audit was conducted as per Standards on Auditing (SAs) issued by ICAI. External audit was conducted as per SAs Further, for aided courses, other audits are also being conducted in span of 5 to 10 years as per the requirement, namely, Joint Direct Assessment, Accounts Office Audit, Pune Accountant General Audit. These are regulated by

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
V.E.S EDUCATION FUND, V.E.S. WELFARE SECTION (SFC), V.E.S. WELFARE SECTION (AIDED), SCHOLARSHIP FROM ALUMNI, MOTUMAL KARLO TRUST, SUMAN RAMESH TULSIANI CHARITABLE TRUST, NIHCHAL ISRANI FOUNDATION	1291575	Financial Aid to Students

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6.4.3 – Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent Teacher Association in our college. 1.Departments conduct Parents Teachers meetings annually or biannually and the Class coordinators update parents about the progress of their wards . 2.In the event of Attendance defaulters or Discipline related issues , the concerned parents are called upon to intimate their wards absence from classrooms or indiscipline and warned about the possibility of not being allowed to sit for the ensuing examinations or being disallowed for admissions in the forthcoming year .

6.5.3 – Development programmes for support staff (at least three)

1. 2 Library support staff attended a one week training program at R.J College from 24th to 31 Dec 2018. 2. 3 Office staff have attended training for updation of administrative procedures. 3. 3 Laboratory staff have undergone training programme for Instrument Maintenance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Discussions for Initiation of Autonomy 2. Enabling teachers for Econtent Development 3. Application to various government bodies for funding

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	RUSA Application Sent	17/07/2018	18/07/2018	18/06/2019	0
2018	Applied for College with Potential for Excellence	24/08/2018	24/08/2018	24/08/2018	0
2018	Applied for NIRF Ranking	06/12/2018	06/12/2018	06/12/2018	0
2018	AQAR submitted	20/12/2018	20/12/2018	20/12/2018	0
2019	OER Workshop conducted (Day 1)	15/03/2019	15/03/2019	15/03/2019	22

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Premarital Counselling	10/08/2018	10/08/2018	59	2
Expressions (My Body My Choice)	18/02/2019	18/02/2019	29	8
Cyber Safety/crimes	25/02/2019	25/02/2019	87	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

13.7 of power requirement is met by Solar Photo voltaic (21.6 kwp) installed in the campus. Two plantation Programmes have been conducted during 201819: On account of World Environment Day, on 12th June, 2018 and on Van Mahotsava on 1st July, 2018 it was done with the association with SPN Doshi Women's College. • Plastic Ban Activities 53 volunteers on 28th August, 2018 took an initiative of making paper bags and about 150 bags were made and distributed these in slums. On 22nd January 2019, 29 volunteers also made 58 Cotton Bags and distributed to the villagers of Maldunge. 55 volunteers were part of the awareness rally which was conducted on 4th September, 2018. A Street play was performed by the volunteers and an initiative taken to promote cotton bags by distributing them to general public. On 28th September, 2018 also 30 volunteers distributed cotton bags and paper bags in Konkan Nagar, Chembur. It was distributed to houses and also to the retail shop. Volunteers also explained the benefits of using the paper and cotton bags and bad effects of plastic bags. Volunteers collected about 17.5 Kg of Bisleri Bottles during April 2018

for which the leaders were felicitated for their work on 30th August, 2018 at Bisleri tower, Andheri by the Bisleri Company. VES College of Arts Science and Commerce got 5th Rank for active cooperation in plastic collection and recycle awareness drive conducted by Bisleri International Pvt Ltd. Consistent use of compost pit (Zero waste campus) Ground water recharge system Talks on Environmental Consciousness and Sustainability were organised as listed in 7.1.7

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	7
Scribes for examination	Yes	3
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	18/12/2018	2	Promotion of Science through Exhibition Science Mela	Close to schools. Shared knowledge/resources with students community to from schools from Mumbai	350
2019	1	0	14/03/2019	1	Job fair	Students placement by organizing job fair close to industry	389
2019	1	0	02/03/2019	2	Extended college premises for conduct of State/Central Govt Exam	Extending college infrastructure for Govt exam	0

2018	0	1	07/09/2019	7	Social component in Additional Credit Program	Social service by students at Ruchiram Thadani School of hearing Impaired and NASEOH	24
2018	0	1	01/12/2019	60	Funds collection drive	Awareness amongst students about Social work and NGO nearby	93
2018	0	1	05/10/2019	1	Societal handshake	Awareness amongst Parents of college students regarding Banking and Insurance for financial Inclusiveness, as many students are first generation learners	70
2018	0	1	26/01/2019	6	Social Awareness week	Awareness about social responsibility and contribution towards it	183
2018	0	1	18/08/2018	1	SEWA : Entrepreneurship festival leading to Revenue g	contribution to society through entrepreneurship activity	64

			eneration for social cause	leading to responsible citizen

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Duties and Code of Conduct for teachers	31/05/2018	The code of conduct discusses responsibilities of teacher. Academic duties consisting of teaching, exam/assessment and coordination in carrying out various extracurricular and cocurricular activities. Teacher shall not discriminate students/colleagues adversely on political, race, caste, religion, language or for other reason of an arbitrary or personal nature.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Movie Screening on SelfDiscipline	28/07/2019	28/07/2019	61
Poster making competition on value Kindness	22/09/2018	22/09/2018	23
Poem /Story Narrating on value Trust	20/10/2018	20/10/2018	40
Observing Constitutional Day	27/11/2018	27/11/2018	31
Observing Unity Day Unity Day Run	31/10/2018	31/10/2018	10
Observing Youth day	12/01/2019	12/01/2019	20
Republic Day Parade	26/01/2019	26/01/2019	23
Mahatma Gandhi Jayanti visti to Mani Bhavan	16/10/2018	16/10/2018	16
Walk to Sabarmati Ashram (Along with University of Mumbai)	19/10/2018	21/10/2018	1

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Consistent use of compost pit (Zero waste campus) 2.Ground water recharge system 3.Tetra pack, battery collection and hand over for recycling/disposal.

4.Solar PV for generating electricity (21.6kwp) 5.Workshop on making of paper and cloth bags on 14/07/2018 6.Invited talk entitled "Cleaning of Beaches" by Advocate Afroz Shah, winner of Champion of the Earth Award on 6 /10/2018 7.National pollution prevention day was observed by organizing poster competition on "Man made Disasters" on 02/12/2018 8.Talk on 'Impacts of lifestyle on environment possible ways to minimize it.' By Dr. Devidas Gulwade on 15/12/2018 9.A talk on "Maintenance of bike and effect of different parameters for optimal performance fuel economy" by Mr. Ankeet Gokalgandhi on 15/12/2018 10. Guest lecture by Mr Suprio Das on Topic : Waste Management 24/01/2019 11.Mr. Aankeet Gokalgandhi started the initiative of collection of Tetra packs and used batteries and gave for recyling and safe disposal. 12.Talk by Mrs Rashmi Joshi, Environment consultant on "Reaching the Aim of Swatchha Bharat" on 23/02/2019 13.World water day was observed by screening of videos along with discussion on 'Save Water' in different classes on 22/03/2019 Also this video was circulated in different classes on Whats app group and also displayed on digital signage

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I Best practice: Student Card and Mentoring system 1. Title of the Practice Student Card and Mentoring System 2. Objectives of the Practice 1. To create an informal informative association between mentor and mentee 2. To provide better guidance and support to the students' needs 3. To provide teachers to build the overall personality of the student, who can contribute to nation building activities. 3. The Context Considering the feedback received from mentees and their mentors, changes were made to the format wherein questions were more direct. Questions were asked across the six semesters as per their relevance to the students need for that semester or year. An attempt was made to get quantitative data for some questions, which could be used to make more meaningful decisions in future for student community at large. 4. The Practice This is the fourth year of this practice since its inception in 201516. Student receives student card by their respective class coordinators (CC). Two formal meetings with individual students or group of 45 students in a year is arranged by the CC wherein the students mention their academic background, interests and their aspirations and goals, family back ground and expectations from the college. In the next semester, another meeting with students is planned to know their experiences, evaluate their performance and ask suggestions for improving college facilities and functioning. The mentor looks at the attendance and performance of individual student and suitable measures are taken. Parents are intimated about their wards performance and separate parent meetings are held in chronic cases to report. Advance learners/good performers are advised to join ACP, take up projects/internships, while the weak academic performers are instructed to participate in remedial coaching. Students are also encouraged to participate in literary, fine arts, performing arts and sports depending on their interest and talent. Students identified with personal difficulties and low selfesteem are guided to the counselling cell of the college/VESLARC. Depending on the year and semester questions asked reflect the need of students and appropriate response from mentor is expected. Mentor also note the information to certain question in qualitative format for its analysis. 5. Evidence of Success This is an ongoing process for the student in his/her three years (six semester) duration in the college. The outcomes of this process can be evaluated both objectively and subjectively. For most students the academic progression has seen an upward trajectory suggesting better performance with every year. Examples of students can be cited wherein the progress has been phenomenal. Students grow in their values and better understanding of the subjects. Quantitative data was useful for some questions and the responses analyzed will help students issues to some extent. 6. Problems Encountered and

Resources Required Time to undertake this activity is an important factor for both the mentor and mentee to make the best of this process. With fixed meeting schedules every semester this factor is taken care but the number of students (approx. 6070) in large classes becomes a difficult task for mentor to have a strong hold over the students' performance per se. To collate quantitative data for questions is also a tedious task for the mentors and better ways to accommodate the same has to be reconsidered. II Best practice: Green initiatives 1. Title of the Practice: Green initiatives to inculcate green consciousness in students and plan actions to save our environment and to be one with Nature. 2. Objectives of the Practice "Save the nature to save the future, make safer environment for better tomorrow" We plan various activities with to perpetuate green consciousness in our students, with a firm belief that these activities will enhance their awareness and influence their independent thinking abilities to make simple practical attentions in their personal and professional lives that can have a long term impact on improving our environment. 3. The Context Institute has installed 21.6 kwp solar PV. Also, institute has a compost waste where all wet waste from canteen is converted in compost and used in gardening. These initiatives demonstrate institutes commitment for environment sustainability and inspire students to take up responsible steps for better environment. We plan activities and awareness session about various dimensions such as global warming, global plastic problems, increasing generation of electronic waste, effect of unrestricted use of electricity on environment so that students can take informed steps in their individual capacity and alter their lifestyle to respect nature and not take it for granted. 4. The Practice Various Green initiatives conducted to achieve the objectives are provided below 1. Workshop on making of paper and cloth bags on 14/07/2018: This is organized to make students aware of the grave danger of plastic pollution. Realizing the need to find an appropriate solution for this menace, a workshop on making of paper and cloth bags was organized. 2. Invited talk by Advocate Afroz Shah, Winner of Champion of the Earth Award entitled "Cleaning of Beaches" on 6 /10/2018 was organized to spread awareness about cleaning and conservation of the coastal beaches and Mangroves. 3. National pollution prevention day on 02/12/2018 was observed by organizing poster competition on "Man made Disasters": To spread awareness about human errors such as unthoughtful diversions of streams and rivers, Bhopal gas tragedy and deforestation responsible for Disasters and the need for Environmental awareness. 4. Talk on Impacts of our lifestyle on environments possible ways to minimize it Saturday, December 15, 2018, Dr. Devidas Gulwade. Different aspects like conventional energy resources, global rise in energy demand and its contribution towards global warming was discussed. Growth of electricity consumption in our campus in past few years was highlighted. Details about solar photovoltaic implemented in the campus and effectiveness of use of solar energy in minimizing environmental impact was addressed. Furthermore, the growth of plastic waste and possible disastrous situation in future was highlighted. 5. Talk on Maintenance of bike and effect of parameters such as tyre pressure, right engine oil, filters for optimal performance by Professor Aankeet Gandhi on December 15, 2018 : To spread awareness about maintenance vehicles and effect of parameters such as tyre pressure, right engine oil, filters for optimal performance and fuel economy was be discussed. 6. Guest lecture by Mr Suprio Das in association with Bajaj Electricals entitled "Waste Management", on 24/01/2019: Purpose is to sensitize students about the importance of Waste management, Segregation and Processing so that waste can be turned into wealth. 7. Talk by Ms. Rashmi Joshi, Environment consultant on "Reaching the Aim of Swatchha Bharat" in A.V.Room Highlighted the importance and need for solid waste management with focus on the deteriorating status of dumping grounds around Mumbai 8. World water day was observed by screening of videos along with discussion on 'Save Water'in different classes. Also this video was circulated in different classes on Whats app group and also displayed

on digital signage, to sensitize students about need to minimize wastage of water and make optimum use of water in all our day to day activities. Various facets related with water wastage and severe situation of water crises across the different parts of the country was highlighted in the discussion with students. 9. Mr. Aankeet Gokalgandhi continued the initiative of collection of Tetra pack and used batteries. 5. Evidence of Success This is ongoing process of making student aware of current environmental issues and possible disastrous situation that may erupt if we do not take timely steps. These initiatives highlight individual role in protecting environment. These awareness and sensitization to various facets of environment and individuals' role in boosting environment sustainability will influence their decisions as individual and also in their jobs in future. Compost pit is continuously in use and wet waste converted to compost is used in gardening. Solar PV has produced 13 of total electricity consumption in the campus. Based on various Green Initiatives implemented and efforts undertaken towards its continuity and sustainability, we received third rank in the Green Campus Award Competition conducted by Senergy Pvt. Ltd. Energy Conservation and Sustainability Consultants, Mumbai. 6. Problems Encountered and Resources Required Institute has installed 21.6 kwp solar project in the institute. It effectively uses solar energy to generate electricity by reducing greenhouse gases emissions. Installation of solar PV needs investments as well as need shadow free rooftops where solar PV can be installed. Planning of different activities needs continuous efforts of staff as well as students. Maintenance of compost pit needs skilled manpower to regularly take care of the pit and use compost in gardening.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/Best-Practices-VESASC-Student-mentoring-Green-initiatives.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We at VESASC are driven by the ideals of Swami Vivekananda and our founder member, Late Shri. Hashuji Advani, a visionary who believed in imparting holistic education with emphasis on character building to create good citizens who can contribute effectively towards nation building. The Management has proactively lent its support to ensure that the quality of teaching learning process is sustained while there is a vertical and horizontal growth in the college. • We have earned repute for distancing ourselves from commercialization of education. No donations are taken and no capitation fee charged for admission. VES Management follows transparent administrative practices, in all its transactions with students, faculty and all others concerned. • College endeavors to inculcate a strong sense of Discipline in its functioning to ensure students build high levels of commitments. Discipline is implemented by Principal, AntiRagging Cell and Discipline committees with emphasis on maintaining attendance and abiding by dress code. • An inclusive education policy is followed that ensures education to all without any discrimination. Inclusive education is worked through Remedial courses, Certificate courses and enrichment lectures that helps the students from socially marginalized groups, vernacular medium students and academically weaker section of students to cope with their academics, while ACP helps the advanced learners. • Collaborative and participative functioning is our strength wherein policy decisions right from the Management are taken after deliberations and brainstorming sessions with the heads at different levels. Academic, Committee and Admistrative Audits are conducted annually. Impartial

administrative practices generate trust in the minds of staff leading to stability, security and a sense of belongingness to the institution. Academic calendar and planning, teachers' diary reviewed monthly by HODs and semester wise by the Principal, monitoring of lectures taken and compensated, 100 coverage of syllabi help to create a strong academic culture in college. • Staff induction programmes, timely promotion of professional growth of the staff, permission to participate in FDP and welfare activities, felicitation of the staff on completion of 25 years of service has created a conducive atmosphere contributing to developing a good work culture. Quality enhancement initiatives such as Department Recognitions have resulted in developing a positive attitude leading to an upward spiraling effect in several areas. • Being the main stakeholders, students are allowed to participate at various levels to groom them to become future leaders. There are many committees set up for the academic and administrative purpose where students' representatives are coopted e.g. IQAC, WDC, and Library etc. These activities enhance their leadership qualities, communication skills and personality. • College facilitates learning music at its Music center. Students and staff are provided with free music lessons and even encouraged and helped to complete their music exams conducted by Gandharva Vidyalaya. • College abides strictly by all the rules and regulations of governing authorities such as JDHE, UGC, UOM and GOM during admissions, recruitment, career advancement (CAS), and superannuation and in discipline related matters. College has received letters of appreciation from government authorities in this regard.

Provide the weblink of the institution
https://ves.ac.in/vesasc/wp-content/uploads/sites/11/2019/12/VESASC-Institutional-DIsinctiveness-2018-19.pdf

8.Future Plans of Actions for Next Academic Year

. Application for Autonomous Status. 2. Improvement in ICT enabled infrastructure. 3. Conduct of Seminars 4. Procurement of AntiPlagiarism software and impetus to research. 4. Strengthening the support for students for cultural and sports activities. 5. Improvement in the placement opportunities for students. 6. Continuation of efforts towards ecofriendly practices 7. Conduct of External Academic and Administrative Audit.