



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	VIVEKANAND EDUCATION SOCIETY'S COLLEGE OF ARTS,SCIENCE AND COMMERCE
• Name of the Head of the institution	Dr. Anita Kanwar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225227514
• Mobile no	9969881876
• Registered e-mail	vesasc.admin@ves.ac.in
• Alternate e-mail	anita.kanwar@ves.ac.in
• Address	Vivekanand Education Society's College of Arts, Science & Commerce, Sindhi Society, Chembur, Mumbai 400 071
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400071
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	Urban																								
• Financial Status	Grants-in aid																								
• Name of the Affiliating University	University of Mumbai																								
• Name of the IQAC Coordinator	Mrs. Samhitha Sharma Kain																								
• Phone No.	9833841755																								
• Alternate phone No.	02225227470																								
• Mobile	9833841755																								
• IQAC e-mail address	iqac_vesasc@ves.ac.in																								
• Alternate Email address	samhitha.sharma@ves.ac.in																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://drive.google.com/file/d/1LMWw71g3rKSR-aUDrrJB_ls6qd3LzVGr/view?usp=sharing">https://drive.google.com/file/d/1LMWw71g3rKSR-aUDrrJB_ls6qd3LzVGr/view?usp=sharing</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://drive.google.com/file/d/1eZTVpARnSgu54datPZturX-H8jUtBZVA/view?usp=sharing">https://drive.google.com/file/d/1eZTVpARnSgu54datPZturX-H8jUtBZVA/view?usp=sharing</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 3</td> <td>A</td> <td>3.26</td> <td>2017</td> <td>12/09/2017</td> <td>11/09/2022</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.12</td> <td>2012</td> <td>10/03/2012</td> <td>09/03/2017</td> </tr> <tr> <td>Cycle 1</td> <td>B++</td> <td>00</td> <td>2003</td> <td>16/09/2003</td> <td>15/09/2008</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 3	A	3.26	2017	12/09/2017	11/09/2022	Cycle 2	A	3.12	2012	10/03/2012	09/03/2017	Cycle 1	B++	00	2003	16/09/2003	15/09/2008	
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Cycle 1	B++	00	2003	16/09/2003	15/09/2008																				
<b>6.Date of Establishment of IQAC</b>	09/07/2004																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Sarla Rath	UGC-DAE-CSR	UGC-DAE-CSR	2019 3 years	253000
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>		<b>4</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>No</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		<a href="#">View File</a>		
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<p>1. Plan of Action was prepared by IQAC for online delivery of lectures, wherein training sessions were organized for teachers for adoption of G Suite LMS and students were oriented with the modalities of the same.</p>				
<p>2. Planning and Execution for UGC Peer Team Visit for grant of Autonomous status. For this, an IQAC AUTONOMY CORE TEAM was formed from IQAC members, which proved to be instrumental for effective coordination. Apart from a number of informal meetings, this IQAC team also conducted elaborate departmental and office presentations: 2 Rounds of Online presentations/ interactions/ meetings were scheduled and executed with suggestions from the IQAC Autonomy Core Team for improvement. Round 1 was from 15th to 23rd January 2021. Round 2 was from 1st Feb to 8th Feb 2021.</p>				

3. Student card was reformed into a more effective Student Connect System for more conscientious and sensitized coordination during this pandemic year.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1. Action Plan for attaining autonomous Status	Autonomous Status conferred on 7th Sep 2021
2. Preparing a plan for Online Teaching Learning	Google LMS was adopted for Online Teaching Learning and an F.D.P. was organised by IQAC on 5/6/2020 by Dr. Anjali Yeole
3. To make the student card more effective and relevant during the pandemic	Student Card was reformed and renamed as Student Connect System and a better connection established between mentor and mentee

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	29/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	17/03/2022

## Extended Profile

### 1. Programme

1.1

28

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 3709

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 736

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 1205

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 80

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 92

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	<b>28</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>3709</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>736</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>1205</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>80</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	92
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	221.48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	267
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For effective curriculum delivery, academic calendar is prepared in advance. All departments plan and distribute the workload as per the subject specialisation of the teacher. Teachers maintain a record of their daily activities and lectures in their Diary and maintain syllabus completion cards assuring 100% syllabus completion. For effective implementation of the curriculum and to enrich the learning process, various co- curricular and extracurricular activities are conducted by Departments. Teachers are encouraged to upgrade their teaching skills by attending workshops conducted by BOS (especially after revision of syllabi), Orientation, Refresher, Short-term Courses conducted by the Academic Staff College under UGC and RUSA and other Professional bodies . Conduct of Remedial classes, Bridge courses, Certificate and Value based courses along with internship and live projects enhance students' employability skills. Use of Innovative online teaching methods and conduct of Internal FDP to share their knowledge, equipped teachers with new tools of teaching. Feedback

regarding curriculum from all stakeholders has contributed towards effective curriculum transactions. Institution's Internal Academic Audit ascertains adequate and effective curriculum planning and delivery. College has received autonomous status from academic year 2020-21, which will help to have flexibility and advancement in the curriculum structure and evaluation of students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each year, the Principal conducts meetings with HODs and Coordinators, and examination committee to draw up the Academic Calendar that displays all the important dates like FY/ SY internal/ external examinations, our annual Intra-collegiate Festival Talenta, Annual Day, Sports Day, and the Annual Academic Audit presentations by all Departments and Committees. Examination dates for final year classes are decided by the University of Mumbai and are incorporated. Last dates for submission of mark sheets ensures that the results are declared within the stipulated time given by the University. Subsequently, the dates are fixed for revaluation and communicated to the students. The examinations for PG and final year UG scheduled in March and April 2020 were conducted online as "Mission Examination" in September/October 2020 along with their pending ATKT examinations of previous semesters. In this endeavour, our college was selected as the Lead College for Cluster 2 that included 14 colleges. Subsequently, we strictly followed University circulars regarding the conduct of examinations and declaring of results.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum**

**A. All of the above**



**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

Nil

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

7

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

728

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ethics in Education is important because it helps to run the system smoothly. Ethics sets the standards of what is acceptable and what is not, therefore, subjects like Business Ethics, Corporate Values, and Business Environment helps the institution to inculcate such values among the students. Gender sensitization is achieved through classroom discussions, counselling workshops, seminars, talks, awareness programs for instance the department of Psychology had organized a session on Counselling the Diverse populations with reference to Women/Men & LGBTQ. A quality curriculum is one that includes gender equality as a result of teaching and learning and subjects like Foundation Course, Societal Awareness helps in inculcating these values among the students. The institution imparts values of sustainability and responsible citizenship through subjects like Environmental Science, Environmental Economics and Environment Biotechnology.

Apart from the above-mentioned subjects' issues like human values, environmental sustainability, and gender sensitization is projected through various committees like Go Green, WDC (Women Development Cell), Value Lab which from time to time organize various Workshops, Seminars, Expert Talks, Debates, Quizzes to

impart these values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

37

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

A. All of the above

<b>syllabus and its transaction at the institution from the following stakeholders</b> <b>Students</b> <b>Teachers</b> <b>Employers</b> <b>Alumni</b>	
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="https://drive.google.com/file/d/1xqwIAmoVh94PHRDL58ggm-rWqmhAUCl/view?usp=sharing">https://drive.google.com/file/d/1xqwIAmoVh94PHRDL58ggm-rWqmhAUCl/view?usp=sharing</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://drive.google.com/file/d/1xqwIAmoVh94PHRDL58ggm-rWqmhAUCl/view?usp=sharing">https://drive.google.com/file/d/1xqwIAmoVh94PHRDL58ggm-rWqmhAUCl/view?usp=sharing</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
<b>1315</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	

348

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- To assess the learning levels of students, assignments/ tests/ class presentations by students/ crosswords/ quizzes through Google Forms/ Classroom, 'Quizizz', etc. (at least one after every topic by all departments). E.g. Media students were asked to create online PR Campaigns, documentaries, Ad films, Podcasts and design posters, Computer Science students were assigned mini-projects, for practical sessions students prepared e-journals to assess their comprehension and ability to record and interpret results.
- Advanced learners were encouraged to enroll in the prestigious Additional Credit Program (ACP) of our College, undertake short term courses on Swayam/other online platforms, participate in 'Avishkar' by UoM, participate in the Nusantara Research Project/ Internship (Commerce Department) and in a software development competition (Computer Science Department). Chemistry Aptitude lectures enabled the students to prepare for competitive exams like IIT JAM, ICT (Chemistry Department). The Microbiology Department engaged the students in conducting an online intercollegiate Certificate Course called Microbytes. All departments conducted guest lectures/ webinars.
- For slow learners, many departments used slow paced assessment via 'Pear Deck', encouraged collaborative learning, conducted online remedial classes and posted lecture recordings in Google classrooms. Online tools such as the Pen-tablet were used to simplify and illustrate lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3709	80

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- During the pandemic year 2021, the faculty at VESASC innovatively improvised to continue with online student centric methodologies like recaps, Google class discussions/ assignments, forming class wise groups for various collaborative activities, online quizzes, assignments and presentations. The objective was to get students to continue to work and learn together, even when online.
- Efforts were made to utilize all available opportunities of experiential learning during the pandemic. E.g. conducting role plays, live market sessions onequity market subjects (Financial Markets Department), workshops, sharing recordings of practical experiments in College Labs and conducting practicals wherever possible on human subjects (Psychology Department). The Accountancy and Finance Department designed an experiential learning exercise over 2 semesters, where students audited documents and financial statements of the companies created by groups.
- Problem solving methodologies were employed in subjects like accountancy, Maths, Physics, and Economics withDynamicExcel Sheets andCase studiesfor insights/ solutions.
- Online internships wherever possible were arranged. Experience of research was also encouraged through field projects conducted online.
- Online teaching was made more engaging and live with writing and drawing through audio visual aids such as jamboards,

PPTs, self made and available online videos, diagrams, programs, algorithms etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1CM2HogZxVEpkOTNjvxCEw8vtwqng7nhF/view?usp=sharing">(Teaching learning ideas and Processes in 2020-21)</a> <a href="https://drive.google.com/file/d/1oFhOGSwieAUVffWVQHP50mzBrMywZ1Mm/view?usp=sharing">(Teaching learning ideas and Processes in 2020-21 - Summary)</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

2020-21 was the richest thus far in its use in ICT enabled teaching learning processes than ever before:

- Posting lecture notes, uploading boardwork, lecture recordings etc. in Googleclassroom by all departments.
- Use of online educational videos (eg. solid state involving 3d pictures as well as the instrumentation part of spectroscopy and demonstration of actual experiments by original authors).
- Self made ppts/ videos/ live demonstrations of practicals by teachers(Microbiology).
- Use and sharing of ppts made by experts from various fields as well as authors of the texts in use (access courtesy our Library).
- Teachers also explored the use of MS Paint as blackboard, use of Pen Tab, and Open Board software for online teaching (Physics).
- Some used Monte Carlo (Physics) techniques and graphic organizers like MS Excel for visual representation.
- MS Excel was also used by many to solve sums, do statistical calculations and analyse research data, instead of using the



traditional blackboard. This helped save the calculations if the problem extended beyond one lecture.

- <https://drive.google.com/file/d/1CM2HoqZxVEpkOTNjvxCEw8vtwqnq7nhF/view?usp=sharing>. (Teaching learning ideas and Processes in 2020-21 shared regarding ICT enabled tools used)
- <https://drive.google.com/file/d/1oFhQGSwieAUVffWVQHP50mzBrMywZ1Mm/view?usp=sharing>. (Teaching learning ideas and Processes in 2020-21 shared regarding ICT enabled tools used - Summary).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

110

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

80



File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

891

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Internal evaluation is mandatory and required by UoM as Projects for some subjects in the Aided Section (E.g.FC) and for all courses in Self Financed and PG Sections. Where compulsory, weightage given to internal evaluation is 25% (UG: 5 for attendance/active participation and 20 for class tests/ orals / group discussions/ project presentations) and 40% (PG: two tests/ assignments/ presentations/ role plays).
- 2020-21 being online allowed conduct of continuous internal evaluation by various online methods, guidelines of which were meticulously conveyed to students. Most departments conduct one test per paper per semester, but some conducted multiple tests and take the average/best score. Some departments conduct group discussions among students or allot different projects to students and ask them to make project presentations as part of internal evaluation. All project presentations, individual as in PG courses or in groups as in FC, viva, or group discussions were conducted in 2020-21 using G Meet.
- Students unable to get the minimum marks/ are absent in internals are consciously identified and given another chance.
- Following the discretionary rules set by UoM, the internal results can only be declared along with the term end examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Students are informed about the internal question paper pattern and dates well before the internal examination. Deadlines to submit projects or assignments are announced to

students well in advance and they are reminded about these in WhatsApp groups/ personal messages if necessary.

- Many departments discuss the question paper solutions after the examinations for the benefit of students.
- Internal examinations are rescheduled for some students if they email the teachers with some valid and unavoidable issues related to the pandemic etc. for being unable to take exam.
- The College has a Student Grievance Cell with an online grievance redressal form.
- When the students approach subject teachers with other minor grievances about incompatibility among the members in the group projects, they are suitably counselled or their groups are changed. Group projects are assigned to classes with large student strength. This method not only improves the efficiency of the system but also teaches the students the importance of teamwork.
- By adopting such measures, the subject teachers are able to finish the internal evaluation in the stipulated period and upload the results in time.
- Overall our internal assessment system functions in a transparent manner with the best interests of the students in mind.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Programme and Course Outcomes are clearly stated and

uploaded on the College Website and are in tune with what the UoM strives towards.

- Through these, the teachers and students are made aware of the level of expertise expected to be developed in their respective fields.
- The faculty also communicate these at the start of the respective courses.
- The faculty ensure that the student understands the basic concepts in the subjects and can apply them in the real world.
- The students are also imbued with realization of human values; their creativity is tapped, a sense of social service/ responsibility and a critical temper is developed.
- Students are also guided to develop analytical skills and scientific approach towards the things they see around them and apply theoretical knowledge practically.
- Efforts are taken to inculcate a positive and ethical outlook, imbibe the values of integrity, hard work, independent opinion and teamwork, writing skills and effective oral communication.
- The students are inspired to go for higher studies.
- They are also updated with the recent trends in the subject.
- Students are prepared towards working in research laboratories/ industries.
- The focus for PG Students is on research and making them employment ready.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://drive.google.com/file/d/1tQfRzguVkpTeU1bwbiGfd9-Bg3McVkCx/view?usp=sharing">https://drive.google.com/file/d/1tQfRzguVkpTeU1bwbiGfd9-Bg3McVkCx/view?usp=sharing</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- To measure the level of attainment of the students, different methods are used such as conducting questions-answers sessions in class, conducting Quiz, presentations, crosswords, remedial/ bridge courses, Internals and Semester end Examinations Results.
- All departments do a result analysis and the same is presented and discussed in Staff, IQAC and CDC Meetings.
- Overall in the aided section, in 2020-21, pass percentages in the BA, BCom and BSc. were excellent at 94%, 93.4% and 97% respectively. In the SFC Section, on an average, it was 98.4% for UG and 97% for PG Courses.
- The number of students who go for higher education is 329 and get placed is 415 consolidates the level of attainment.
- To measure the understanding mini projects and assignments are also given by some departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during

**the year**

**1155**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## **2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://drive.google.com/file/d/1VpVxC-qjoNqyg\\_BUaGOC-yaAWBiJaK6u/view?usp=sharing](https://drive.google.com/file/d/1VpVxC-qjoNqyg_BUaGOC-yaAWBiJaK6u/view?usp=sharing)

## **RESEARCH, INNOVATIONS AND EXTENSION**

### **3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**2.53**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

VESASC has taken following initiatives for Research and Innovation:

##### (i) Constituting Research Circle

- Research circle promotes & facilitates submission of research proposals to different funding agencies like University of Mumbai, UGC, DST and DBT.
- Our students are motivated to initiate research projects in the field of science, commerce & humanities guided by our teachers & present their work at various national & international conferences.
- For the 15th Avishkar Research Convention 2020-21 organized by University of Mumbai, 11 projects were submitted in fields of pure sciences, medicine, commerce, management,



humanities, Information technology, law, agriculture, etc.

- Mr. Mushahidi Mohd Mubasshir Mohd Bashir Razia Begum of T.Y.B.Sc. (Biotechnology) Secured First Rank for his Research Project in Pure Sciences category Undergraduate Level at Final Round of 15th Inter-Collegiate Avishkar Research Convention: 2020-21 for Zone.

(ii) Research infrastructure:

- The grant received by DBT & FiST grants has led the path for establishment of The Central Instrumentation Lab. This Lab is equipped with sophisticated instruments for research using instruments like as HPLC, FTIR, GC, UV-Visible spectrophotometer.

iii) ARIIA (Atal Ranking of Institution on Innovation Achievement 2020)

- We have been categorized as "Band B" (Rank Between 26 - 50) in the Atal Ranking of institution on innovation achievement 2020.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1NnYAIPFifwD3HTewpARSKMVEShQxrcEG/view?usp=sharing">https://drive.google.com/file/d/1NnYAIPFifwD3HTewpARSKMVEShQxrcEG/view?usp=sharing</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

01

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>



<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
14	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
6	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- We at VESASC are carrying out service to society during these trying times of the pandemic. Under the extension activities our college had conducted 100 events such as awareness creating awareness and motivational videos related to Covid-19 on a wide range of topics right from downloading the Arogya sethu application to online seminars on blood donation.
- The students carried out a special tribute to all the Covid warriors through a video. The NSS volunteers have also contributed to the field of education by partnering with Kotak Education Foundation. Road safety projects were carried out by performing street plays and conducting online competitions. Environmental conservation programmes range from tiger conservation poster competition, paper bag distribution and awareness programme etc.
- Women empowerment and water conservation have all been part of extension activities by movie screenings and webinars, in an endeavour to make our girl students more self-reliant.
- LLE students participated actively in the awareness session organized on mental health, Consumer guidance, skin donation, Right to Information etc to sensitize the society on social issues. These are just a glimpse of some of the extension activities. The larger goal of our institution is always to bring education to life through our service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

100

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1172

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
31	
<b>File Description</b>	<b>Documents</b>
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
01	
<b>File Description</b>	<b>Documents</b>
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<b>Campus :</b>	
<ul style="list-style-type: none"> <li>The college campus is Wi-Fi enabled.</li> </ul>	

**Classroom:**

- The college has adequate numbers of classrooms, equipped with Projectors and Internet connection for ICT enabled learning.
- There is a provision of mike system in all the classrooms.

**Laboratories:** All Science departments have spacious laboratories well equipped with multiple instruments.

- Physics dept. has 2 UG laboratories, 1 dark room and a Research Lab.
- Chemistry dept. has 2 UG labs, a Physical Chemistry Lab., 3 PG Labs and an Instrumentation room.
- Microbiology dept. has one UG, 2 PG, a Research Lab and Instrumentation room.
- Biotechnology dept. has a UG Lab and a Tissue Culture laboratory.
- Mathematics dept. has one computer Lab.
- I.T. dept. has two and CS dept. has one computer Lab respectively.
- Psychology department has a laboratory with equipment and test materials.
- BMM department has a Media Lab and a Language Lab.
- The Central Instrumentation Facility has research instruments like HPLC system, FTIR, Gas chromatography, Sonicator and UV-Vis spectrophotometer.

**Library :**

- The College Library has collections of books, e-books, standard reference sources, and CD ROMs. The library subscribes to national and international journals. It is fully automated with Online Public Access Catalogue (OPAC) of Library holdings and off-campus access to E-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Auditorium:**

- It is Fully air conditioned, ICT enabled with a seating capacity of 180.
- It is used for various programs such as Conferences, Seminars, Talks by eminent scholars, department co-curricular activities, etc.

**Audio Visual Room:**

- An air conditioned, ICT enabled AV room with a seating capacity of around 100 is used for conduct of Seminars, Talks by eminent scholars, department co-curricular activities, and other programmes.

**A Dedicate Music room cum Yoga room**

**Sports:**

- The college has adequate sports infrastructure. It has a multipurpose ground (approx 2 acres) for Athletics, Football, Cricket Kabaddi, etc.
- The sports department has Athletic equipment such as javelin, shot put and discus of standard specifications.
- The Indoor games room is equipped with carrom boards, table tennis and chess.
- Sports gear for various sports such as Boxing, Cricket, Football, Volleyball, Chess, Badminton, Fitness and training equipment, etc.

**Staff Gymnasium:**

- It is equipped with dumbbells, weight bars, treadmill & multifunction exercise machine.

**Stilt area:**

- This multipurpose area of approx 1500 sq.ft is used for practice sessions of cultural events in addition to the AV room and Saraswati mandir area.

The college provides certain common facilities to its staff and students. These include: Girl's Common Room, Hostel & Canteen

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1L50UIzGipFHu4MjBfH9YpnyYLI2ZG4Vg?usp=sharing">https://drive.google.com/drive/folders/1L50UIzGipFHu4MjBfH9YpnyYLI2ZG4Vg?usp=sharing</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.59

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library uses SLIM 21 software for library functions. All library



functions from Acquisition, Serial Control, and Cataloguing and Circulation are automated using the same software. The WebOPAC of the Library can be accessed from the Library website.

Link for WebOPAC :<http://103.197.221.170/W27>

Link for E-Resources:<https://idpvesasc.ves.ac.in/>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://103.197.221.170/W27/">http://103.197.221.170/W27/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**6.64**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>



**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

We have a total of 371 computers with LAN facilities. Two new computers were added this year. Out of 371 computers, 267 are available to the students. This year due to the online teaching mode, we have upgraded 15 desktop PCs with webcams and microphone connectors to enable desktop PCs to take online lectures. All the students and staff have access to wifi facilities of 400 MBPS bandwidth via 19 Access Points and 10 routers. The wifi and overall internet connectivity is monitored and maintained by In-house IT technicians in consultation with VES IT technician, since the Internet Facility is centralized and common across all VES Institutes. The In-house technicians maintain and resolve any server room issue and firewall settings. The In-house technicians carry out routine and preventative maintenance of PCs and also upgrade softwares, antiviruses, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

371

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

51.49

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College runs in two shifts viz. morning and afternoon, hence all the infrastructure facilities are utilized optimally.

Auditorium and Audio Visual room are available for programs with prior bookings.

Library: Staff and Students can access the Library facilities and

can borrow books, magazines, periodicals, CD\_ROM and other materials as per the rules. It also carries out Annual Stock checking activity

**Laboratory:** Laboratory are managed by the Laboratory Assistant under the supervision of the HOD/Coordinator. They maintain an inventory of the equipments and carry out Annual Stock checking and withdrawal/Scrap.

**General Maintenance:** The office maintains register(s) to record the complaints related to AC, furniture, fixtures, plumbing, electrical work etc. The majority of minor complaints are resolved by the in-house staff. If required, the experts from outside agencies are called. Annual Maintenance Contracts are signed for AC, Lifts, Pest Control, Water Purification and Coolers. Some software are also under AMC like library -SLIM 21.

**IT Infrastructure:** Each year, the IT support staff carries out preventive maintenance (such as servicing, cleaning, formatting, updating antivirus software etc) of the IT equipment.

**Sports:** VES college ground is available to students for practice and Annual Sports with prior booking at VES trust office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://drive.google.com/file/d/1hsEVjcE1wEYjDFtGABC783KUs6dd0dn4/view?usp=sharing">https://drive.google.com/file/d/1hsEVjcE1wEYjDFtGABC783KUs6dd0dn4/view?usp=sharing</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

163

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

147

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://sites.google.com/view/ictvesascesh/odhyatra/home">https://sites.google.com/view/ictvesascesh/odhyatra/home</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
630	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
630	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

415

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

329

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

39

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Students' representation in various administrative, co-curricular and extracurricular activities**

- NSS-A total of 152 students of the college from various streams were a part of the NSS committee of the college. 3 students formed the core committee and 9 students were elected as leaders and 9 were elected as co-leaders.

- College forum and Youth Festival (UoM)- The college regularly conducts activities in fine arts, performing arts, and literary arts in the weekly forum slot even in the online mode, helping students to participate in national, state, and intercollegiate events. Our college won three prizes in the 53rd Inter-Collegiate Cultural Youth Festival of 2020-21.

- Many departments have associations and co-curricular activities are conducted regularly helping students to participate in intercollegiate activities.

- CDC - College Development Cell has 3 student representatives, they attend the meetings and given their feedback on the college's



functioning.

• VIVEK Magazine committee- Students contribute in two ways, by means of articles and artwork published and as an editorial team. This helps refine and deepen their thoughts, improve language skills, and foster their creative talents. They work as proof-readers and editors.

Note: No Student Council was formed in the AY 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

115

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- VESASCAA - Vivekanand Education Society Arts, Science, and Commerce Alumni Association is a registered body.
- Each alumnus of VESASC values the time he or she has spent



in college. They often choose to come back to their alma mater to share their experiences and bestow our current batches with essential knowledge of the real world through active participation. Their contributions add value with their participation in the affairs of the College as Judges for various programmes, as Mentors, as Guest Speakers and so on.

- The interactions with them have to increased our student's awareness and exposure to various spheres. These interactions also serveto bridge the gap between campus and corporate.
- The alumni have helped to conductJOB MELEA, a placement activity.
- There is constant remiscencing and euphoria as we cherish the times spent together and get to meet our former students, that remainpart of the VES family.
- Overall VESASC has been a source of inspiration for all the students that have passed out from the campus. Not only does the academic rigor followed in the college, but also the values imparted, practiced, and seen in this very esteemed institute prepare our present youngsters for future obstacles. In this pandemic period, the alumnihavecome forward even more to help their alma mater by providing financial support to the affected and ensure smooth sailing through these tough times.
- VESASCAA has 85 offline membersand42 online memberswith the Total being127.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

- **Vision:Enlightened Society through Holistic Education**
- **Mission:Pursuit of Excellence in Higher Education**
- **Complete freedom in implementation of quality enhancement related academic activities**
- **Management addressethe needs of the society andstudents it seeks to serve by facilitatingthe selection, counselling, and admission of deserving meritorious students with complete transparency.**
- **Inclusiveness -Education to all without any discrimination. VES Trust facilitatesscholarships to needy deserving student**
- **Incorporating digitalization/ e-governance for admissions, training and conduct of proctored online examinations forfair evaluation in the pandemic.**
- **IT support systems to cater toneeds for online access for teaching/ learning and giving online proctoredexams.**
- **Holistic education involvesall round development of the students not only in academics but in extracurricular and co-curricular activities that is encouraged even in the pandemic year through online programs and conduct of events. Extension activities along with a component of in-built research contribute towards developing thinking, exploring minds, fostering values of good citizenship in students and meeting the objectives of Higher Education at large.**
- **Excellence is essentially achieved by paying attention to minute details in the implementation of all policy decisions. Securing the Overall Championship for Pure Science category for Avishkar is a case in point.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **Decentralization:The Principal,Vice-Principal, IQAC members, HODs, Coordinators andExecutive Administrator are given the freedom to plan academic and administrative activitiesfor the college functioning.IQAC formulates quality policies and their implementation is discussed and planned at the several meetings conducted in the year. HODs and Coordinators of Departments have the freedom to plan, implement, finalize**

and shape activities by conducting department meetings. Committee members have the freedom to make policies and conduct programs for the overall development of the students

- **Participative management:** During committee meetings, participatory action plans, their implementation, and reflection for improvement/innovation under the leadership of the Convener is executed. A large number of issues are also discussed during staff meetings, giving the scope for collective thinking and decision-making. Faculty members have contributed in a big way in internalizing quality policy due to openness in working at all levels and free access to the Principal and Vice-Principal.
- **Examples:** The decision to apply for Autonomous status to UGC was a collective decision taken by the staff members after discussions and debates during the staff meetings. Also the IQAC revamped the format for conduct of Administrative Audit after several rounds of discussion among the members and Administrative staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan in 2020-21 was effectively deployed in 3 directions i.e. autonomus status, Google Classroom LMS, Student Card Reforms:

1. **Quest for Autonomy:** Towards achieving academic excellence by providing more academic and operative freedoms, revising curricula towards better employability, introducing students friendly and industry-oriented courses of short-term duration, making the evaluation framework more robust, each department proposed changes and the same was presented before the Autonomy Core Committee and suggestions incorporated.

2. **Improving Digital Infrastructure and Use of E-resources for teaching-learning.** In order to promote the usage of ICT, the teachers are encouraged to use digital technology by providing access to various tools and techniques. After exploring various platforms / LMS for online engagement with students, the Google

LMS was adopted with proper training to the teachers and students.

3. Strengthening the Student Card system (Mentor-Mentee System): The Student card system was designed to develop mentor-mentee system to know the students and to provide timely help. A stronger and more emotional connection between the mentor and the mentee was established by the 'Student Connect system' to better understand the students' needs, catering to their diverse academic, emotional, social and financial needs and psychological counselling to the specifically identified students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a democratic work culture and believes in the principle of Management by participation:

- The Principal and the Vice-Principal take academic/ curriculum/ administrative decisions in consultation with the staff and with the information of management.
- The IQAC helps develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. During IQAC meetings, several quality enhancement and quality assurance measures are evolved through brainstorming sessions. These new thoughts and ideas are implemented, reviewed and modified to get the best desired output. The conduct of the Academic, Administrative and Committee Audits, a quality enhancement initiative, are the examples where the entire framework for the audits was evolved and has been institutionalized as an innovative best practice of the college.
- HODs and coordinators shoulder the academic leadership of each department in consultation with the head of the institution and department members. A meeting of HODs and Principal at the beginning of the academic year chalks out the academic calendar for the year.

- Committees as a functional unit also contribute to the decision-making and quality enhancement process.

Thus decisions are taken through participation and coordination between all concerned to ensure effectiveness and efficiency.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://drive.google.com/file/d/1MH-gzJBmir8eMcisvrnA3ASbU9Jn05G/view?usp=sharing">https://drive.google.com/file/d/1MH-gzJBmir8eMcisvrnA3ASbU9Jn05G/view?usp=sharing</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- Today Education faces rising challenges of strained budgets and student retention as also attracting a dedicated and highly motivated set of Teachers and Non - teaching Staff. Our Institution has been continuously striving in these respects so as to impart quality education to the students as well as ensuring the well-being of the Teaching faculty and Non- Teaching Staff.
- Our college has effectively implemented many welfare measures for teaching and non- teaching staff. They can avail the

facility of taking advance against salary, avail free music classes in College, exercise at the Staff Gym and practice Yoga, apply and get accommodation at the VES Staff Quarters, Medical Insurance, financial assistance in case of medical emergency.

- We at VES also ensure that every Staff member is responsible for taking ownership of their actions in such a way that basic human values are imbibed and positive ethos are reflected by all. Student accountability encourages student learning, and helps improve academic performance and achievements. At VES, teachers create such opportunities for students to evolve as responsible Citizens of this Country. Many staff members have completed continuous service of 25 years and all teaching and non-teaching staff members are united as one VES Family.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

22

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college has a well-established mechanism for performance assessment of teaching and non-teaching staff, the format of which is given by the University of Mumbai, based on UGC guidelines:



- Induction program is conducted for newly appointed staff members to make them a part of the VES family.
- The teaching staff members maintain a daily record in their Academic Calendar/ Diary and in the compensation register at the department level.
- The staff members submit and discuss the self-appraisal forms (PBAS) with the Principal. All this goes a long way in improving the teaching/research activities of the faculty.
- The Teacher's diary and Certification by the Conveners of various committees are used for verification of contribution made by the members.
- PBAS forms are also verified by the Career Advancement Scheme (CAS) Committee that is a part of IQAC and accordingly, teachers are recommended for promotion.
- Students' feedback is discussed with the concerned teacher discretely by the HODs and Principal and suggestions are made for improvement.
- For non-teaching staff, the confidential report is filled by the HOD/ Office Incharge and submitted to the Principal.

In addition, at an informal level in an atmosphere of camaraderie, continuous feedback is given at all levels by the seniors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The College is subjected to internal and external financial audits on regular basis. VES Management believes in continuous monitoring of the financial aspects of the college. An internal auditor appointed by VES conducted Internal Audit. The internal and external audits were conducted as per Standards on Auditing (SAs) issued by ICAI. For aided courses, other audits (Joint Direct Assessment, Accounts Office Audit, Pune Accountant General Audit) are also being conducted in a span of 5 to 10 years. These are regulated by Joint Director, Higher Education, Mumbai

Region, Mumbai Accounts Office Higher Education, Mumbai Region, respectively.

- For monitoring of statutory compliances (Payment of TDS, GST, PF, PT, and knowledge of Bank reconciliation, Fees collected, cash deposited, bank balance etc.) Flash report is submitted to the trust office by 7th of every month.
- The internal audit report on completion of the audit was given by the Auditor on 12th January 2021 and the Compliance report was submitted on 22nd Feb 2021 in the academic year 2020-21. The objections raised by the auditor during the audit are cleared by giving relevant documentary evidences and justifications. The suggestions and recommendations are incorporated from the subsequent year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

11.56

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The College follows well-planned process for utilization of funds and resources with involvement of committees, departments and accounts office. Major sources of funds include: Salary grants for aided section from government,

Students fees, Interest on corpus, Management contribution, Funds from research grants, Government funding agencies, sponsorship, alumni donors.

- Before beginning of financial year, Budgets are solicited from every Department including Library. Budget for recurring expenses such as salary, electricity, AMC, internet services, IT hardware, stationary, exam related expenses etc. and non-recurring purchases of computers, furniture and other developmental expenses etc. are prepared by the office. This budget is presented to the Management Governing council for approval. Budget estimates, Income Expenditure and audited statements are also presented in the College Development Committee (CDC) meetings for approval.
- For any purchase/services, sealed quotations are invited from multiple suppliers/vendors/service providers. The quotations are then scrutinized by the purchase committee for parameters like specifications, quality, pricing etc., Comparative charts are prepared before recommendations/final decisions are made.
- The available physical infrastructure is optimally utilized by conducting lectures/practicals in shifts. The classrooms, auditorium AV rooms, college ground and VES Sports ground are available with prior bookings for conduct of remedial classes, co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Formed way back in 2004, our IQAC acts not just as a think tank of the College, but also the executer of the plans made:

1. **Quality Systems:** These include our transparent and rule based admission policy and administrative practices. Our compassionate outlook, conducive academic atmosphere and the rigour of academics help in moulding students into all-rounder model citizens.
2. **Quality Initiatives:** These include faculty development (Induction Programme for New Teachers, Training Programmes,

Introducing Educational Technology, seminar/workshop/conferences etc.), faculty empowerment and felicitation on completing 25 years of service, quest for excellence (Best College Award, External Academic Audit by the University, Applied for NIRF, RUSA, UGC Block Grant, Research Grants: FIST-DST and Star College-DBT), quality assurance/ enhancement (Academic diary, Compensation Register, Syllabus Completion Card, Student Connect, Best Student Award, introducing New/ Emerging/ Skill Building Courses etc.) and environment sustainability (Green Audit, Solar Panels).

3. Quality Checks/ Compliance: These include timely submission of Annual Quality Assurance Report (AQAR), Internal Department/ Committee/ Administrative Academic Audit (From 2013-14), Committee Audit (From 2015-16) and Administrative Audit (From 2015-16).
4. Contribution in Administration: Scrutiny of Career Advancement Scheme CAS files, MIS and AISHE uploads and maintenance of all records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC undertook two reviews this year to ensure that quality in conduct of teaching learning as also all other functions is maintained.

- The first was a departmental review of methods of teaching learning, the various programs conducted by the department over five years and review of other strength areas of each department. This review was conducted in two stages, with the first one being departmental presentations. These presentations were before a panel of IQAC members, who then suggested improvements or innovative ideas, that the department could incorporate.

This was followed by another review presentation after implementation of the recommended changes.

- The second mechanism adopted by college, now for many years is a review of the academic audit of each department. The academic audit takes stock of functioning of departments in areas not just of teaching learning, but also running of the administrative aspects of the departments, at the end of each academic year. This is routinely undertaken with an aim to record the incremental improvements made by departments in various activities as also to monitor the structure and methodologies used by them to ensure quality and for enrichments from cross learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1fyEW-jGkv_dj_sB49tSnBk2b3bR2F0gQ-/view?usp=sharing">https://drive.google.com/file/d/1fyEW-jGkv_dj_sB49tSnBk2b3bR2F0gQ-/view?usp=sharing</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- As the guidelines provided by UGC & University of Mumbai for prevention of Sexual Harassment of Women at workplace, the Management of our Institute has constituted the "Internal Committee"(IC) with the aim to evolve a permanent mechanism for the prevention and redressed of sexual harassment cases and other acts of gender based violence at the Institute. IC is committed to provide an environment free of gender based discrimination.
- Our Women Development Cell stands with the aim to build a gender sensitive campus and empower the girl students of our institution.
- To achieve these aims WDC in collaboration with IC organized an awareness program on "Prevention of Sexual Harassment at Higher Educational Institutions". Event was organized virtually on Wednesday 31 March 2021 using stream yard platform in which different types of sexual harassment and how to cope up with the situation was discussed.
- WDC organized an event - "Digital Stree Shakti - A guide to online safety and digital empowerment of young girls and women". This programme has been acknowledged by the Maharashtra State Commission ,for Women with the aim of promoting digital literacy and cyber safety of girls.
- We have a special Counselling room for free counselling to needy students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1TPIHVMgVYvrpE4sSxFNBkM-mWVcIcmpA/view?usp=sharing">https://drive.google.com/file/d/1TPIHVMgVYvrpE4sSxFNBkM-mWVcIcmpA/view?usp=sharing</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1ZY94X0OE1fYSLiWCrw4SxXaAlVhk0GkD/view?usp=sharing">https://drive.google.com/file/d/1ZY94X0OE1fYSLiWCrw4SxXaAlVhk0GkD/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- As part of the student curriculum and in-lines with the National Swachhta Mission, the College has a operational compost pit. Wet waste from the College Canteen and campus is collected and added in these pits.
- The compost generated from the same is used for gardening purposes.
- During pandemic no feed was added on a daily basis and it was maintained to minimal operation.
- For the year 2020-21 the E-waste has been collected by the college administration which will be sent for recycling subsequently.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**



<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<p><b>C. Any 2 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 566 539 633">File Description</th> <th data-bbox="539 566 1445 633">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 633 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 633 1445 734" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 734 539 880">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 734 1445 880" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 880 539 947">Any other relevant documents</td> <td data-bbox="539 880 1445 947" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	<a href="#">View File</a>	Various policy documents / decisions circulated for implementation	<a href="#">View File</a>	Any other relevant documents	<b>No File Uploaded</b>			
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Various policy documents / decisions circulated for implementation	<a href="#">View File</a>										
Any other relevant documents	<b>No File Uploaded</b>										
<p><b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b></p>											
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>B. Any 3 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="76 1317 539 1384">File Description</th> <th data-bbox="539 1317 1445 1384">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1384 539 1518">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1384 1445 1518" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="76 1518 539 1619">Certification by the auditing agency</td> <td data-bbox="539 1518 1445 1619" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1619 539 1731">Certificates of the awards received</td> <td data-bbox="539 1619 1445 1731" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="76 1731 539 1798">Any other relevant information</td> <td data-bbox="539 1731 1445 1798" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<b>No File Uploaded</b>	Certificates of the awards received	<b>No File Uploaded</b>	Any other relevant information	<a href="#">View File</a>	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>										
Certification by the auditing agency	<b>No File Uploaded</b>										
Certificates of the awards received	<b>No File Uploaded</b>										
Any other relevant information	<a href="#">View File</a>										
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</b></p>	<p><b>B. Any 3 of the above</b></p>										

**facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our vision and mission instigates us to integrate the academics with activities to fulfill institutional goals and objectives towards social responsibility.

- NSS Students have spread awareness on Covid -19 precautions and distributed Masks, sanitizers and fruits in the areas of Chembur and Kurla .
- Road Safety Awareness was created through posters in the area of Chhedanagar, placards and street play were organised in Juhu, Vile Parle near BMC Office .
- Aids awareness was done by handmade posters affixed in Chembur area .
- Social services like BMC Survey on water supply(Mahul,Vashi Naka), free Sanitary pad distribution(Kokan Nagar), paper bag distribution (Kokan Nagar), education was imparted with support of Kotak Foundation .
- Cleanliness drive was conducted in Sindhi Society.
- Around 65 volunteers planted saplings in Chembur .
- Workshop on Natural Hair care, Natural Cleansers and sustainable menstruation as a part of community service module in ACP, students attended workshop(awareness), and taught(activity) the community about this (action).
- Scholarship benefit to Students: 155 students got

scholarship benefits from 11 different trusts. Total Amount disbursed 11, 67,000.

163 students availing scholarship/ freeship facility from government. (Total Amount : 386477.5)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The constitution of India has listed several values such as compassion, scientific temperament etc for the citizens to uphold. V.E.S. has always strived to inculcate them in the best possible manner. Value lab organizes various activities and talks to emphasize the importance of national integration, social justice, and cultivation of moral and social values for holistic growth of students.
- With respect to professional ethics, being an academic institute, the college encourages students to follow ethics and honesty in research in projects they carry out. Dept of psychology organised a talk on ethics in research for its students of M.A. To instill a scientific temperament, students are encouraged to undertake additional credit program consisting of research projects and present papers in virtual research conferences.
- Compassion and a nurturing attitude towards the environment is also a value enshrined in the constitution. The NSS committee organised a talk by the vegan mountaineer Kuntal Joisher who scaled Mt Everest and spoke about compassion and the contribution of a vegan diet towards the environment. The NSS volunteers also delivered talks on waste segregation to nearby communities.

These were some of the many efforts taken to emphasise constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1fXqCoJtXF_s81bzRs6sokqwNW_DgPJ50L/view?usp=sharing">https://drive.google.com/file/d/1fXqCoJtXF_s81bzRs6sokqwNW_DgPJ50L/view?usp=sharing</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- College takes great pride in celebrating commemorative days, events & festivals of National & International repute through various committees like Go Green Committee, Value Lab Committee and dedicated team of students and staff of National Service Scheme.
- Departments are also encouraged to celebrate the days through various association activities. T
- he Pandemic did not dampen the spirits of the team of teachers and students and many activities were planned

online using platforms like google meet and social media handles like instagram, facebook and WhatsApp groups.

- Depending on the event, speakers were invited to shed light on the significance of the day, participants' involvement through online submissions of Posters, quiz, quotes, videos etc were carried out. Teams prepared in-house flyers and videos which were circulated to masses using social media.
- Overall the response of the audience and beneficiary continued the motivation of the organizers to cherish and celebrate the days on a larger scale.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1 : Student Connect and Mentoring System

#### 1. Title of the Practice

Student Connect and Mentoring System

#### 2. Objectives of the Practice

- To provide a mentoring system for the students which will facilitate the overall development of their personality
- To create an informal personal association between mentor and mentee
- To provide academic guidance and emotional support to the students
- To motivate students to be confident and constructive members of society and good citizens of the nation
- To obtain feedback from the students about college initiatives and activities, thus providing a means for constant improvement and improvisation

### 3. The Context

Student connect is an initiative that is aimed at enhancing the learning atmosphere of the students by providing them with individual guidance and support. Each teacher is designated as a Class coordinator/Mentor and allotted a small group of students whom they guide through personal interactions. The practice gives the students a safe platform to express their thoughts and doubts and obtain guidance and support from their mentors. Students are given academic guidance, career counseling as well as emotional support. Students who face mental health issues are identified and directed to professional counselors. Besides providing support to the students, Student Connect is a medium through which useful data is obtained about the students. Students are made aware about the various activities of the college, and their feedback on the same is taken, so that these initiatives can be constantly improved according to the changing needs of the students.

### 4. The Practice

This is the sixth year of this practice since its inception in 2015-16. The existing Student Connect program of the college was extended as the mentor-mentee program in line with University Circular to provide a Mentor-Mentee system. A list of class coordinators was made and each of them was allotted a group of mentees. Each mentor created a Whatsapp group of the allotted mentees for ease of communication. The offline Student Connect cards were converted to online Google forms, which were sent to the students by their respective class coordinators (CC). Each CC conducted two online meetings with the students to know their academic background, interests, aspirations, goals, family background and expectations from the college. In the next semester, another meeting is planned with the students to know their experiences, evaluate their performance and seek feedback for improving the college facilities and functioning.

The role of the mentor includes following the attendance and performance of individual students taking suitable measures to improve these, as and when required. Advanced learners/good performers are encouraged to join ACP and take up projects/internships, while the weak academic performers are instructed to participate in remedial coaching. Students are also encouraged to participate in the Cultural Forum activities in the literary, fine arts and performing arts sections depending on their interest and talent. The questions asked in the Student Connect card reflect the needs of the students in each semester



and year. Mentors analyze the feedback and report their findings to the committee, who report the same to the college authorities, so that appropriate action can be taken.

#### 5. Evidence of Success

Student Connect is a continuous process for the student in his/her three years (six-semester) duration in the college. The outcomes of this process can be evaluated both objectively and subjectively. For most students, the academic progression has seen an upward trajectory suggesting better performance every year. Examples of students can be cited wherein the progress has been phenomenal. Students grow in their values and better understanding of the subjects. Quantitative data obtained from the analysis of student feedback was useful and helped us to solve students' issues to some extent.

#### 6. Problems Encountered and Resources Required

The time required to undertake this activity is an important factor for both the mentor and mentee to make the best of this process. With fixed meeting schedules every semester, this factor is taken care of. Collation of quantitative data is often a tedious task for the mentors and better ways to accommodate the same have to be considered. This year the same was done by the committee members.

The Student Connect committee made a presentation to the staff on the feedback received from the students about the online teaching-learning methodologies adopted by the college, as well as about the Student Connect process itself.

Student Connect Staff Presentation.pdf

Student Connect 2020-21 Response Analysis Report.pdf

Best Practice 2 : Additional Credit Program

##### 1. Title of the Practice

Additional Credit Program.

##### 2. Objectives of the Practice

Providing an educational experience, to nurture academic, social, emotional and intellectual growth of a diverse group of high



achieving students.

The intended outcomes include:

- Development of thinking capacity for all round growth.
- Kindling of a research acumen among curious minds and sharpening analytical skills.
- Sensitized students to concerns of society and local community in which they thrive.

The underlying principles being:

- Module-1: Widen the students' horizons and expose them to various life skills.
- Module-2: Learning by doing, and striving for excellence through scientific rigour.
- Module-3: Gratitude for what we have and service to others for betterment of society.

### 3. The Context

This year the implementation of the entire ACP course was done online, making the context "virtual" in transfer of knowledge. This year posed a lot of challenges, as the design of the program is such that it is not delivered in one go. Module 1 had to be conducted in 3 phases with only a few lectures being offered during each time frame. Research was also hit as data collection was not possible until everyone learnt the use of ICT and found a way to carry out meaningful research through ICT methodologies. Module 3 was most hit, as service to the community could not be physically arranged due to lockdown. An alternative arrangement of lecture format workshop was made for students to learn ways to make and use natural products, thereby contributing to keep the earth green.

### 4. The Practice

The uniqueness of the ACP program lies in it's design. Through this course, students of all streams, irrespective of the program they are primarily enrolled in (BA/BCom/BSc) get a chance to study multiple areas that have the potential to contribute to their life skills. They also have an opportunity to grow academically by doing research at the undergraduate level (SY level), which otherwise is not available to them. It's uniqueness also stands out in its groundedness to reality. Students, on the one hand develop wings of knowledge through module 1 & 2, and on the other

hand are sensitized to problems faced by the society. This helps them remain rooted with gratitude for the opportunities they enjoy.

The program contributes to preparing students for academic as well as social life.

#### 5. Evidence of Success

Success is evaluated in terms of completion of the program. The three modules are evaluated independently.

- Module 1 evaluation is done by 6 teachers, each for their taught portion.
- Module 2 is evaluated by mentor as well as a panel after the research report is submitted.
- Module 3 is supervised both by ACP team as well as the external agency with which students ally for social work.

Only students who clear all the modules successfully are certified.

- Success indicators are also student reflections and feedback during the course as well as later as alumni when they recount the benefits they reaped in life due to their ACP learnings.
- ACP also helps students during placements.
- An exceptional indicator of success is evident when some of the research papers get selected for presentation in seminars and conferences, both Nationally as well as at state, regional or University level.

#### 6. Problems Encountered and Resources Required

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

No issues were faced in the conduct of Module 1, with respect to resources, as all classes for interdisciplinary lectures could be arranged through the online mode.

The problems encountered this year were more to do with guiding students virtually. Since ACP students are first time researchers, they require a lot of hand holding and spoon feeding to begin with, but this year guidance could only be given virtually.

Additionally, many encountered net connectivity issues,

Module 3 was most difficult to conduct due to safety issues related to sending students for community engagement, during Pandemic related lockdown. Module 3 was eventually conducted virtually through workshops on use of natural products for a safer environment.

File Description	Documents
Best practices in the Institutional website	<a href="https://drive.google.com/file/d/1X311XCKKrGC3G1Vz_1k8SOQtWEjK4q4K/view?usp=sharing">https://drive.google.com/file/d/1X311XCKKrGC3G1Vz_1k8SOQtWEjK4q4K/view?usp=sharing</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

VESASC faculty committed to provide quality teaching learning and evaluation experiences during Covid-19 pandemic that demanded a paradigm shift in the process using innovative / improvised techniques and tools for effective online experience.

- All lectures and practicals conducted with properly implemented time table.
- Techniques for experiential learning used included virtual lab simulations, videos of actual experiments recorded in labs, conducting role plays, live market sessions one equity market subjects, workshops and conducting practicals on human subjects for Psychology students, online auditing of financial documents.
- Learner centric methodologies like Google class discussions/ assignments, forming class wise groups for various collaborative activities used to provide enriching online classroom experiences.
- Livesessions with writing and drawing through audio visual aids such as jamboard/ openboard using pen tablets, PPTs, self-made and available online videos, diagrams, programs, algorithms, and different softwares e.g monte-carlo simulations were used.
- Regular posting of lecture notes, uploading of board work, lecture recordings, sharing self made or online educational videos, periodic conduct of online quizzes etc. in Google

classroom were very much appreciated by our students.

- All examinations for theory were conducted using online proctored exam modality which ensured technical support for every student.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

Plan for the next academic year 2021-22 is primarily to be bestowed with Autonomous status for VESASC and implement the same effectively. This will involve the compilation of all the requisite data (on performance in university examinations, academic, co-curricular, and extension activities) for the previous five years and preparation for projection of the achievements of the college by IQAC and of each department by the faculty. VESASC will also focus on updating the college website on all the latest information and achievements.

With the continuation of the online mode of teaching, IQAC will hold faculty Development programs aimed at improved innovative techniques for the teaching-learning process. We also desire to implement a uniform, effective and improved ERP system for all the institutes under the VES umbrella.

VESASC envisions conducting National/International Conference /Seminar/Workshops utilizing the rich alumni resources and also exploring the collaboration with prominent institutes in these respects.